

AGENDA  
NITRO CITY COUNCIL  
SEPTEMBER 15, 2020  
7:00 PM

CALL TO ORDER: Mayor Dave Casebolt  
Ward 1 Councilwoman Donna Boggs  
Ward 3 Councilman Joe Murphy  
Councilwoman at Large Emily Barr  
Councilman at Large Andy Shamblin

Recorder Rita Cox  
Ward 2 Councilwoman Cynthia McGill  
Ward 4 Councilman Michael Hill  
Councilman at Large Bill Javins

INVOCATION/PLEDGE OF ALLEGIANCE

FUTURE DATES OF COUNCIL: October 6 and 20

APPROVAL OF COUNCIL MINUTES: July 30 and August 18

OLD BUSINESS

FIRST READING ORDINANCE ADOPTION WV STATE BUILDING CODE ARTICLE 1711: John Montgomery

OPEN PAVING BIDS: Recorder Rita Cox

OPEN BIDS IMAGING ALIGNMENT LIFT: Recorder Rita Cox

OPEN BIDS DIESEL AND GASOLINE FUME EXTRACTION SYSTEM: Recorder Rita Cox

OPEN BIDS GAS POWERED HOT WATER PRESSURE WASHER: Recorder Rita Cox

OPEN BIDS AIR CONDITIONER RECOVER, RECYCLE, RECHARGE MACHINE: Recorder Rita Cox

OPEN BIDS FOR ENGINEERED WOOD FIBER CHIPS FOR CHILDREN'S PARK: Recorder Rita Cox

OPEN BIDS FOR PLAYGROUND TILES FOR CHILDREN'S PARK: Recorder Rita Cox

OPEN BIDS FOR STORM DRAIN BROOKHAVEN: Recorder Rita Cox

NEW BUSINESS

FIRST READING AN ORDINANCE TO AMEND ARTICLE 505 PROHIBITING LEAVING FOOD OUT FOR ANIMALS: John Montgomery

RECOMMENDATIONS TO COUNCIL FROM PLANNING COMMISSION REQUEST/HUCKABY  
REQUEST TO ABANDON PROPERTY AT LAKEVIEW DRIVE AND GREEN REQUEST FOR ZONING  
VARIANCE AT 103 MAIN AVENUE: Recorder Rita Cox

AMENDMENT TO POLICE REQUEST FOR CARES SPENDING: Councilman Michael Hill

REQUEST TO PAY CARMEN KOSTALANSKY FOR MUSEUM WORK: Councilwoman Cynthia McGill

HOME RULE UPDATES: John Montgomery

OUTDOOR MEETINGS: Michael Hill

ATTORNEY REPORT

TREASURER REPORT

MAYOR COMMENTS

COUNCIL COMMENTS

PUBLIC COMMENTS

ADJOURNMENT

NITRO CITY COUNCIL  
MINUTES  
JULY 30, 2020

LAST COPY

CALL TO ORDER: Mayor Dave Casebolt called the meeting to order at 7:00 pm in Council Chambers with the following in attendance: Recorder Rita Cox, Ward 1 Councilwoman Donna Boggs, Ward 2 Councilwoman Cynthia McGill, Ward 3 Councilman Joe Murphy, Ward 4 Councilman Michael Hill, Councilwoman at Large Emily Barr, Councilmen at Large Bill Javins and Andy Shamblin, City Attorney Johnnie Brown, and City Treasurer John Young.

INVOCATION/PLEDGE OF ALLEGIANCE: The Invocation was given by Councilman Andy Shamblin and the Pledge of Allegiance was led by Councilwoman Emily Barr.

SWEARING IN 2020-2024 COUNCIL MEMBERS: Council members were administered the Oath of Office for the 2020-2024 term.

FUTURE DATES OF COUNCIL: Recorder Rita Cox said the future dates of Council are August 4 and 18.

BUDGET REVISION AND RESOLUTION/GENERAL FUND: COUNCILWOMAN DONNA BOGGS MADE THE MOTION TO APPROVE THE RESOLUTION FOR THE BUDGET REVISION FOR THE GENERAL FUND. THERE WAS A SECOND BY COUNCILMAN MICHAEL HILL AND A UNANIMOUS VOTE FOR THE MOTION TO CARRY.

BUDGET DISCUSSION: Mayor Casebolt had the newly elected members of Council share some of their plans and wants for the upcoming term of Council.

MAYOR COMMENTS: Mayor Casebolt said that he is so proud of the employees of the city and they way they have stepped up during the pandemic. Mayor Casebolt said there will be a meeting of Council on August 8 to discuss the budgetary plans for the future.

COUNCIL COMMENTS: There were no Council comments.

PUBLIC COMMENTS: Kim Reed said she thought the economic development of 19<sup>th</sup> Street to 40<sup>th</sup> Street is off to a good start.

ADJOURNMENT: COUNCILMAN JAVINS MADE THE MOTION TO ADJOURN WITH A SECOND BY RECORDER COX. THE MOTION CARRIED.

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DAVE CASEBOLT, MAYOR

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RITA COX, RECORDER

**CITY OF NITRO JOB DESCRIPTION**

**Position: Legislative Liaison for the City of Nitro, West Virginia**

**Department: Mayor**

**Classification: Part-Time Irregular**

**Direct Supervisor: Mayor**

**Position Duties & Activities:**

- Coordinate the preparation of proposed ordinances for presentation to City Council.
- Provide advice relating to the planning and implementation of Home Rule as authorized by State law. This activity shall include compiling the necessary documentation for the annual Home Rule Report to the State Home Rule Board and subsequently to the State Legislature. Also included is the understanding of the issues involved in amending the Home Rule Application.
- Attend Council Meetings for the purpose of providing advice and consultation on pertinent issues before the City Council.
- Serve on the Land Reuse Authority Board and provide advice and guidance to City Council relating to its functions.
- Attend other Council or City meetings as appropriate so as to better perform the functions of the position.
- Perform other responsibilities as mutually agreed upon by the Mayor and/or Council.

**Education: Minimum – Four year B.A. degree; preferably a Masters Degree or a Law Degree.**

**Work Experience and Knowledge:**

- Experience in drafting legislation, government agency rules and regulations, and municipal ordinances.
- Experience performing research on issues relevant to documents being drafted.
- Understands municipal revenue issues.
- Understands municipal business and occupation taxation and municipal fee structures.
- Understands municipal sales tax administration and issues.
- Understands property taxation issues.
- Understands the State authorized Home Rule requirements.

**Salary:** The salary for this position shall be \$500.00 per month.

**ACKNOWLEDGEMENT**

I acknowledge I have had this job description reviewed with me and I understand the requirements of this job position and understand the duties, job qualifications, and responsibilities.

\_\_\_\_\_  
Employee Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Supervisor Signature

\_\_\_\_\_  
Date

**POSITION:** Legislative Liaison for the City of Nitro, West Virginia

**CLASSIFICATION:** Part-time irregular

**EDUCATION:** Minimum-Four year B.A. degree; preferably a Masters Degree or a Law Degree.

**WORK EXPERIENCE AND KNOWLEDGE:**

Experience in drafting legislation, government agency rules and regulations, and municipal ordinances.

Experience performing research on issues relevant to documents being drafted.

Understands municipal revenue issues.

Understands municipal business and occupation taxation and municipal fee structures.

Understands municipal sales tax administration and issues.

Understands property taxation issues.

Understands the State authorized Home Rule requirements.

**POSITION DUTIES AND ACTIVITIES:**

Coordinate the preparation of proposed ordinances for presentation to City Council.

Provide advice relating to the planning and implementation of Home Rule as authorized by State law. This activity shall include compiling the necessary documentation for the annual Home Rule Report to the State Home Rule Board and subsequently to the State Legislature. Also included is the understanding of the issues involved in amending the Home Rule Application.

Attend Council Meetings for the purpose of providing advice and consultation on pertinent issues before the City Council.

Serve on the Land Reuse Authority Board and provide advice and guidance to City Council relating to its functions.

Attend other Council or City meetings as appropriate so as to better perform the functions of the position.

Perform other responsibilities as mutually agreed upon by the Mayor and/or Council.

**SALARY:** The salary for this position shall be \$500.00 per month.

NITRO CITY COUNCIL  
MINUTES  
AUGUST 18, 2020

DRAFT COPY

DRAFT COPY

CALL TO ORDER: The meeting was called to order at 7:00 pm in Council Chambers with the following attending with Mayor Dave Casebolt: Recorder Rita Cox, Ward 1 Councilwoman Donna Boggs, Ward 2 Councilwoman Cynthia McGill, Ward 3 Councilman Joe Murphy, Ward 4 Councilman Michael Hill, Councilwoman at Large Emily Barr, and Councilmen at Large Bill Javins and Andy Shamblin, City Attorney Johnnie Brown, and City Treasurer John Young.

INVOCATION/PLEDGE OF ALLEGIANCE: The Invocation was given by Councilman Shamblin and the Pledge of Allegiance was led by Councilwoman McGill.

FUTURE DATES OF COUNCIL: Mayor Casebolt said the future dates of Council are September 1 and 15 and October 6 and 20.

APPROVAL OF COUNCIL MINUTES: RECORDER COX MADE THE MOTION TO APPROVE THE MINUTES OF JULY 7 WITH COUNCILMAN JAVINS MAKING A SECOND TO THE MOTION. VOTE WAS FOR THE MOTION. RECORDER COX MADE THE MOTION TO APPROVE THE MINUTES OF THE JULY 27, 2020 MEETING TO ACT AS A BOARD OF CANVASS FOR THE ELECTION. THERE WAS A SECOND BY COUNCILMAN SHAMBLIN AND THE MOTION PASSED.

RECORDER COX MADE THE MOTION TO APPROVE THE MINUTES OF AUGUST 4, 2020. COUNCILMAN JAVINS MADE THE SECOND AND THE MOTION CARRIED.

OLD BUSINESS

SECOND READING AN ORDINANCE TO ABANDON A PORTION OF CEDAR STREET TO SHARON HENDERSON-50 FOOT RIGHT OF WAY MERGED WITH LOTS 1 THRU 4 EAST CRAWFORD CITY: RECORDER RITA COX MADE THE MOTION TO PASS ON SECOND READING AN ORDINANCE TO ABANDON A PORTION OF CEDAR STREET TO SHARON HENDERSON WITH A SECOND BY COUNCILMAN HILL. COUNCIL VOTED UNANIMOUSLY FOR THE MOTION TO CARRY.

SECOND READING AN ORDINANCE TO ABANDON A PORTION OF CEDAR STREET TO MELODY MYNES-50 FOOT RIGHT OF WAY LOT 11 TO THE CORNER LOT CONTAINING 0.07 ACRE EAST CRAWFORD CITY: COUNCILMAN ANDY SHAMBLIN MADE THE MOTION TO PASS ON SECOND READING AN ORDINANCE TO ABANDON A 50 FOOT RIGHT OF WAY TO MELODY MYNES. THERE WAS A SECOND BY RECORDER RITA COX AND THE MOTION PASSED.

APPROVAL OF ACCEPTING PROPERTY FROM JAMES MARRS ON BANK STREET: RECORDER COX MADE THE MOTION TO ACCEPT THE DONATION OF PROPERTY FROM JAMES MARRS ON BANK STREET WHICH CONTAINS PRIMARILY THE PARKING LOT AREA WITH USE OF THE PROPERTY CONTINUING AS IS. THERE WAS A SECOND BY COUNCILMAN JAVINS AND THE MOTION PASSED WITH A UNANIMOUS VOTE.

WV STATE BUILDING CODE AMENDMENT AND ADOPTION: RECORDER RITA COX MADE THE MOTION TO TABLE THE WV BUILDING CODE ADOPTION WITH A SECOND BY COUNCILMAN JAVINS. VOTE WAS FOR THE MOTION.

NEW BUSINESS

DRAFT COPY

APPOINTMENT OF JOHN MONTGOMERY TO POSITON AS LEGISLATIVE LIASON FOR COUNCIL:  
COUNCILMAN MICHAEL HILL MADE THE MOTION TO APPOINT JOHN MONTGOMERY AS LEGISLATIVE  
LIASON OFFICER FOR MAYOR CASEBOLT AND COUNCIL AS AN IRREGULAR PART TIME EMPLOYEE DOING  
20 HOURS OR LESS A WEEK AT \$500 PER MONTH. THERE WAS A SECOND BY COUNCILMAN BILL JAVINS.  
THE VOTE WAS FOR THE MOTION.

PURCHASE OF SPEAKER SYSTEM FOR COUNCIL CHAMBERS: COUNCILWOMAN DONNA BOGGS MADE  
THE MOTION TO ACCEPT THE BID FROM GSI FOR \$4990 FOR A MICROPHONE AND PA SYSTEM FOR  
COUNCIL CHAMBERS. THERE WAS A SECOND BY COUNCILMAN JOE MURPHY AND A UNANIMOUS VOTE  
BY COUNCIL FOR THE MOTION TO CARRY. Councilwoman Donna Boggs said she would like to work with  
Joe Stevens on the installation of the system.

ATTORNEY REPORT: Johnnie Brown did not have a report but was prepared to take questions from  
Council.

TREASURER REPORT: COUNCILWOMAN BOGGS MADE THE MOTION TO ACCEPT THE REPORTS FROM  
TREASURER YOUNG WITH A SECOND BY COUNCILWOMAN MCGILL. THE MOTION CARRIED. John Young  
said that Chief Casey Mathes has gotten two grants at \$10,000 each for the Nitro Fire Department.

MAYOR COMMENTS: Mayor Casebolt said that there is a campaign to clean up the trash in the city.  
There will be a meeting on Wednesday with all interested players at W. Sattes school concerning use of  
the facility.

COUNCIL COMMENTS: Councilman Javins said the Paving Committee will meet to determine what  
needs paved. He said they have determined there is a need for 72 concrete pads.

PUBLIC COMMENTS: Joe Stevens said the fireworks are set for Sunday at Nitro City Park and there is a  
5k on September 7.

ADJOURNMENT: COUNCILMAN JAVINS MADE A MOTION TO ADJOURN THE MEETING WITH A SECOND  
BY COUNCILWOMAN BOGGS. THE MOTION CARRIED.

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DAVE CASEBOLT, MAYOR

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RITA COX, RECORDER

DRAFT COPY



A Living Memorial to World War I

PAID

JUL 13 2020

CITY OF NITRO

ck. # 2494

CITY OF NITRO  
Building Department  
PO BOX 308  
NITRO, WV 25143  
(304) 755-0703

**BOARD OF ZONING APPEALS  
PETITION FOR VARIANCE OR SPECIAL EXCEPTION**

Pursuant to the Zoning Ordinance, any request for a Variance or Special Exception shall first be submitted by petition to the Board of Zoning Appeals for a Public Hearing. The Board shall give full consideration to the scope and character of the request and verify compliance with the refundable application fee is required and must be submitted with this petition.

**Owner / Applicant Information**

Owner/Applicant Daniel & Judith Greene Telephone Number 304.690.5042  
Mailing Address: 1924 LINCOLN AVE STRIBANS, WV 25177

**Property Information**

Property Address: 103 MAIN AVE NITRO  
District: NITRO Tax Map: 10 Parcel: 210  
Deed Book: 2294 Page: 0620 Lot Square Footage or Acreage: 60X110  
Zoning: \_\_\_\_\_ Land Use: BUSINESS

**Nature of Proposed Action**

Construction of Custom Single Family Dwelling:  Placement of Modular or Mobile Home:   
Construction of Multi-Family Dwelling:  Remodeling or Addition:   
Construction of Commercial Building:  Building Square Footage Variance:   
Construction or Placement of Storage Building:  Lot Size or Set Back Variance:   
Other-Please Explain: From BUSINESS to RESIDENTIAL

**Ownership of Property**

IF YOU DO NOT OWN THE PROPERTY, THE OWNERS SIGNATURE OF CONSENT IS REQUIRED.

Do you own the property? Yes  No  Do you lease the property? Yes  No   
Is your purchase of the property contingent upon approval of this request? Yes  No?





I CERTIFY BY MY SIGNATURE BELOW THAT:

1. All the information contained in this application is true and accurate to the best of my knowledge and belief.
2. Withholding information or submitting false information will result in the revocation of the permit, variance, or special exception.
3. A false application is considered a violation and will result in revocation of permit, variance, or special exception.
4. A decision to grant or deny a variance or special exception is solely the decision of the Board of Zoning Appeals.
5. I or any other party may appeal the decision of the Zoning Board of Appeals within 45 days of the date of the hearing at the expense of the appellant.
6. I will not begin or continue construction or placement of the structure until after the hearing.
7. My application, file and hearing are public information.
8. The Board of Zoning Appeals is required to charge a non-refundable fee of \$100.00 for Publication Costs.
9. No hearing can be conducted until the publishing of a Class 1 Legal advertisement at least 15 days prior to the scheduled date of the hearing.
10. I have requested, and have been provided, a copy of the appropriate sections of the Ordinance to which I am requesting a hearing to be granted.

\_\_\_\_\_  
*Signature of applicant*

\_\_\_\_\_  
*Date Petition Completed & Signed*

\_\_\_\_\_  
*Date received by BZA*

\_\_\_\_\_  
*Signature of Owner for Consent (Required)*

\_\_\_\_\_  
*Date Signed*

\_\_\_\_\_  
*Date Received by BZA*

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**FOR OFFICIAL USE ONLY**

MAP IDENTIFICATION

PROPERTY

MAILING

Tax Map, Parcel #

Owner

Address

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USE ADDITIONAL SHEETS IF NECESSARY

If a conditional use, is this a request to operate a home occupation or professional office? \_\_\_\_\_

If yes, how many employees? \_\_\_\_\_ Hours of Operation? \_\_\_\_\_

If a home occupation or professional office, please provide a brief, detailed description of use \_\_\_\_\_

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Please provide a brief, detailed description of the personal hardship that would occur if this request is denied \_\_\_\_\_

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Is this a proposed residence? Yes  No \_\_\_\_\_ Dimension of lot, square footage: 60x110

Will the Usage be on Public Water? Yes  No \_\_\_\_\_ Public Sewer? Yes  No \_\_\_\_\_

Please provide a brief description of which type of Home you plan to locate on the subject property and the circumstances which require you to request a Conditional Use or Variance.

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If this request is for Residential purposes and pertains to Manufactured Homes, Mobile Homes, or Modular Homes respectively. Please provide the following information.

Year: \_\_\_\_\_ Make: \_\_\_\_\_ Model: \_\_\_\_\_ Dimensions: \_\_\_\_\_

Is the residence referred to in this application the only one in the lot? Yes  No \_\_\_\_\_

If this request is for a Special Exception to have more than one single family dwelling per lot of record. Please explain

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Please return completed form to:

City of Nitro

Board of Zoning Appeals

PO Box 308(mailing address)

20<sup>th</sup> St & 2<sup>nd</sup> Ave (physical address)

Nitro, WV 25143



NITRO PLANNING  
COMMISSION  
SEPTEMBER 10, 2020

The Nitro Planning Commission met at 6:00 pm in Council Chambers on September 10, 2020 at 6:00 with the following present: Recorder Rita Cox, Councilman at Large Bill Javins, A. J. Shinn, Walt Kinsey, Mark Sanders, and Daniel and Judith Greene.

The Commission considered the request of the Greene's to permit the structure at 103 Main Avenue to be used as an R1 (Residential). The structure was built as a home and then was used by Daniel and Judith Greene as a business to prepare taxes. Their plan is to retire and sell the structure and let it revert to residential use. The Planning Commission voted unanimously to recommend to Council to allow the property be zoned R1.

The Commission members followed up on the request of Clarence and Florence Huckaby at 23 Lake Drive to abandon a portion of city property bordering on Blake Drive to permit a driveway so that he can build a garage on his property. He said that the it is too steep to access from any other direction. The Commission voted to recommend to Council that the city abandon 100 feet of city owned property to the Huckaby family.

Rita Cox  
Recorder



September 4, 2020

As a follow up to the Meeting of June 30, 2020 Mark Sanders met with Clarence Huckaby to consider the amount of city property to be granted to Mr. Huckaby at his home at 23 Lake Drive to enable access to his property.

Mark and Clarence met and it is Mark's recommendation to grant him 100 feet of city property for his project.

If we can have a quorum to meet on Thursday we can discuss and vote on the recommendation to Council about whether or not to proceed with the request.

I appreciate your patience with this process. We had to reschedule the city election from the first Tuesday in June to July 21. This was a difficult process because of the pandemic and we are trying to get back up to speed in City Hall. We have a new Council and new guidelines in effect. Thank you.

Rita Cox



A Living Memorial to World War I

NITRO PLANNING COMMISSION  
MEETING  
JUNE 30, 2020

The Nitro Planning Commission met on Tuesday, June 30, 2020 at 6:00 pm in Council Chambers. The following members were in attendance: Walt Kinsey, Mark Sanders, and Rick Frontz. Bill Clark was not present. The following were in attendance: Recorder Rita Cox, Nitro City Planner Kim Reed, Chuck Boggs Jr., Clarence and Flo Huckaby, and Code Enforcement Director Jonathan Atkins by Zoom.

The Commission considered the request of Chuck Boggs Jr. of River Valley Construction to build a four unit apartment building at 1520 Main Avenue which would consider a zoning variance from R-1 to R-2. Mark Sanders asked if there would be separate entrances for each apartment and Mr. Boggs said there will be. He said there would also be off street parking for each unit and supplied a plat of survey showing the property. Mark Sanders made the motion to approve the variance and the Commission members unanimously agreed to the variance.

The Commission considered the request of Clarence Huckaby to petition to close and/or abandon public street. Clarence Huckaby has asked the city to abandon a portion of Lake Drive/Blake Road so that he can have access to the rear of his property to build a drive-way and then add a detached garage on property that he currently owns. He said in his petition that the front of his property that is on Lake Drive is too steep to allow access there he would like to put his garage. Mark Sanders said that he had talked with Mayor Casebolt and he said the city is preparing to do major work on Ridenour Lake and this would affect the silt pond that borders the property that Clarence Huckaby is asking the city to abandon. Mr. Huckaby said he is asking for approximately 120 feet. Mr. Sanders made the motion to table the meeting to look at the request and reconvene with a more accurate estimation of the request. The Commission members agreed to the request.

Rita Cox, Recorder

PAID

JAN 08 2020

CITY OF NITRO

PETITION TO CLOSE A PUBLIC STREET

Applicants seeking to permanently close, abandon, and discontinue a public street, alley, lane, road, or other public right-of-way within the City of Nitro, are required to provide all of the information on this petition. Completed petitions are to be submitted to the City Recorder, along with a non-refundable filing fee of one hundred dollars (\$100.00). Incomplete petitions, or petitions submitted without the map or filing fee, will not be accepted. If more space is needed, attach separate sheets and label them with the appropriate item number. This form need not be used as long as all of the required information is provided in a legible manner. Upon receipt of a complete petition and the requisite filing fee, the City Council shall follow the procedures duly adopted and enacted by Resolution 00-09 (Nov. 7, 2000), and as amended by Resolution 10- (June 26, 2001).

APPLICANT: Clarence H. Huckaby Jr DATE: Jan 8 2020

ADDRESS: 23 Lake Drive Nitro WV 25143

1. Please state the reason(s) the property is needed. For example, for purpose of construction, improvements, or other necessity.

To gain access to rear of property to build Drive-way and then add detached garage on currently owned property

2. Please state why the reason(s) stated above cannot be accomplished by any other means and why closing, abandoning, or otherwise discontinuing the property as a public right-of-way is justified.

Front of property along Lake Drive is too steep to allow access.

3. Please state whether the subject street, alley, lane, road or other public right-of-way is a part of the current traffic pattern.

Lake Drive, Blake Rd.

4. List all of the persons owning property abutting such street, alley, lane, road, or other public right-of-way and their addresses. Attach a separate sheet if necessary and label it

Name

Address

Kevin Musilli 6 Lakeview Drive Nitro WV 25143

5. List all persons owning property within the same block as the abutting property and their addresses.

Name

Address

Kevin Musilli      6 Lakeview Drive Nitro WV 25143

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6. Attach an accurately scaled map of the subject street, alley, lane, road, or other public right-of-way, including any encroachments on the right-of-way. Indicate the location of each abutting property owner.

If you have any questions in filling out this form, please call the City Building Inspector's office at 755-0703.

304-755-0707

Rita Cox



**ORDINANCE \_\_\_\_\_**

**An Ordinance to amend Article 505 of the Codified Ordinances of the City of Nitro, West Virginia, as amended,** by adding thereto a new section designated 505.35, relating to prohibiting leaving of food out of doors for any animal; and providing a fine for any person found guilty of violating Section 505.35.

**BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF NITRO, WEST VIRGINIA,** that Article 505 of the Codified Ordinance of the City of Nitro, West Virginia, as amended, be amended and reenacted, all to read as follows:

**505.35. Prohibiting leaving food outside for any animal during certain hours.**

(a). No person shall leave or permit to be left out-of-doors food for any animal between the hours of 10:00 p.m. of any one day and 6:00 a.m. of the following day, unless the area where the food is left is not accessible to non-domesticated mammalian animals or predators.

(b). Whoever violates any provision of this section for which no other penalty is provided shall be fined twenty-five dollars (\$25.00) for the first offense, fifty dollars (\$50.00) for the second offense and one hundred dollars (\$100.00) for each subsequent offense.

(c) This Ordinance shall become effective upon passage.

Passed on First Reading \_\_\_\_\_

Passed on Second Reading \_\_\_\_\_

\_\_\_\_\_  
Dave Casebolt, Mayor

\_\_\_\_\_  
Rita Cox, Recorder

**ORDINANCE \_\_\_\_\_**

**An ordinance to amend and reenact Article 1711 of the Codified Ordinances of the City of Nitro, West Virginia, as amended, all relating to the West Virginia State Building Code, adoption of the most recent State Building code; amending specified sections within the specific Codes; adding additional definitions; and updating the resolution of conflicts relating to the State building code.**

**BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF NITRO, WEST VIRGINIA,** that Article 1711 of the Codified Ordinances of the City of Nitro, West Virginia, as amended, be amended and reenacted, all to read as follows:

**ARTICLE 1711  
West Virginia State Building Code**

**1711.01 ADOPTION**

(a) There is hereby adopted and incorporated by reference as if set out at length herein for the purpose of safeguarding life and property and to ensure the quality of construction of all structures erected or removed throughout the City of Nitro that certain Code known as the State Building Code as promulgated by the Fire Marshal under West Virginia Code 29-3-5b.

(b) The Standards and requirements as set out and as published by the International Code Council, & NFPA as listed below, shall have the same force and effect as if set out verbatim in this section:

2015 International Building Code, with the following exceptions:

Section 101.4.5 Fire Prevention: DELETE ENTIRE SECTION

Section 113.3 Qualifications: DELETE Section 113.3 of the 2015 International Building Code & REPLACE WITH THE FOLLOWING PARAGRAPH 1301.7: ~~The Board of Appeals shall consist of five members, with up to three alternates, who are qualified to pass on matters pertaining to building construction and are not employees of the jurisdiction. They may include, but are not limited to, a W.Va. Registered Professional Architect, or a WV Licensed General Building, Residential, Electrical, Piping, Plumbing, Mechanical or Fire Protection Contractor, with at least 10 years' experience, five of which shall be in responsible charge or work.~~

Section 1301.7 Board of Zoning Appeals Subsection 1301.7(f) Duties & Powers.

The Board of Zoning Appeals shall have the power to hear and decide on appeals where it is alleged that there is an error in any order, requirement, decision, determination or interpretation by the Code Official, or by any administrative official of the City charged with enforcement of this Part Thirteen; Provided, That this authority to hear and decide

the specified appeals shall apply to applicable determinations under each code used under the authority of the State Building Code.

Appendices: A; C; D; E; G; H; I; & Commentary

2015 International Residential Code, with the following exceptions:

Section R303.5.1 Light Activation: DELETE & REPLACE WITH: The control for activation of the required interior stairway lighting shall be accessible at the top and bottom of each stairway without traversing any steps. The illumination of exterior stairways shall be controlled from inside the dwelling unit. EXCEPTIONS: 1. Lights that are continuously illuminated or automatically controlled. 2. Interior stairways consisting of less than three steps.

Section R311.3.1 Floor Elevations at Required Egress Doors: DELETE & REPLACE WITH: Where a stairway of two or fewer risers is located on the exterior side of a door, other than the required exit door, a landing is not required for the exterior side of the door.

Section R311.7.4.1 Riser Height: DELETE & REPLACE WITH: The maximum riser height shall be eight and one-quarter (8 1/4) inches

Section R311.7.4.2 Tread Depth: DELETE & RPLACE WITH: The minimum tread depth shall be nine (9) inches.

Section R311.7.5 Stair Treads and Risers

311.7.5.1 Riser Heights -- The maximum riser height shall be eight and one-quarter (8 ¼) inches.

311.7.5.2 Tread Depth -- The minimum tread depth shall be nine (9) inches.

Section R313 Automatic Fire Sprinkler Systems: DELETE ENTIRE SECTION, NO REPLACEMENT  
SEE 2018 NFPA 101

Section R403.1.7.1 Building clearances from Ascending Slopes: DELETE, NO REPLACEMENT

Section R403.1.7.2 Footing Setbacks from Descending Slopes: DELETE, NO REPLACEMENT

Appendices: A; B; C; D; E; G; H; J; M; N; T; U; & Commentary

87 C.S.R. 4, Section 6.1.a, EXCEPTIONS: The following structures are not subject to inspection by Local Jurisdictions: Group U Utility Structures comprising in area of not more than 200 square feet which have no plumbing or electrical connections and are used only for residential storage purposes. (Examples include sheds that are for

residential storage of lawnmowers, tools, bicycles or furniture.) Not included are those utility structures and storage units which have plumbing or electrical connections, are on non-residential use or for storage of explosives or other hazardous or explosive materials.

Appendices: A; B; Resource A

2015 International Existing Building Code, with the following exception:

Section 101.4.2 Buildings Previously Occupied: DELETE "International Fire Code". REPLACE WITH: 2018 NFPA 101- Life Safety Code

~~EXCEPTIONS: The following structures are not subject to inspection by Local Jurisdictions: Group U Utility Structures comprising in area of not more than 200 square feet which have no plumbing or electrical connections and are used only for residential storage purposes. (Examples include sheds that are for residential storage of lawnmowers, tools, bicycles or furniture.) Not included are those utility structures and storage units which have plumbing or electrical connections, are on non-residential use or for storage of explosives or other hazardous or explosive materials.~~

~~Appendices: A; B; Resource A~~

2015 International Plumbing Code

Appendices: B; C; D; E;

2015 International Mechanical Code

Appendices: A;

2015 International Fuel Gas Code, with the following exception:

Section 404.10 Underground piping systems shall be installed a minimum depth of 12 inches (305 mm) below grade. If the minimum depth cannot be maintained, the piping system shall be installed in conduit or shielded in an approved manner.

Appendices: A; B; C; D;

2009 International Residential Energy Conservation Code for residential buildings

Appendix: 1 and COMMENTARY

2009 ICC/ANSI A117.1 Accessible & Usable Buildings & Facilities

2017 National Electric Code, NFPA 70.

Annex: A; B; C; D; E; F; G; H;

4.1.k.1. ADD. For renovations in one- and two-family homes where no new square footage is involved, arc-fault circuit interrupter (AFCI) protection shall not be required, except for in bedrooms. For renovations in one- and two- family homes where square footage is added but no electrical service is installed, arc-fault interrupter (AFCI) protection shall not be required.

5.1 New One and Two Family Dwellings over one level in height, New One and Two Family Dwellings containing a basement, and New One and Two Family Dwellings containing a crawl space containing a fuel burning appliance below the first floor, shall provide one of the following methods for fire protection of floors: (1) A 1/2 inch (12.7 mm) gypsum wallboard membrane, 5/8 inch (16 mm) wood structural panel membrane, or equivalent on the underside of the floor framing member; (2) Wood floor assemblies using dimension lumber or structural composite lumber equal or greater than 2 inch by 10 inch (50.8 mm by 254 mm) nominal dimension, or other approved floor assemblies demonstrating equivalent fire performance; or (3) An Automatic Fire Sprinkler System as set forth in section R313.2 of the 2009 edition of the International Residential Code for One and Two Family Dwellings: Provided, That floor assemblies located directly over a space protected by an automatic sprinkler system as set forth in section R313.2 of the 2009 edition of the International Residential Code for One and Two Family Dwellings are exempt from this requirement.

Appendices:

2007 ANSI/ASHRAE Commercial Energy Conservation

2010 ANSI/ASHRAE/IESNA Standard 90.1 for commercial buildings

2015 International Property Maintenance Code as currently included in Part Eighteen, Property Maintenance Ordinance, or the current Codified Ordinances of the City of Nitro, West Virginia.

~~2014 NFPA 70, National Electric Code~~

~~Annex: A; B; C; D; E; F; G; H;~~

2018 NFPA 101, Life Safety Code

Annex A & B

2018 NFPA 1, Fire Code

Annex I & R

Wherever referenced in the several ICC codes adopted above, OMIT any reference to the International Fire Code; ~~SUBSTITUTE should be substituted with~~ the NFPA Life Safety Code ~~2015~~ 2018 edition.

Whenever a certificate of occupancy is required of a commercial structure greater in size than 7,600 feet, the project documents shall be designed by an Architect licensed by the

WV Board of Architects, or a Professional Engineer licensed by the WV State Board of Registration for Professional Engineers.

## **1711.02 DEFINITIONS**

"Building Code" includes all aspects of safe building construction and mechanical operations and all safety aspects related thereto.

"Fire Marshal" means the West Virginia State Fire Marshal and / or his designated representative.

"Local Jurisdiction" means Municipal or County level Government

"ICC" or "International" refers to International Code Council

"NFPA" means National Fire Protection Association

"State Building Code" refers to the entire contents of this Ordinance and the referenced National Standards and Codes

"State Fire Code" refers to the entire contents of the State Fire Commission, State Fire Code, 87CSR1, and the referenced Standards and Codes

## **1711.03 CONFLICT**

Whenever there is a conflict between the State Fire Code and the State Building Code, the State Fire Code takes precedence.

Whenever there is a conflict between the International Plumbing Code requirements of the State Building Code and the Rules of the West Virginia State Department of Health and Human Resources, the rules of the Department of Health & Human Resources take precedence.

Whenever there is a conflict between the State Building Code and the Statutory Laws of the State of West Virginia, the Laws of the State of West Virginia take precedence.

This ordinance shall become effective upon passage.

### **87.4.8. Existing Building Codes.**

8.1. ADD. All building codes previously adopted by the City of Nitro are null and void.

Passed on First Reading 9-15-20

Passed on Second Reading \_\_\_\_\_

\_\_\_\_\_  
Dave Casebolt, Mayor

\_\_\_\_\_  
Rita Cox, Recorder



# Pay Code Report

Summary By Department

8/1/2020 - 8/31/2020

Payroll Set: 01-Payroll Set 01

**Department: Building Department - Building Department**

Employee Number	Employee Name	Pay Code	# of Payments	Units	Pay Amount
371	Newcome, Mark	COVID19 - COVID19	1	13.00	148.46
		Holiday - Holiday	1	8.00	91.36
		Regular - Regular	2	138.00	1,575.96
		Sickleave - Sickleave	1	1.00	11.42
		<b>371 - Newcome Total:</b>		<b>160.00</b>	<b>1,827.20</b>
377	Wright, James	Comp Earned - Comp Earned	1	4.50	0.00
		Comp Taken - Comp Taken	1	40.00	416.00
		Holiday - Holiday	1	8.00	83.20
		Regular - Regular	2	112.00	1,164.80
		<b>377 - Wright Total:</b>		<b>164.50</b>	<b>1,664.00</b>
542	Atkins, Jonathan	Holiday - Holiday	1	8.00	204.80
		Holiday FD8 - Holiday FD8	1	8.00	307.20
		Military - Military	1	22.00	563.20
		Overtime - Overtime	2	65.00	2,496.00
		Regular - Regular	2	130.00	3,328.00
<b>542 - Atkins Total:</b>		<b>233.00</b>	<b>6,899.20</b>		
<b>Building Department - Building Department Total:</b>				<b>557.50</b>	<b>10,390.40</b>

**Department: City Hall - City Hall**

Employee Number	Employee Name	Pay Code	# of Payments	Units	Pay Amount
255	Burt, Mary	Cleaning - Cleaning	2	0.00	520.00
		CouncilRaise - CouncilRaise	2	0.00	38.46
		Holiday - Holiday	1	8.00	160.80
		HolidayWork - HolidayWork	1	8.00	241.20
		Regular - Regular	2	150.00	3,015.00
		Vacation - Vacation	1	2.00	40.20
<b>255 - Burt Total:</b>		<b>168.00</b>	<b>4,015.66</b>		



286	Hardman, Kelly	Cleaning - Cleaning	2	0.00	200.00
		CouncilRaise - CouncilRaise	2	0.00	38.46
		Holiday - Holiday	1	8.00	137.76
		Regular - Regular	2	143.00	2,462.46
		Vacation - Vacation	2	9.00	154.98
		<b>286 - Hardman Total:</b>		<b>160.00</b>	<b>2,993.66</b>
		<b>City Hall - City Hall Total:</b>		<b>328.00</b>	<b>7,009.32</b>

Department: City Planner - City Planner

376	Cottrell, Kimberly	Comp Earned - Comp Earned	1	6.00	0.00
		Comp Taken - Comp Taken	1	8.00	0.00
		Holiday - Holiday	1	8.00	0.00
		Regular - Regular	2	144.00	0.00
		Salary - Salary	2	160.00	3,139.20
		<b>376 - Cottrell Total:</b>		<b>326.00</b>	<b>3,139.20</b>
		<b>City Planner - City Planner Total:</b>		<b>326.00</b>	<b>3,139.20</b>

Department: Council - Council

152	Javins, William	Salary - Salary	1	1.00	500.00
		<b>152 - Javins Total:</b>		<b>1.00</b>	<b>500.00</b>
155	Shamblin, Andrew	Salary - Salary	1	1.00	500.00
		<b>155 - Shamblin Total:</b>		<b>1.00</b>	<b>500.00</b>
157	Boggs, Donna	Salary - Salary	1	1.00	500.00
		<b>157 - Boggs Total:</b>		<b>1.00</b>	<b>500.00</b>
158	Hill, Michael	Salary - Salary	1	1.00	500.00
		<b>158 - Hill Total:</b>		<b>1.00</b>	<b>500.00</b>
160	McGill, Cynthia	Salary - Salary	1	1.00	500.00
		<b>160 - McGill Total:</b>		<b>1.00</b>	<b>500.00</b>
161	Murphy, Joseph	Salary - Salary	1	1.00	500.00
		<b>161 - Murphy Total:</b>		<b>1.00</b>	<b>500.00</b>
162	Barr, Emily	Salary - Salary	1	1.00	500.00
		<b>162 - Barr Total:</b>		<b>1.00</b>	<b>500.00</b>
		<b>Council - Council Total:</b>		<b>7.00</b>	<b>3,500.00</b>

Department: CVB - CVB

Employee Number	Employee Name	Pay Code	# of Payments	Units	Pay Amount
373	Deiss, Joseph	Holiday - Holiday	1	8.00	0.00
		Regular - Regular	2	92.00	0.00
		Salary - Salary	2	160.00	2,636.80
		Sickleave - Sickleave	1	20.00	0.00
		Vacation - Vacation	1	40.00	0.00
<b>373 - Deiss Total:</b>			<b>320.00</b>	<b>320.00</b>	<b>2,636.80</b>
<b>CVB - CVB Total:</b>				<b>320.00</b>	<b>2,636.80</b>

Department: Fire - Fire

Employee Number	Employee Name	Pay Code	# of Payments	Units	Pay Amount	
534	Shinn, Andrew	Annualleave - Annualleave	1	48.00	957.60	
		Holiday Earned FD - Holiday Earn	1	24.00	0.00	
		Overtime - Overtime	2	21.00	628.43	
		Regular - Regular	2	168.00	3,351.60	
		<b>534 - Shinn Total:</b>			<b>261.00</b>	<b>4,937.63</b>
536	Mathes, Casey	Comp Earned - Comp Earned	2	28.50	0.00	
		Holiday - Holiday	1	8.00	261.92	
		Holiday FD8 - Holiday FD8	2	16.00	392.88	
		Regular - Regular	1	72.00	0.00	
		Salary - Salary	2	160.00	5,238.40	
<b>536 - Mathes Total:</b>			<b>284.50</b>	<b>5,893.20</b>		
538	Mathes, Chad	Annualleave - Annualleave	1	8.00	158.88	
		Holiday - Holiday	1	16.00	317.76	
		Holiday Earned FD - Holiday Earn	1	16.00	0.00	
		HolidayWork - HolidayWork	1	8.00	238.32	
		Overtime - Overtime	2	36.00	1,072.44	
Regular - Regular	2	192.00	3,813.12			
<b>538 - Mathes Total:</b>			<b>276.00</b>	<b>5,600.52</b>		
540	Ely, Robert	Annualleave - Annualleave	1	16.00	310.72	
		CallOutOT - Call Out OT	1	2.00	58.26	
		Holiday Earned FD - Holiday Earn	1	8.00	0.00	
		Holiday Taken FD - Holiday Taker	1	8.00	155.36	
		HolidayWork - HolidayWork	1	16.00	466.08	
		Overtime - Overtime	2	44.00	1,281.73	
		Regular - Regular	2	192.00	3,728.64	
		<b>540 - Ely Total:</b>			<b>286.00</b>	<b>6,000.79</b>

543	Bonnett, Zachary	Holiday Earned FD - Holiday Earn	1	24.00	0.00
		Overtime - Overtime	1	1.00	28.19
		Regular - Regular	2	216.00	4,058.64
		<b>543 - Bonnett Total:</b>		<b>241.00</b>	<b>4,086.83</b>
548	Kiser, Garrett	CallOutOT - Call Out OT	1	2.00	50.31
		Holiday Earned FD - Holiday Earn	1	8.00	0.00
		HolidayWork - HolidayWork	1	16.00	402.48
		Overtime - Overtime	2	43.50	1,094.25
		Regular - Regular	2	168.00	2,817.36
		StepUpPay - StepUpPay	2	48.00	876.48
		TrainOT - TrainOT	1	2.00	50.31
		<b>548 - Kiser Total:</b>		<b>287.50</b>	<b>5,291.19</b>
549	Setliff, James	AnnualLeave - AnnualLeave	1	16.00	265.44
		Holiday Earned FD - Holiday Earn	1	24.00	0.00
		Holiday Taken FD - Holiday Taker	2	32.00	530.88
		Regular - Regular	2	144.00	2,388.96
		Sickleave - Sickleave	1	24.00	398.16
		<b>549 - Setliff Total:</b>		<b>240.00</b>	<b>3,583.44</b>
550	Harvey, Ronnie	CallOutOT - Call Out OT	1	2.00	49.77
		Holiday Earned - Holiday Earned	1	16.00	0.00
		Holiday Taken FD - Holiday Taker	1	24.00	398.16
		HolidayWork - HolidayWork	1	8.00	199.08
		Overtime - Overtime	1	2.00	49.77
		Regular - Regular	2	144.00	2,388.96
		Sickleave - Sickleave	1	24.00	398.16
		StepUpPay - StepUpPay	1	24.00	438.24
		<b>550 - Harvey Total:</b>		<b>244.00</b>	<b>3,922.14</b>
552	Carr, Cody	Overtime - Overtime	1	2.00	46.08
		Regular - Regular	1	108.00	1,658.88
		<b>552 - Carr Total:</b>		<b>110.00</b>	<b>1,704.96</b>
556	Grishaber, Robert	AnnualLeave - AnnualLeave	1	16.00	245.76
		CallOutOT - Call Out OT	2	4.00	92.16
		Holiday Earned FD - Holiday Earn	1	8.00	0.00
		Holiday Taken FD - Holiday Taker	1	8.00	122.88
		HolidayWork - HolidayWork	1	16.00	368.64
		Overtime - Overtime	1	4.00	92.16
		Regular - Regular	2	192.00	2,949.12
		<b>556 - Grishaber Total:</b>		<b>248.00</b>	<b>3,870.72</b>

<u>558</u>	Ashley, Christopher	CallOutOT - Call Out OT	1	2.00	44.22
		Holiday Earned - Holiday Earned	1	16.00	0.00
		HolidayWork - HolidayWork	1	8.00	176.88
		Overtime - Overtime	2	17.00	375.87
		Regular - Regular	2	228.00	3,360.72
		<b>558 - Ashley Total:</b>		<b>271.00</b>	<b>3,957.69</b>

<u>560</u>	Holmes, Timothy	AnnualLeave - AnnualLeave	1	29.00	399.91
		BuyOutAccumLeav - BuyOutAccu	1	67.00	923.93
		CallOutOT - Call Out OT	1	2.00	41.37
		Holiday Earned FD - Holiday Earn	1	24.00	0.00
		Holiday Taken FD - Holiday Taker	2	43.00	592.97
		Overtime - Overtime	2	13.50	279.25
		Regular - Regular	3	252.00	3,475.08
		<b>560 - Holmes Total:</b>		<b>430.50</b>	<b>5,712.51</b>

<u>562</u>	Petry, Chase	AnnualLeave - AnnualLeave	2	40.00	551.60
		CallOutOT - Call Out OT	2	4.00	82.74
		Holiday Earned FD - Holiday Earn	1	24.00	0.00
		Holiday Taken FD - Holiday Taker	1	8.00	110.32
		Overtime - Overtime	2	30.00	620.55
		Regular - Regular	2	144.00	1,985.76
		Sickleave - Sickleave	1	24.00	330.96
		TrainOT - TrainOT	1	15.00	310.28
		<b>562 - Petry Total:</b>		<b>289.00</b>	<b>3,992.21</b>

<u>563</u>	Lovejoy, Terrell	AnnualLeave - AnnualLeave	1	8.00	110.32
		CallOutOT - Call Out OT	1	6.00	124.11
		Holiday Earned FD - Holiday Earn	1	24.00	0.00
		Holiday Taken FD - Holiday Taker	1	40.00	551.60
		Regular - Regular	2	120.00	1,646.70
		Sickleave - Sickleave	1	48.00	661.92
		<b>563 - Lovejoy Total:</b>		<b>246.00</b>	<b>3,094.65</b>
		<b>Fire - Fire Total:</b>		<b>3,714.50</b>	<b>61,648.48</b>

Department: Health & Sanitation - Health & Sanitation

Employee Number	Employee Name	Pay Code	# of Payments	Units	Pay Amount
<u>684</u>	Hinkley, Carl	CouncilRaise - CouncilRaise	2	0.00	38.46
		Holiday - Holiday	1	8.00	95.60
		Regular - Regular	2	112.00	1,338.40
		Vacation - Vacation	1	40.00	478.00
		<b>684 - Hinkley Total:</b>		<b>160.00</b>	<b>1,950.46</b>

699	McNealy, James	CouncilRaise - CouncilRaise	2	0.00	38.46
		Holiday - Holiday	1	8.00	95.60
		Regular - Regular	2	152.00	1,816.40
		<b>699 - McNealy Total:</b>		<b>160.00</b>	<b>1,950.46</b>
721	McNealy, John	CouncilRaise - CouncilRaise	2	0.00	38.46
		Holiday - Holiday	1	8.00	95.60
		Regular - Regular	2	152.00	1,816.40
		<b>721 - McNealy Total:</b>		<b>160.00</b>	<b>1,950.46</b>
729	Southall, Floyd	Holiday - Holiday	1	8.00	104.16
		Overtime - Overtime	1	4.00	78.12
		Regular - Regular	2	152.00	1,979.04
		<b>729 - Southall Total:</b>		<b>164.00</b>	<b>2,161.32</b>
742	Gardner, Tyler	Holiday - Holiday	1	8.00	88.48
		Regular - Regular	2	152.00	1,681.12
		<b>742 - Gardner Total:</b>		<b>160.00</b>	<b>1,769.60</b>
743	Slater, Theodore	Holiday - Holiday	1	8.00	88.48
		Regular - Regular	2	152.00	1,681.12
		<b>743 - Slater Total:</b>		<b>160.00</b>	<b>1,769.60</b>
745	Scott, Lyquan	Holiday - Holiday	1	8.00	88.48
		Regular - Regular	2	152.00	1,681.12
		<b>745 - Scott Total:</b>		<b>160.00</b>	<b>1,769.60</b>
		<b>Health &amp; Sanitation - Health &amp; Sanitation Total:</b>		<b>1,124.00</b>	<b>13,321.50</b>

Department: Library - Library

Employee Number	Employee Name	Pay Code	# of Payments	Units	Pay Amount
822	Godby-Chin, Diana	Cleaning - Cleaning	2	0.00	230.40
		Holiday - Holiday	1	8.00	0.00
		Regular - Regular	2	152.00	0.00
		Salary - Salary	2	160.00	2,859.20
		<b>822 - Godby-Chin Total:</b>		<b>320.00</b>	<b>3,089.60</b>
823	Price, Jennifer	Holiday - Holiday	1	8.00	118.64
		Regular - Regular	2	152.00	2,254.16
		<b>823 - Price Total:</b>		<b>160.00</b>	<b>2,372.80</b>
827	Spangler, Christina	Holiday - Holiday	1	8.00	84.40
		Regular - Regular	2	112.00	1,186.00
		VacatBuyOut - VacatBuyOut	1	40.00	422.00
		Vacation - Vacation	1	40.00	426.40
		<b>827 - Spangler Total:</b>		<b>200.00</b>	<b>2,118.80</b>
		<b>Library - Library Total:</b>		<b>680.00</b>	<b>7,581.20</b>

Department: Mayor - Mayor

Employee Number	Employee Name	Pay Code	# of Payments	Units	Pay Amount
143	Casebolt, David	Salary - Salary	2	160.00	4,384.62
			<b>143 - Casebolt Total:</b>	<b>160.00</b>	<b>4,384.62</b>
159	Harrison, Nancy	Comp Taken - Comp Taken	2	4.00	49.28
		Holiday - Holiday	1	8.00	98.56
		Regular - Regular	2	143.00	1,761.76
		Sickleave - Sickleave	2	4.50	55.44
		Vacation - Vacation	2	3.00	36.96
			<b>159 - Harrison Total:</b>	<b>162.50</b>	<b>2,002.00</b>
			<b>Mayor - Mayor Total:</b>	<b>322.50</b>	<b>6,386.62</b>

Department: Municipal Court - Municipal Court

Employee Number	Employee Name	Pay Code	# of Payments	Units	Pay Amount
129	Raynes, Kristina	Salary - Salary	1	0.00	950.00
			<b>129 - Raynes Total:</b>	<b>0.00</b>	<b>950.00</b>
130	Walters, Richard	Salary - Salary	1	0.00	850.00
			<b>130 - Walters Total:</b>	<b>0.00</b>	<b>850.00</b>
368	Fulks, Amy	Comp Earned - Comp Earned	1	6.00	0.00
		Comp Taken - Comp Taken	2	12.00	236.28
		Holiday - Holiday	1	8.00	157.52
		Regular - Regular	2	140.00	2,756.60
			<b>368 - Fulks Total:</b>	<b>166.00</b>	<b>3,150.40</b>
			<b>Municipal Court - Municipal Court Total:</b>	<b>166.00</b>	<b>4,950.40</b>

Department: Park & Rec - Park & Rec

Employee Number	Employee Name	Pay Code	# of Payments	Units	Pay Amount
739	Caudill, James	Holiday - Holiday	1	8.00	97.52
		Overtime - Overtime	2	12.00	219.42
		Regular - Regular	2	152.00	1,852.88
			<b>739 - Caudill Total:</b>	<b>172.00</b>	<b>2,169.82</b>
740	Southall, Cody	Holiday - Holiday	1	8.00	88.48
		Overtime - Overtime	1	3.00	49.77
		Regular - Regular	2	152.00	1,681.12
			<b>740 - Southall Total:</b>	<b>163.00</b>	<b>1,819.37</b>
			<b>Park &amp; Rec - Park &amp; Rec Total:</b>	<b>335.00</b>	<b>3,989.19</b>

Department: Police - Police

Employee Number	Employee Name	Pay Code	# of Payments	Units	Pay Amount
401	Eggleton, Robert	AnnualLeave - AnnualLeave	1	40.00	0.00
		Salary - Salary	2	160.00	5,374.82
		<b>401 - Eggleton Total:</b>		<b>200.00</b>	<b>5,374.82</b>
444	Oxley, Brian	HolidayWork - HolidayWork	1	12.00	487.94
		Overtime - Overtime	2	20.00	813.23
		Regular - Regular	2	144.00	3,903.53
		SickLeave - SickLeave	1	8.00	216.86
<b>444 - Oxley Total:</b>		<b>184.00</b>	<b>5,421.56</b>		
448	Whitney, Eric	AnnualLeave - AnnualLeave	1	12.00	284.89
		Holiday Earned - Holiday Earned	1	12.00	0.00
		Overtime - Overtime	1	8.00	284.89
		Regular - Regular	2	150.00	3,561.18
<b>448 - Whitney Total:</b>		<b>182.00</b>	<b>4,130.96</b>		
450	Richardson, David	AnnualLeave - AnnualLeave	1	80.00	1,758.80
		Holiday Earned - Holiday Earned	1	12.00	0.00
		Overtime - Overtime	1	8.00	263.82
		Regular - Regular	1	76.00	1,670.85
<b>450 - Richardson Total:</b>		<b>176.00</b>	<b>3,693.47</b>		
452	Greene, Clark	HolidayWork - HolidayWork	1	12.00	461.60
		Overtime - Overtime	2	41.00	1,577.13
		Regular - Regular	2	156.00	4,000.52
		<b>452 - Greene Total:</b>		<b>209.00</b>	<b>6,039.25</b>
458	Fleming, Christopher	AnnualLeave - AnnualLeave	1	38.00	957.56
		Holiday Earned - Holiday Earned	1	12.00	0.00
		Overtime - Overtime	2	19.00	718.17
		Regular - Regular	2	122.00	3,074.30
<b>458 - Fleming Total:</b>		<b>191.00</b>	<b>4,750.03</b>		
463	Garbin, Jason	Holiday Earned - Holiday Earned	1	12.00	0.00
		Overtime - Overtime	2	32.00	1,223.88
		Regular - Regular	2	156.00	3,977.61
<b>463 - Garbin Total:</b>		<b>200.00</b>	<b>5,201.49</b>		
465	Blake II, Howard	AnnualLeave - AnnualLeave	1	24.00	534.66
		HolidayWork - HolidayWork	1	12.00	401.00
		Overtime - Overtime	2	36.00	1,203.00
		Regular - Regular	2	132.00	2,940.66
<b>465 - Blake II Total:</b>		<b>204.00</b>	<b>5,079.32</b>		

471	Raynes, Justin	Holiday - Holiday	1	16.00	389.23
		Overtime - Overtime	2	77.00	2,809.75
		Regular - Regular	2	160.00	3,892.28
		<b>471 - Raynes Total:</b>		<b>253.00</b>	<b>7,091.26</b>
474	Clay, Mikel	Annualleave - Annualleave	1	48.00	948.36
		Holiday Earned - Holiday Earned	1	12.00	0.00
		Overtime - Overtime	1	6.00	177.81
		Regular - Regular	2	114.50	2,262.16
		<b>474 - Clay Total:</b>		<b>180.50</b>	<b>3,388.33</b>
475	Hastings, Christopher	Annualleave - Annualleave	1	52.00	1,171.95
		Holiday Earned - Holiday Earned	1	12.00	0.00
		Overtime - Overtime	1	8.00	270.45
		Regular - Regular	2	110.00	2,479.12
		<b>475 - Hastings Total:</b>		<b>182.00</b>	<b>3,921.52</b>
476	Farry, Joseph	HolidayWork - HolidayWork	1	12.00	355.62
		Overtime - Overtime	2	20.00	592.70
		Regular - Regular	2	157.00	3,101.83
		<b>476 - Farry Total:</b>		<b>189.00</b>	<b>4,050.15</b>
478	Owens, Philip	Annualleave - Annualleave	1	70.00	1,352.23
		Holiday Earned - Holiday Earned	1	12.00	0.00
		Overtime - Overtime	1	13.00	376.70
		Regular - Regular	2	94.00	1,815.87
		<b>478 - Owens Total:</b>		<b>189.00</b>	<b>3,544.80</b>
479	Reekie, Scott	HolidayWork - HolidayWork	1	12.00	395.13
		Overtime - Overtime	2	31.00	1,020.76
		Regular - Regular	2	141.00	3,095.21
		Special Events - Special Events - I	1	1.00	21.95
		Special Events OT - Special Event	2	11.00	362.20
		<b>479 - Reekie Total:</b>		<b>196.00</b>	<b>4,895.25</b>
480	Haynes, Matthew	Annualleave - Annualleave	1	24.00	449.58
		Holiday Earned - Holiday Earned	1	12.00	0.00
		Overtime - Overtime	2	18.00	505.79
		Regular - Regular	2	136.00	2,547.64
		Special Events OT - Special Event	1	7.00	196.69
		<b>480 - Haynes Total:</b>		<b>197.00</b>	<b>3,699.70</b>
481	Ferrell, Justin	Holiday Earned - Holiday Earned	1	6.00	0.00
		HolidayWork - HolidayWork	1	6.00	168.59
		Overtime - Overtime	2	36.00	1,011.56
		Regular - Regular	2	156.00	2,922.29
		<b>481 - Ferrell Total:</b>		<b>204.00</b>	<b>4,102.44</b>



482	Boggett, Benjamin	AnnuaLeave - AnnuaLeave	1	36.00	674.37
		Holiday Earned - Holiday Earned	1	12.00	0.00
		Overtime - Overtime	2	18.00	505.78
		Regular - Regular	2	118.00	2,210.45
		Special Events - Special Events - I	1	1.00	18.73
		<b>482 - Boggett Total:</b>		<b>185.00</b>	<b>3,409.33</b>
483	Gullion, Christopher	AnnuaLeave - AnnuaLeave	1	60.00	1,123.95
		HolidayWork - HolidayWork	1	12.00	337.19
		Overtime - Overtime	1	8.00	224.79
		Regular - Regular	2	100.00	1,873.26
		<b>483 - Gullion Total:</b>		<b>180.00</b>	<b>3,559.19</b>
484	Fortier, Michael	Holiday Earned - Holiday Earned	1	12.00	0.00
		Overtime - Overtime	2	37.00	974.66
		Regular - Regular	2	153.00	2,686.91
		Special Events - Special Events - I	1	3.00	52.68
		<b>484 - Fortier Total:</b>		<b>205.00</b>	<b>3,714.25</b>
485	Swain, Chelsea	AnnuaLeave - AnnuaLeave	4	48.00	842.95
		BuyOutAccumLeav - BuyOutAccu	3	32.00	561.97
		Holiday Earned - Holiday Earned	1	12.00	0.00
		Regular - Regular	5	168.00	2,950.33
		<b>485 - Swain Total:</b>		<b>260.00</b>	<b>4,355.25</b>
		<b>Police - Police Total:</b>		<b>3,966.50</b>	<b>89,422.37</b>

**Department: Police (34%) Fire (3 - Police (34%) Fire (33%)Garbage(33%)**

701	Williams, Kevin	Holiday - Holiday	1	8.00	184.24
		Overtime - Overtime	1	4.00	138.18
		Regular - Regular	2	152.00	3,500.56
		<b>701 - Williams Total:</b>		<b>164.00</b>	<b>3,822.98</b>
754	Fields, Nicholas	Holiday - Holiday	1	8.00	134.64
		Overtime - Overtime	1	4.00	100.98
		Regular - Regular	2	152.00	2,558.16
		<b>754 - Fields Total:</b>		<b>164.00</b>	<b>2,793.78</b>
		<b>Police (34%) Fire (3 - Police (34%) Fire (33%)Garbage(33%) Total:</b>		<b>328.00</b>	<b>6,616.76</b>

**Department: Police Admin. - Police Admin.**

Employee Number	Employee Name	Pay Code	# of Payments	Units	Pay Amount
375	Gaddy, Deanna	Regular - Regular	2	160.00	1,920.00
		<b>375 - Gaddy Total:</b>		<b>160.00</b>	<b>1,920.00</b>
		<b>Police Admin. - Police Admin. Total:</b>		<b>160.00</b>	<b>1,920.00</b>

Department: Public Works - Public Works

Employee Number	Employee Name	Pay Code	# of Payments	Units	Pay Amount	
600	Hill, Alex	Holiday - Holiday	1	8.00	0.00	
		Regular - Regular	1	72.00	0.00	
		Salary - Salary	2	160.00	4,381.60	
			<b>600 - Hill Total:</b>	<b>240.00</b>	<b>4,381.60</b>	
703	Easter, Jr., Richard	CouncilRaise - CouncilRaise	2	0.00	38.46	
		Holiday - Holiday	1	8.00	132.64	
		Regular - Regular	2	152.00	2,520.16	
		VacatBuyOut - VacatBuyOut	1	40.00	663.20	
					<b>703 - Easter, Jr. Total:</b>	<b>200.00</b>
713	Jones, Joseph	CouncilRaise - CouncilRaise	2	0.00	38.46	
		Holiday - Holiday	1	8.00	110.16	
		Regular - Regular	2	152.00	2,093.04	
			<b>713 - Jones Total:</b>	<b>160.00</b>	<b>2,241.66</b>	
731	Scarberry, Robert	Holiday - Holiday	1	8.00	91.20	
		Regular - Regular	2	152.00	1,732.80	
			<b>731 - Scarberry Total:</b>	<b>160.00</b>	<b>1,824.00</b>	
				<b>Public Works - Public Works Total:</b>	<b>760.00</b>	<b>11,801.72</b>

Department: Recorder - Recorder

Employee Number	Employee Name	Pay Code	# of Payments	Units	Pay Amount
142	Cox, Mary	Salary - Salary	2	160.00	2,846.16
					<b>142 - Cox Total:</b>
			<b>Recorder - Recorder Total:</b>	<b>160.00</b>	<b>2,846.16</b>

Department: Seniors - Seniors

Employee Number	Employee Name	Pay Code	# of Payments	Units	Pay Amount	
289	Wright, Becky	Holiday - Holiday	1	8.00	77.20	
		Regular - Regular	2	152.00	1,466.80	
			<b>289 - Wright Total:</b>	<b>160.00</b>	<b>1,544.00</b>	
				<b>Seniors - Seniors Total:</b>	<b>160.00</b>	<b>1,544.00</b>

Department: Streets & Hwys - Streets & Hwys

Employee Number	Employee Name	Pay Code	# of Payments	Units	Pay Amount
<u>667</u>	Jones, Jason	CouncilRaise - CouncilRaise	2	0.00	38.46
		Holiday - Holiday	1	8.00	134.80
		Overtime - Overtime	1	2.00	50.55
		Regular - Regular	2	152.00	2,561.20
			<b>667 - Jones Total:</b>	<b>162.00</b>	<b>2,785.01</b>
<u>724</u>	Lucas, Kenneth	Holiday - Holiday	1	8.00	99.76
		Overtime - Overtime	1	4.00	74.82
		Regular - Regular	2	152.00	1,895.44
			<b>724 - Lucas Total:</b>	<b>164.00</b>	<b>2,070.02</b>
<u>741</u>	Lacy, Dale	Holiday - Holiday	1	8.00	85.44
		Regular - Regular	2	152.00	1,623.36
			<b>741 - Lacy Total:</b>	<b>160.00</b>	<b>1,708.80</b>
<u>748</u>	Scarberry, Troy	Holiday - Holiday	1	8.00	83.28
		Regular - Regular	2	152.00	1,582.32
			<b>748 - Scarberry Total:</b>	<b>160.00</b>	<b>1,665.60</b>
<u>750</u>	Quillen, Christopher	Holiday - Holiday	1	8.00	86.96
		Overtime - Overtime	1	4.00	65.22
		Regular - Regular	2	152.00	1,652.24
			<b>750 - Quillen Total:</b>	<b>164.00</b>	<b>1,804.42</b>
<u>751</u>	Williams, Joshua	Holiday - Holiday	1	8.00	81.12
		Regular - Regular	2	152.00	1,541.28
			<b>751 - Williams Total:</b>	<b>160.00</b>	<b>1,622.40</b>
<u>752</u>	Barker, Mark	Holiday - Holiday	1	8.00	81.12
		Regular - Regular	2	152.00	1,541.28
			<b>752 - Barker Total:</b>	<b>160.00</b>	<b>1,622.40</b>
			<b>Streets &amp; Hwys - Streets &amp; Hwys Total:</b>	<b>1,130.00</b>	<b>13,278.65</b>

Department: Treasurer - Treasurer

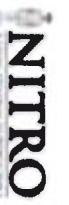
Employee Number	Employee Name	Pay Code	# of Payments	Units	Pay Amount
<u>125</u>	Young, John	Flex Time Taken - Flex Time Take	1	24.00	0.00
		Funeral - Funeral Leave	1	8.00	0.00
		Salary - Salary	2	160.00	3,846.16
					<b>125 - Young Total:</b>
			<b>Treasurer - Treasurer Total:</b>	<b>192.00</b>	<b>3,846.16</b>
			<b>Report Total:</b>	<b>14,737.00</b>	<b>255,828.93</b>



Payroll Set: 01-Payroll Set 01

Account	Account Description	Units	Pay Amount
001-409-101-001	Salaries (Mayor)	399.00	0.00
001-409-103-002	Salaries Admin	160.00	4,384.62
001-409-103-017	Holiday Admin	147.00	1,811.04
001-409-103-020	Vacation Admin	8.00	98.56
001-409-103-023	Sick Leave Admin	3.00	36.96
001-410-103-001	Salaries (Council)	4.50	55.44
001-411-101-001	Salaries (Recorder)	7.00	3,500.00
001-413-103-001	Salaries (Treasurer)	160.00	2,846.16
001-416-103-001	Salaries (Municipal Court)	192.00	3,846.16
001-416-103-017	Holiday	152.00	2,992.88
001-416-223-132	Professional Svcs - Judge	8.00	157.52
001-416-223-133	Professional Svcs - Prosecutor	0.00	850.00
001-436-103-001	Salaries (Bldg. Dept.)	0.00	950.00
001-436-103-006	Overtime	442.00	7,047.96
001-436-103-014	Holiday Work	20.00	768.00
001-436-103-017	Holiday	8.00	307.20
001-436-103-023	Sick Leave	24.00	379.36
001-436-103-043	COVID19 WAGES	1.00	11.42
001-440-103-001	Salaries (City Hall)	13.00	148.46
001-440-103-014	Holiday Work	293.00	5,477.46
001-440-103-017	Holiday	8.00	241.20
001-440-103-020	Vacation	16.00	298.56
001-440-103-029	Council Raise	11.00	195.18
001-440-103-031	Cleaning	0.00	76.92
001-457-103-001	Salaries (City Planner)	312.00	3,139.20
001-457-103-017	Holiday	8.00	0.00
001-566-103-001	Salaries (Public Works)	992.00	14,089.84
001-566-103-003	Salaries Mechanic	304.00	6,058.72
001-566-103-017	Holiday	64.00	829.84
001-566-103-026	Buy Out Accum	40.00	663.20
001-566-103-029	Council Raise	0.00	76.92
001-700-103-001	Salaries (Police)	2,703.50	60,340.82
001-700-103-002	Salaries Administrative	160.00	1,920.00
001-700-103-006	Overtime Police	436.00	14,554.87
001-700-103-008	Overtime Mechanic	8.00	239.16
001-700-103-014	Holiday Work	78.00	2,607.07
	<b>**BENEFIT AND NON GL TRANSACTIONS**</b>		
	<b>- Total:</b>	<b>399.00</b>	<b>0.00</b>

Account	Account Description	Units	Pay Amount
001-700-103-017	Holiday	16.00	389.23
001-700-103-020	Annual Leave	532.00	10,099.30
001-700-103-023	Sick Leave	8.00	216.86
001-700-103-026	Buy Out Accum Police	32.00	561.97
001-700-103-031	Cleaning	0.00	400.00
001-700-103-032	Overtime Special Events	18.00	558.89
001-700-103-032	Special Events	5.00	93.36
001-700-103-042	Salaries (Fire)	2,663.00	45,324.11
001-706-103-001	Overtime Unscheduled	259.00	7,296.72
001-706-103-006	Overtime Training	17.00	360.59
001-706-103-011	Overtime Call Out	24.00	542.94
001-706-103-014	Holiday Work	88.00	2,244.36
001-706-103-017	Holiday	24.00	579.68
001-706-103-020	Annual Leave	181.00	3,000.23
001-706-103-023	Sick Leave	120.00	1,789.20
001-706-103-026	Buy Out Accum	67.00	923.93
001-706-103-034	Step Up Pay	72.00	1,314.72
001-707-103-006	Overtime	8.00	146.28
001-750-103-001	Salaries (Streets & Hwys.)	1,064.00	12,397.12
001-750-103-006	Overtime	10.00	190.59
001-750-103-017	Holiday	56.00	652.48
001-750-103-029	Council Raise	0.00	38.46
001-800-103-001	Salaries (Garbage & Landfill)	720.00	8,631.36
001-800-103-006	Overtime	4.00	78.12
001-800-103-017	Holiday	40.00	479.44
001-800-103-020	Vacation	40.00	478.00
001-800-103-029	Council Raise	0.00	115.38
001-900-103-001	Salaries (Park & Rec.)	304.00	3,534.00
001-900-103-006	Overtime	7.00	122.91
001-900-103-017	Holiday	16.00	186.00
001-901-103-001	Salaries (CVB)	252.00	2,636.80
001-901-103-017	Holiday	8.00	0.00
001-901-103-020	Vacation	40.00	0.00
001-901-103-023	Sick Leave	20.00	0.00
001-916-103-001	Salaries (Library)	576.00	6,299.36
001-916-103-017	Holiday	24.00	203.04
001-916-103-020	Vacation	40.00	426.40
001-916-103-026	Buy Out Accum	40.00	422.00
001-916-103-031	Cleaning	0.00	230.40
001-951-103-001	Salaries (Seniors)	152.00	1,466.80
001-951-103-017	Holiday	8.00	77.20
<b>001 - GENERAL FUND Total:</b>		<b>14,338.00</b>	<b>255,828.93</b>
<b>Report Total:</b>		<b>14,737.00</b>	<b>255,828.93</b>



Payroll Set: 01 - Payroll Set 01

Pay Code	Description	# of Payments	Units	Pay Amount
AnnualLeave - AnnualLeave	AnnualLeave	24	713.00	13,099.53
BuyOutAccumLeav - BuyO	BuyOutAccumLeav	4	99.00	1,485.90
CallOutOT - Call Out OT	Call Out OT	10	24.00	542.94
Cleaning - Cleaning	Cleaning	6	0.00	950.40
Comp Earned - Comp Farr	Comp Earned	5	45.00	0.00
Comp Taken - Comp Take	Comp Taken	6	64.00	701.56
CouncilRaise - CouncilRais	CouncilRaise	16	0.00	307.68
COVID19 - COVID19	COVID19	1	13.00	148.46
Flex Time Taken - Flex Tim	Flex Time Taken	1	24.00	0.00
Funeral - Funeral Leave	Funeral Leave	1	8.00	0.00
Holiday - Holiday	Holiday	38	320.00	4,330.91
Holiday Earned - Holiday E	Holiday Earned	14	170.00	0.00
Holiday Earned FD - Holid	Holiday Earned FD	10	184.00	0.00
Holiday FD8 - Holiday FD8	Holiday FD8	3	24.00	700.08
Holiday Taken FD - Holid	Holiday Taken FD	9	163.00	2,462.17
HolidayWork - HolidayWo	HolidayWork	14	158.00	4,699.75
Military - Military	Military	1	22.00	563.20
Overtime - Overtime	Overtime	59	752.00	23,396.65
Regular - Regular	Regular	138	10,027.50	155,810.52
Salary - Salary	Salary	27	1,447.00	40,006.96
SickLeave - SickLeave	SickLeave	9	153.50	2,072.92
Special Events - Special Ev	Special Events	3	5.00	93.36
Special Events OT - Specia	Special Events Overtime	3	18.00	558.89
StepUpPay - StepUpPay	StepUpPay	3	72.00	1,314.72
TrainOT - TrainOT	TrainOT	2	17.00	360.59
VacatBuyOut - VacatBuyO	VacatBuyOut	2	80.00	1,085.20
Vacation - Vacation	Vacation	8	134.00	1,136.54
<b>Report Total:</b>			<b>14,737.00</b>	<b>255,828.93</b>