

AGENDA
NITRO CITY COUNCIL
OCTOBER 17, 2017
7:00 pm

CALL TO ORDER: Mayor Dave Casebolt
Ward 1 Councilwoman Donna Boggs
Ward 3 Councilwoman Laurie Elkins
Councilman at Large Bill Javins
Councilman at Large Andy Shamblin

Recorder Rita Cox
Ward 2 Councilman Bill Racer
Ward 4 Councilman Michael Hill
Councilman at Large John Montgomery

INVOCATION/PLEDGE OF ALLEGIANCE

FUTURE DATES OF COUNCIL: November 7 and 21, December 5 and 19

APPROVAL OF COUNCIL MINUTES: September 19 and October 3

MAYORAL PROCLAMATION/CHRISTIAN HERITAGE WEEK NOVEMBER 19, 2017

OLD BUSINESS

REQUEST FOR TWO ADDITIONAL POLICE OFFICERS: Councilman Michael Hill

NEW BUSINESS

FIRST READING AN ORDINANCE TO AMEND ARTICLE 1129 RELATING TO
DECLARING PROPERTY TO BE A PUBLIC NUISANCE WHEN USED FOR
PROSTITUTION, ILLEGAL GAMBLING, OR USED FOR TRAFFICKING IN CONTROLLED
SUBSTANCES: Councilman John Montgomery

BUDGET REVISION: John Young

TREASURER REPORT: John Young

ATTORNEY REPORT: Johnnie Brown

MAYOR COMMENTS

COUNCIL COMMENTS

PUBLIC COMMENTS

ADJOURNMENT

NITRO CITY COUNCIL
MINUTES
OCTOBER 17, 2017

CALL TO ORDER: Mayor Dave Casebolt called the meeting to order at 7:00 pm in Council Chambers with the following people present: Recorder Rita Cox, Ward 1 Councilwoman Donna Boggs, Ward 2 Councilman Bill Racer, Ward 3 Councilwoman Laurie Elkins, Councilmen at Large John Montgomery, Bill Javins, and Andy Shamblin, and City Attorney Johnnie Brown, and City Treasurer John Young.

INVOCATION/PLEDGE OF ALLEGIANCE: Councilman Shamblin gave the Invocation and the Pledge of Allegiance was led by Councilman Javins.

FUTURE DATES OF COUNCIL: Mayor Casebolt said the future dates of Council are November 7 and 21 and December 5 and 19.

APPROVAL OF COUNCIL MINUTES: RECORDER RITA COX MADE THE MOTION THAT COUNCIL VOTE TO APPROVE THE MINUTES OF THE SEPTEMBER 19 MEETING OF COUNCIL. THERE WAS A SECOND BY COUNCILWOMAN DONNA BOGGS AND THE MOTION PASSED WITH A UNANIMOUS VOTE.

RECORDER COX MADE THE MOTION THAT COUNCIL APPROVE THE MINUTES OF OCTOBER 3, 2017 WITH A SECOND BY COUNCILMAN SHAMBLIN AND THE VOTE WAS UNANIMOUS FOR THE MOTION.

MAYORAL PROCLAMATION/CHRISTIAN HERITAGE WEEK NOVEMBER 19, 2017: Mayor Casebolt told Council that Governor Justice had said West Virginia will declare November 19 through 25 as Christian Heritage Week and as Mayor he has made the same Proclamation for the City of Nitro.

OLD BUSINESS

REQUEST FOR TWO ADDITIONAL POLICE OFFICERS: Councilman Michael Hill said he would like for the city to consider adding two additional police officers. He said that the police department is stretched and by hiring more officers the city can cut down on overtime. John Young said that cutting down on overtime is important because the WV Auditor has criticized the city in the past for excessive overtime for the Nitro Police Department and by cutting down on overtime it could help pay for additional officers. Chief Bobbie Eggleton said he would like to replace two officers and add two officers for the department. COUNCILWOMAN ELKINS MADE THE MOTION THAT COUNCIL APPROVE THE HIRING OF TWO NEW POLICE OFFICERS WITH A SECOND BY COUNCILMAN HILL. VOTE FOR THE MOTION WAS UNANIMOUS.

NEW BUSINESS

FIRST READING AN ORDINANCE TO AMEND ARTICLE 1129 RELATING TO DECLARING PROPERTY TO BE A PUBLIC NUISANCE WHEN USED FOR PROSTITUTION, ILLEGAL GAMBLING, OR USED FOR TRAFFICKING IN CONTROLLED SUBSTANCES: COUNCILMAN MONTGOMERY MADE THE MOTION THAT COUNCIL PASS ON FIRST READING AN ORDINANCE TO AMEND ARTICLE 1129 RELATING TO DECLARING PROPERTY TO BE A PUBLIC NUISANCE WHEN USED FOR PROSTITUTION, ILLEGAL GAMBLING, OR USED FOR TRAFFICKING IN CONTROLLED SUBSTANCES. THERE WAS A SECOND BY COUNCILWOMAN ELKINS. Councilman Montgomery said the ordinance was to hold the property owner responsible for illegal activity. Johnnie Brown said that other cities such as Huntington, Charleston, and Martinsburg have passed similar

ordinance and Chief Eggleton said that this follows federal law. COUNCIL VOTED FOR THE MOTION TO PASS ON FIRST READING WITH A UNANIMOUS VOTE.

BUDGET REVISION: RECORDER COX MADE THE MOTION THAT COUNCIL PASS THE RESOLUTION PERMITTING THE BUDGET REVISION WITH A SECOND BY COUNCILMAN JAVINS. THE MOTION CARRIED.

TREASURER REPORT: COUNCILMAN SHAMBLIN MADE THE MOTION THAT COUNCIL ACCEPT THE TREASURER REPORT AND THERE WAS A SECOND BY COUNCILWOMAN ELKINS. THE MOTION CARRIED.

ATTORNEY REPORT: Johnnie Brown said that he has been working on Civil Service matters for the Police Department and he has been trying to find a resolution for the King family relating to the moratorium on the Brookhaven subdivision and new construction.

MAYOR COMMENTS: Mayor Casebolt said the Hoedown will be held Saturday, October 21 at 5:00 pm and it will be at the Living Memorial Park on 21st Street and Second Avenue. The ground breaking will be held tomorrow at 10:30 am for the riverbank stabilization work at Nitro Park.

PUBLIC COMMENTS: Bob Schamber said there will be a Western Dance for the Seniors on October 21. Ivan Meadows said the Midget League C Team is undefeated in football.

ADJOURNMENT: COUNCILMAN HILL MADE THE MOTION FOR ADJOURNMENT WITH A SECOND BY COUNCILMAN RACER. THE MOTION PASSED.

DAVE CASEBOLT, MAYOR

RITA COX, RECORDER

DRAFT

Mayoral Proclamation

in harmony with

Christian Heritage Week in West Virginia

November 19-25, 2017

as proclaimed by

Governor Jim Justice

WHEREAS, Thanksgiving week marks the twenty-sixth consecutive *Christian Heritage Week in West Virginia*; thus continuing a tradition of annual proclamations beginning with Governor Gaston Caperton in 1992 thru 1996 and continued by Governor Cecil Underwood from 1997 thru 2000, Governor Bob Wise from 2001 thru 2004, Governor Joe Manchin from 2005 thru 2010, Governor Earl Ray Tomblin from 2011 thru 2016 and Governor Jim Justice in 2017; and,

WHEREAS, 202 mayors from 128 cities, towns and villages throughout the State of West Virginia have proclaimed *Christian Heritage Week* since 2001; and,

WHEREAS, local churches are encouraged to participate with relevant Sunday School lessons, sermons, patriotic song services, youth programs and prayer meetings.

NOW, THEREFORE, Let it be Known that November 19-25, 2017, Thanksgiving week, is hereby proclaimed as:

Christian Heritage Week

in the

City of Nitro, West Virginia

and I invite all citizens to join me in this observance each in their own way.

by _____
Mayor

date _____

Ordinance _____

An Ordinance to amend Sections 1305.1, 1305.2 and 1305.3 the Codified Ordinances of the City of Nitro, West Virginia, as amended, relating to establishing requirements for the use of permanent foundations and determining residential values.

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF NITRO, WEST VIRGINIA that Sections 1305.1, 1305.2 and 1305.3 of the Codified Ordinances of the City of Nitro, West Virginia, as amended, be amended, all to read as follows:

**CHAPTER 1305
RESIDENTIAL ZONES**

Section 1305 - Residential Zone. Allowable residential (R) zone uses shall be:

1305.1 "R-1" Single-Family Residence Zone.

1305.1(a) Permitted uses. In R-1 Single-Family Residential Zones, the following uses of buildings may be permitted:

- 1305.1(a)(1). Single-family detached dwellings.
- 1305.1(a)(2). Educational, religious and philanthropic uses when not conducted as a gainful business.
- 1305.1(a)(3). Public parks, playgrounds, play lots, and community centers not conducted as a gainful business
- 1305.1(a)(4). City administrative buildings or public service buildings, except storage yard or sidings, equipment storage or warehouses.
- 1305.1(a)(5). Existing railroad rights-of-way, not including switching yards, storage yards or sidings.
- 1305.1(a)(6). Home gardening without sale of products.
- 1305.1(a)(7). A Bed and Breakfast facility: Provided, That the parking for a Bed and Breakfast facility shall provide vehicle parking as required in Table 1310.1(b)(1) of this Part Thirteen.

1305.1(b) Permitted uses when authorized by the Board of Zoning Appeals. In R-1 Single-Family Residential Zones, the following uses of buildings may be permitted when authorized by the Board of Zoning Appeals as a special exception:

- 1305.1(b)(1). Group care facility if adjacent to R-2 District or if part of such project if in R-1 and R-2 Districts.
- 1305.1(b)(2). Single family residences on lots that do not otherwise satisfy the area requirements for R-1 single family residences.
- 1305.1(b)(3). Home occupation.
- 1305.1(b)(4). Cemeteries.
- 1305.1(b)(5). Kindergartens or nursery schools provided the play lots are suitably fenced or screened in accordance with requirements of the board.
- 1305.1(b)(6). Essential utilities and equipment.

1305.1(b)(7). Private non-profit recreational facilities in the nature of swimming clubs, tennis clubs and other similar activities, when not located less than fifty (50) feet from any other lot in an "R" District and when the facility meets with the parking and fencing requirements of the Board of Zoning Appeals.

1305.1(c) Permitted Accessory Uses. In R-1 Single Family Residential Zones, the following accessory buildings and uses shall be permitted:

1305.1(c)(1). Any accessory building 150 square feet or greater in size or that has any utility service installed shall be separated from the main building by 10 feet and shall also be in compliance with all set-back Part Thirteens: Provided, That any accessory building less than 150 square feet in size that is used for storage or other similar use shall be permitted to be located in any portion of the rear yard or side yard. No storage building shall be located in the front yard.

1305.1(c)(2). All signs within an R-1 Single Family Residential Zone shall be subject to the restrictions in Chapter 1312 of this Part Thirteen.

1305.1(c)(3) Other accessory uses customarily incidental to a permitted principal use.

1305.1(d). Lot Areas. In any R-1 Single-Family Residential Zones, the area of lots of record at the time of enactment of this Part Thirteen shall be considered adequate for the erection of permitted buildings and uses, provided that they are not less than 2400 square feet.

1305.1(e). Lot Widths. In any R-1 Single-Family Residential Zones, the width of lots of record at the time of enactment of this Part Thirteen shall be considered adequate, provided that they are not less than forty (40) feet in width. Notwithstanding the limitations imposed by other provisions of the Part Thirteen, the Board of Zoning Appeals shall permit erection of a dwelling or structure on any lot shown upon a platted record in a R-1 Single Family Residential Zone separately owned or under contract of sale and containing, at the time of passage of this Part Thirteen, an area or width smaller than that required by this Part Thirteen: Provided, That the Board of Zoning Appeals shall require yard areas and other restrictions governed by this Part Thirteen equal to the average of those contained on existing built-upon lots along the street on which is located the lot in question.

1305.1(f) Front Yards. In any R-1 Single-Family Residential Zones, the front yard of any lot of record at the time of enactment of this Part Thirteen shall be equal to the average front yards of existing developed lots on the street on which it is located. In the absence of developed lots along any such streets, the minimum front yard shall be twenty (20) feet.

1305.1(g). Side Yards. In any R-1 Single Family Residential Zones, the Side Yards of lots of record at the enactment of this Part Thirteen shall be equal to the average side yards of developed lots on the street on which they are located, but in no case less than five (5) feet: Provided, That no accessory building or structure shall be closer than three

(3) feet from the side yard lot line. This accessory building or structure side yard exception shall not apply to corner lots.

1305.1(h). Rear Yards. In R-1 Single-Family Residential Zones rear yards shall not be less than forty (40) feet in width: Provided, That no accessory building or structure shall be closer than five (5) feet from the rear lot line. This accessory building or structure rear yard exception shall not apply to corner lots.

1305.1(i). Residential structure requirements

1305.1(i)(1). Building Height. In R-1 Single-Family Residential Zones, single-family detached dwelling shall not exceed two and one-half (2-1/2) stories or thirty (30) feet in height. Structures associated with other permissive or excepted uses shall not exceed three (3) stories or fifty (50) feet in height.

1305.1(i)(2). Roof overhang. In R-1 Single-Family Residential Zones, single-family detached dwelling, roof overhang and eaves shall be designed for a minimum of six inches as measured from the vertical side of the building and not including rain gutters, which are required.

1305.1(i)(3). Building width. In R-1 Single-Family Residential Zones, single-family detached dwelling, no housing unit shall be less than twenty-four feet in width.

1305.1(i)(4). Exterior Foundation Wall. Each factory-built home must be set upon a permanent enclosed perimeter foundation as specified by the manufacturer and HUD standards, and the foundation shall be constructed of either approved concrete or masonry materials, and may be either load bearing or decorative. Any wall constructed shall be done so in accordance with the most recently adopted International Residential Code.

1305.1(j). Factory built housing units. The value of any factory built home sited in a R-1 Single-Family Residential Zone shall be equal to the average value of all existing homes located within 350 feet in each direction from the factory built home site: Provided, That the burden of establishing the value of existing homes located within 350 feet of the factory built home site shall be upon the owner of the factory built home.

1305.1(k). Off-street Parking and Loading Requirements. In R-1 Single-Family Residential Zones, off-street parking and loading requirements be scheduled according to the provisions of Chapter 1310 of this Part Thirteen.

1305.2 "R-2" General Residential Zones.

1305.2(a). Permitted Uses.

1305.2(a)(1). All uses permitted in R-1 Single-Family Residential Zones.

1305.2(a)(2). Duplex and multi-family dwellings.

1305.2(a)(3). Rooming house.

1305.2(a)(4). Bed and breakfast, if located adjacent to a State road

1305.2(a)(5). Congregate residence

1305.2(a)(6). General hospital, or a sanitarium or nursing home not for contagious diseases: Provided, That such buildings shall be not less than fifty (50) feet from any other lot in any "R" District.

1305.2(a)(7). Public library.

1305.2(a)(8). Professional office in conjunction with a residence, when no more than two (2) individuals are employed.

1305.2(b). When Authorized by the Board of Zoning Appeals. In R-2 General Residential Zones, the following uses and buildings may be permitted when authorized by the Board of Zoning Appeals as a special exception:

1305.2(b)(1). Group care facilities, half-way houses or group homes for drug or alcoholic addicts; and institutions not for penal, corrective or behavioral health purposes.

1305.2(b)(2). Private clubs, lodges and fraternal organizations, social or recreational buildings or properties when not conducted as a gainful business.

1305.2(c). Permitted Accessory Uses. In R-2 General Residential Zones, the following accessory buildings and uses shall be permitted:

1305.2(c)(1). All "R-1" Single Family Residential Zones accessory uses.

1305.2(c)(2). Other accessory uses customarily incidental to a permitted principal use, including signs, subject however, to the provisions of Chapter 1312 if this Part Thirteen.

1305.2(d). Lot Areas.

1305.2(d)(1). In R-2 General Residential Zones, no lot shall be less than 4800 square feet in area, subject however, to the provision that this minimum area shall be increased by 1200 additional square feet for each dwelling unit more than one that is contained in the structure.

1305.2(d)(2). In areas in excess of twenty five (25) per cent slope, the above stated minimum lot areas shall be increased by fifteen (15) per cent.

1305.2(e). Lot Widths. In R-2 General Residential Zones, lot widths shall not be less than sixty (60) feet. Notwithstanding the limitations imposed by other provisions of the Part Thirteen the Board of Zoning Appeals shall permit erection of a dwelling or structure on any lot shown upon a platted record in a R-2 General Residential Zone separately owned or under contract of sale and containing, at the time of passage of this Part Thirteen, an area or width smaller than that required by this Part Thirteen: Provided, That the Board of Zoning Appeals shall require yard areas and other restrictions governed by this Part Thirteen equal to the average of those contained on existing built-upon lots along the street on which is located the lot in question.

1305.2(f). Front Yards. In R-2 General Residential Zones, front yards shall be subject to the same provisions as specified for "R-1" Single Family Residential Zones.

1305.2(g). Side Yards. In R-2 General Residential Zones, side yards shall be subject to the same provisions as specified for "R-1" Single Family Residential Zones.

1305.2(h). Rear Yards. In R-2 General Residential Zones, rear yards shall not be less than forty (40) feet in width, provided however, that for any structure in excess of three (3) stories in height, the rear yard shall be increased by five (5) additional feet for each story.

1305.2(i). Residential structure requirements.

1305.2(i)(1). Building Heights. In R-2 General Residential Zones, residential structures shall not exceed two and one-half (2 1/2) stories or thirty (30) feet in height. Structures associated with other permissive or excepted uses shall not exceed six (6) stories.

1305.2(i)(2). Roof overhang. In R-2 General Residential Zones, roof overhang and eaves shall be designed for a minimum of six inches as measured from the vertical side of the building and not including rain gutters, which are required.

1305.2(i)(3). Building width. In R-2 General Residential Zones, no housing unit shall be less than twenty-four feet in width.

1305.2(i)(4). Exterior Foundation Wall. Each factory-built home must be set upon a permanent enclosed perimeter foundation as specified by the manufacturer and HUD standards, and the foundation shall be constructed of either approved concrete or masonry materials, and may be either load bearing or decorative. Any wall constructed shall be done so in accordance with the most recently adopted International Residential Code.

1305.2(j). Factory built housing units. The value of any factory built home sited in a R-2 General Zone shall be equal to the average value of all existing homes located within 350 feet in each direction from the factory built home site: Provided, That the burden of establishing the value of existing homes located within 350 feet of the factory built home site shall be upon the owner of the factory built home.

1305.2(k). Off-street Parking and Loading Requirements. In R-2 General Residential Zones, off-street parking and loading requirements shall be scheduled according to the provisions of Chapter 1310 of this Part Thirteen.

1305.3. "R-3" General Residential, Factory-built Home, Mobile Home and Mobile Home Parks

1305.3(a). Permitted Uses. In R-3 General Residential, Factory-built Home, Mobile Home and Mobile Home Parks Zones, the following buildings and uses are permitted:

1305.3(a)(1). All uses permitted in R-1 Single-Family Residential Zones and R-2 General Residential Zones.

1305.3(a)(2). Mobile home parks when established and operated in accordance with published standards of either Kanawha County or Putnam County, whichever is applicable for the location of the mobile home park, and the State of West Virginia: Provided, That the following are additional requirements:

1305.3(a)(2)(A). A mobile home park site shall be comprised of a minimum of two (2) acres, and shall provide a minimum of five thousand (5,000) square feet of net area per mobile home unit;

1305.3(a)(2)(B). Off-street parking for two (2) automobiles for each mobile home unit;

1305.3(a)(2)(C). Setbacks for residential areas shall prevail, but no part of this open space shall be used for any of the mobile home site functions;

1305.3(a)(2)(D). Mobile home parks will be enclosed on side yards and rear lot lines, unless extending from one street to another. A six (6) foot wall or barrier of fire resistant material or a strip of trees or shrubs at least two (2) feet wide and three (3) feet high at the time of planting which will form a year round dense screen at least six (6) feet high within three (3) years must be provided;

1305.3(a)(2)(E). No spot or flood lights shall be used for lighting or advertising purposes. No lighting shall shine on adjacent properties;

1305.3(a)(2)(F). All points of entrance or exit for motor vehicles shall be located no less than one hundred twenty-five (125) feet from the intersection of two streets.

1305.3(a)(3). Individual single-wide mobile homes, double-wide mobile homes, single family dwellings and multiple family dwellings located in a R-3 General Residential, Factory-built Home, Mobile Home and Mobile Home Parks Zones or in other than a R-3 General Residential, Factory-built Home, Mobile Home and Mobile Home Parks Zone shall be subject to the requirements stated in Table 1303.2(a) of this Part Thirteen.

1305.3(a)(4). Notwithstanding the limitations imposed by other provisions of the Part Thirteen the Board of Zoning Appeals shall permit erection of a dwelling or structure on any lot shown upon a platted record in a R-3 General Residential Zone separately owned or under contract of sale and containing, at the time of passage of this Part Thirteen, an area or width smaller than that required by this Part Thirteen: Provided, That the Board of Zoning Appeals shall require yard areas and other restrictions governed by this Part Thirteen equal to the average of those contained on existing built-upon lots along the street on which is located the lot in question.

1305.3(b). Exterior Foundation Wall. Each factory-built home must be set upon a permanent enclosed perimeter foundation as specified by the manufacturer and HUD standards, and the foundation shall be constructed of either approved concrete or masonry materials, and may be either load bearing or decorative. Any wall constructed shall be done so in accordance with the most recently adopted International Residential Code.

1305.3(c) Factory Built Housing Units. The value of any factory built home sited in an R-3 General Residence, Factory-built Home, Mobile Homes, and Mobile Home Parks Zone shall be equal to the average value of all existing homes located within 350 feet in each direction from the factory built home site. Provided, That the burden of establishing the value of existing homes located within 350 feet of the factory built home site shall be upon the owner of the factory built home.

This Ordinance is effective on passage.

Passed on First Reading _____

Passed on Second Reading _____

Dave Casebolt, Mayor

Rita Cox, Recorder

ORDINANCE _____

An Ordinance to amend Article 1129 of the Codified Ordinances of the City of Nitro, West Virginia, as amended, by adding thereto a new section designated 1129.11, all relating to declaring property used for prostitution, illegal gambling, or used for or trafficking in controlled substances to be a public nuisance.

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF NITRO, WEST VIRGINIA that Article 1129 of the Codified Ordinances of the City of Nitro, West Virginia, as amended, be amended by adding thereto a new section designated 1129.11.

**ARTICLE 1129
Nuisances**

1129.11 DRUG AND GANG HOUSES, HOUSES OF PROSTITUTION AND OTHER DISORDERLY HOUSES.

(a) Any premises used for prostitution; illegal gambling; illegal possession, storage, or delivery of or trafficking in controlled substances, or other illegal drug activity is hereby declared to be a public nuisance; provided that no public nuisance or violation of this section shall be deemed to exist unless:

(1) The property is used for two or more such offenses or incidents within any twelve month period; and

(2) The offense for which the property is used is punishable by imprisonment for one year or more.

(b) Any person who owns, manages or controls any premises and who:

(1) Encourages or permits an illegal activity escribed in subsection (a) to occur or continue on such premises; or

(2) Fails to implement reasonable and warranted abatement measures identified in the notice issued pursuant to subsection 1129(c) of this section, or subsequently agreed to, or other abatement measures which successfully abate the nuisance within the 30-day period following the notice, or within any other agreed upon period, shall be subject to a fine in the amount of \$500.00.

(c) Order of Abatement. The Chief of Police, Mayor, or other authorized representative of the city may bring an action to abate a public nuisance described by this section in the Huntington Municipal Court.

(1) The Chief of Police, Mayor, or other authorized representative of the City shall issue an order of abatement upon a finding of liability under this section.

(2) The order of abatement shall require the defendant to take measures reasonably calculated to prevent the recurrence of the illegal activity.

(3) The order of abatement may also authorize the issuance of search warrants reasonably calculated to determine whether the nuisance has been abated or whether the order has been obeyed.

(d) Penalty. Each day that a violation of this section continues shall be considered a separate and distinct offense.

(1) No person shall be found in violation of Section 1129.11 (b)(2) unless the city proves by a preponderance of the evidence that the abatement measures were reasonable and warranted, and that the defendant knowingly failed to implement them.

(2) A person may be found in violation of subsections (b)(1) or (b)(2) of Section 1129.11 regardless of whether an order of abatement is issued under section 1129.11(c) or in violation of Section 1129.11(b)(1) regardless of whether a notice has been given. A fine in accordance with subsection (b) hereof may be assessed by the Nitro Municipal Court.

(b) Upon a finding of liability under this article, the defendant shall be fined not less than \$500.00 per offense.

This ordinance is effective upon passage.

Passed on First Reading _____

Passed on Second Reading _____

Dave Casebolt, Mayor

Rita Cox, Recorder

Ora Ash, Director
 West Virginia State Auditor's Office
 200 West Main Street
 Clarksburg, WV 26301
 Phone: 627-2415 ext. 5114
 Fax: 627-2417

REQUEST FOR REVISION TO APPROVED BUDGET

Subject to approval of the state auditor, the governing body requests that the budget be revised prior to the expenditure or obligation of funds for which no appropriation or insufficient appropriation currently exists. (§ 11-8-26a)

CONTROL NUMBER

2018

FY

General

FUND

3

REV. NO.

1

PG. OF NO.

Municipality

Government Type

City of Nitro
 GOVERNMENT ENTITY

PO Box 308
 STREET OR PO BOX

Nitro WV
 CITY ZIP CODE

Person To Contact Regarding
 Budget Revision: **John H Young**
 Phone: **304 755-0702**
 Fax: **304 755-7502**

REVENUES: (net each acct.)

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	PREVIOUSLY APPROVED AMOUNT	(INCREASE)	(DECREASE)	REVISED AMOUNT
341	Municipal Service Fees	808,752	20,000		828,752
308	Hotel Occupancy Tax	209,183	22,000		231,183
	#N/A				
	#N/A				
	#N/A				
	#N/A				

NET INCREASE/(DECREASE) Revenues (ALL PAGES) 42,000

Explanation for Account # 378, Municipal Specific:
Explanation for Account # 369, Contributions from Other Funds:

EXPENDITURES: (net each account category)

(WV CODE 7-1-9)

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	PREVIOUSLY APPROVED AMOUNT	(INCREASE)	(DECREASE)	REVISED AMOUNT
436	Building Inspection	78,063	10,000		88,063
440	City Hall	505,571	10,000		515,571
903	Fair Associations/Festivals		22,000		22,000
	#N/A				
	#N/A				
	#N/A				
	#N/A				
	#N/A				
	#N/A				
	#N/A				

NET INCREASE/(DECREASE) Expenditures 42,000

APPROVED BY THE STATE AUDITOR
 BY: _____ Date _____
 Director, Local Government Services Division

AUTHORIZED SIGNATURE OF ENTITY

APPROVAL DATE

RESOLUTION

At a regular session of the municipal council, held (Month, day and year) Oct 17 th, 2017, the following order was made and entered:

SUBJECT: The revision of the Levy Estimate (Budget) of the (Town or City of) City of Nitro. The following resolution was offered:

RESOLVED: That subject to approval of the State Auditor as ex officio chief inspector of public offices the municipal council does hereby direct the budget be revised PRIOR TO THE EXPENDITURE OR OBLIGATION OF FUNDS FOR WHICH NO APPROPRIATION OR INSUFFICIENT APPROPRIATION CURRENTLY EXISTS, as shown on budget revision number 1, a copy of which is entered as part of this record.

The adoption of the foregoing resolution having been moved by _____, and duly seconded by _____ the vote thereon was as follows:

<u>William Javins & Laurie Elkins</u>	<u>Yes or No</u>
<u>William Racer & John Montgomery</u>	<u>Yes or No</u>
<u>Andy Shamblin & Donna Boggs</u>	<u>Yes or No</u>
<u>Michael Hill & Rita Cox</u>	<u>Yes or No</u>
_____	<u>Yes or No</u>

WHEREUPON, Mayor Casebolt, declared said resolution duly adopted, and it is therefore ADJUDGED and ORDERED that said resolution be, and the same is, hereby adopted as so stated above, and the City Recorder is authorized to fix his signature on the attached "Request for Revision to Approved Budget" to be sent to the State Auditor for approval



Income Statement

Account Summary

For Fiscal: 2017-2018 Period Ending: 08/31/2017

		Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
Fund: 001 - GENERAL FUND						
Department: 409 - Mayor						
<u>001-409-101-001</u>	Salaries (Mayor)	44,135.00	44,135.00	3,461.54	6,923.08	37,211.92
<u>001-409-101-002</u>	Salaries Admin	21,964.80	21,964.80	0.00	0.00	21,964.80
<u>001-409-103-002</u>	Salaries Admin	0.00	0.00	1,685.86	3,099.64	-3,099.64
<u>001-409-103-006</u>	Overtime Admin	0.00	0.00	48.02	216.07	-216.07
<u>001-409-103-017</u>	Holiday Admin	0.00	0.00	0.00	85.36	-85.36
<u>001-409-104-050</u>	FICA Tax	3,376.33	3,376.33	265.05	789.82	2,586.51
<u>001-409-104-051</u>	FICA Tax Intern	1,680.31	1,680.31	0.00	0.00	1,680.31
<u>001-409-105-060</u>	Health Insurance	10,173.00	10,173.00	1,502.60	2,505.30	7,667.70
<u>001-409-106-070</u>	Retirement	7,270.98	7,270.98	761.87	1,135.64	6,135.34
<u>001-409-211-090</u>	Telephone	500.00	500.00	35.28	70.56	429.44
<u>001-409-214-100</u>	Travel	1,000.00	1,000.00	0.00	200.79	799.21
<u>001-409-222-120</u>	Dues	0.00	0.00	0.00	1,392.04	-1,392.04
<u>001-409-226-141</u>	Workers Compensation	150.00	150.00	11.78	23.56	126.44
<u>001-409-226-142</u>	Unemployment Compensation	240.00	240.00	34.68	68.02	171.98
<u>001-409-341-160</u>	Department Supplies	1,000.00	1,000.00	41.21	138.50	861.50
<u>001-409-346-161</u>	City Calendar	4,500.00	4,500.00	0.00	0.00	4,500.00
<u>001-409-568-180</u>	Other Contributions	2,500.00	2,500.00	150.00	250.00	2,250.00
	Department: 409 - Mayor Total:	98,490.42	98,490.42	7,997.89	16,898.38	81,592.04
	Fund: 001 - GENERAL FUND Total:	98,490.42	98,490.42	7,997.89	16,898.38	81,592.04
	Total Surplus (Deficit):	-98,490.42	-98,490.42	-7,997.89	-16,898.38	-81,592.04

Fund Summary

Fund	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
001 - GENERAL FUND	-98,490.42	-98,490.42	-7,997.89	-16,898.38	-81,592.04
Total Surplus (Deficit):	-98,490.42	-98,490.42	-7,997.89	-16,898.38	-81,592.04



CITY OF NITRO, WV

Detail Report

Date Range: 08/01/2017 - 08/31/2017

Account	Name	Beginning Balance	Total Activity	Ending Balance			
Fund: 001 - GENERAL FUND							
Department: 409 - Mayor							
<u>001-409-101-001</u>	Salaries (Mayor)	3,461.54	3,461.54	6,923.08			
Post Date	Packet Number	Source Transaction	Pmt Number	Description	Vendor	Amount	Running Balance
08/10/2017	PYPKT00182	PYPKT00182 - 201708		PYPKT00182 - 20170810 Payroll - Pay 8		1,730.77	5,192.31
08/24/2017	PYPKT00190	PYPKT00190 - 201708		PYPKT00190 - 20170824 Payroll - Pay 8		1,730.77	6,923.08
<u>001-409-103-002</u>	Salaries Admin					1,685.86	3,099.64
Post Date	Packet Number	Source Transaction	Pmt Number	Description	Vendor	Amount	Running Balance
08/10/2017	PYPKT00182	PYPKT00182 - 201708		PYPKT00182 - 20170810 Payroll - Pay 8		832.26	2,246.04
08/24/2017	PYPKT00190	PYPKT00190 - 201708		PYPKT00190 - 20170824 Payroll - Pay 8		853.60	3,099.64
<u>001-409-103-006</u>	Overtime Admin					48.02	216.07
Post Date	Packet Number	Source Transaction	Pmt Number	Description	Vendor	Amount	Running Balance
08/24/2017	PYPKT00190	PYPKT00190 - 201708		PYPKT00190 - 20170824 Payroll - Pay 8		48.02	216.07
<u>001-409-104-050</u>	FICA Tax					265.05	789.82
Post Date	Packet Number	Source Transaction	Pmt Number	Description	Vendor	Amount	Running Balance
08/10/2017	PYPKT00182	PYPKT00182 - 201708		PYPKT00182 - 20170810 Payroll - Pay 8		63.67	588.44
08/24/2017	PYPKT00190	PYPKT00190 - 201708		PYPKT00190 - 20170824 Payroll - Pay 8		201.38	789.82
<u>001-409-105-060</u>	Health Insurance					1,502.60	2,505.30
Post Date	Packet Number	Source Transaction	Pmt Number	Description	Vendor	Amount	Running Balance
08/10/2017	PYPKT00182	PYPKT00182 - 201708		PYPKT00182 - 20170810 Payroll - Pay 8		779.40	1,782.10
08/24/2017	PYPKT00190	PYPKT00190 - 201708		PYPKT00190 - 20170824 Payroll - Pay 8		466.95	2,249.05
08/31/2017	GLPKT01734	JN01259		Hsa Mayor		256.25	2,505.30
<u>001-409-106-070</u>	Retirement					761.87	1,135.64
Post Date	Packet Number	Source Transaction	Pmt Number	Description	Vendor	Amount	Running Balance
08/10/2017	PYPKT00182	PYPKT00182 - 201708		PYPKT00182 - 20170810 Payroll - Pay 8		472.31	846.08
08/24/2017	PYPKT00190	PYPKT00190 - 201708		PYPKT00190 - 20170824 Payroll - Pay 8		289.56	1,135.64

Detail Report

Account	Post Date	Packet Number	Source Transaction	Name	Source Transaction	Pmt Number	Description	Vendor	Project Account	Beginning Balance	Total Activity	Ending Balance
001-409-211-090				Telephone						35.28	35.28	70.56
001-409-226-141	08/24/2017	APPKT00497	YOUNG GHOST 8/17-1	Workers Compensation	46255	46255	LUMOS	UNITEDBAN - UNITED BANKCARD CENTER				
001-409-226-142	08/31/2017	GLPKT01736	JN01262	Unemployment Compensation			W Compensation			11.78	11.78	23.56
001-409-341-160	08/10/2017	PYPKT00182	PYPKT00182 - 201708				PYPKT00182 - 20170810 Payroll - Pay 8					
	08/24/2017	PYPKT00190	PYPKT00190 - 201708				PYPKT00190 - 20170824 Payroll - Pay 8			33.34	34.68	68.02
001-409-568-180	08/24/2017	APPKT00497	MAYOR 8/17	Department Supplies	46255	46255	ANIMAL TRAP					
	08/24/2017	APPKT00497	MAYOR 8/17-2				GINOS			97.29	41.21	138.50
001-409-568-180	08/29/2017	APPKT00570	170829	Other Contributions	46334	46334	HOLE SPONSOR GOLF TOURNAMENT			100.00	150.00	250.00
										Total Department: 409 - Mayor:	Beginning Balance: 7,222.30	Ending Balance: 15,220.19
										Total Fund: 001 - GENERAL FUND:	Beginning Balance: 7,222.30	Ending Balance: 15,220.19
										Grand Totals:	Beginning Balance: 7,222.30	Ending Balance: 15,220.19

Fund Summary

Fund	Beginning Balance	Total Activity	Ending Balance
001 - GENERAL FUND	7,222.30	7,997.89	15,220.19
Grand Total:	7,222.30	7,997.89	15,220.19



Income Statement Account Summary

For Fiscal: 2017-2018 Period Ending: 08/31/2017

	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining	
Fund: 001 - GENERAL FUND						
Department: 904 - Swimming Pools						
001-904-103-001	Salaries (Pool Part Time)	48,000.00	48,000.00	14,227.48	34,076.39	13,923.61
001-904-103-004	Salaries (Pool Manager)	10,000.00	10,000.00	1,579.50	3,659.50	6,340.50
001-904-103-006	Overtime Pool Part Time	200.00	200.00	0.00	0.00	200.00
001-904-103-009	Overtime Pool Manager	700.00	700.00	0.00	0.00	700.00
001-904-104-050	FICA Tax Pool Part Time	3,672.00	3,672.00	1,209.23	2,886.84	785.16
001-904-104-053	FICA Tax Pool Manager	765.00	765.00	0.00	0.00	765.00
001-904-211-090	Telephone	775.00	775.00	87.12	174.22	600.78
001-904-213-091	Electric	8,000.00	8,000.00	212.09	212.09	7,787.91
001-904-213-093	Water	12,000.00	12,000.00	3,105.96	3,105.96	8,894.04
001-904-213-094	Sewer	4,500.00	4,500.00	2,252.75	2,274.82	2,225.18
001-904-215-105	Pool Maint/Repair Bldg & Groun	10,000.00	10,000.00	329.48	583.82	9,416.18
001-904-216-108	Pool Maint/Repair Equipment	0.00	0.00	0.00	70.00	-70.00
001-904-226-141	Workers Compensation	3,000.00	3,000.00	190.29	380.58	2,619.42
001-904-226-142	Unemployment Compensation	1,500.00	1,500.00	316.16	754.75	745.25
001-904-230-131	Pool Contract Services	1,000.00	1,000.00	0.00	0.00	1,000.00
001-904-232-151	Bank Charges/Credit Card Fees	700.00	700.00	207.11	615.34	84.66
001-904-341-160	Pool Department Supplies	2,000.00	2,000.00	-353.56	-258.50	2,258.50
001-904-355-170	Pool Chemicals	8,000.00	8,000.00	3,901.70	6,055.77	1,944.23
Department: 904 - Swimming Pools Total:		114,812.00	114,812.00	27,265.31	54,591.58	60,220.42
Fund: 001 - GENERAL FUND Total:		114,812.00	114,812.00	27,265.31	54,591.58	60,220.42
Total Surplus (Deficit):		-114,812.00	-114,812.00	-27,265.31	-54,591.58	-60,220.42

Fund Summary

Fund	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
001 - GENERAL FUND	-114,812.00	-114,812.00	-27,265.31	-54,591.58	-60,220.42
Total Surplus (Deficit):	-114,812.00	-114,812.00	-27,265.31	-54,591.58	-60,239.76



CITY OF NITRO, WV

Detail Report
Account Detail
Date Range: 08/01/2017 - 08/31/2017

Account Name
Fund: 001 - GENERAL FUND

Department: 904 - Swimming Pools

001-904-103-001 Salaries (Pool Part Time)

Post Date	Packet Number	Source Transaction	Pmt Number	Description	Vendor
08/10/2017	PYPKT00182	PYPKT00182 - 201708		PYPKT00182 - 20170810 Payroll - Pay 8	
08/24/2017	PYPKT00190	PYPKT00190 - 201708		PYPKT00190 - 20170824 Payroll - Pay 8	

001-904-103-004 Salaries (Pool Manager)

Post Date	Packet Number	Source Transaction	Pmt Number	Description	Vendor
08/10/2017	PYPKT00182	PYPKT00182 - 201708		PYPKT00182 - 20170810 Payroll - Pay 8	
08/24/2017	PYPKT00190	PYPKT00190 - 201708		PYPKT00190 - 20170824 Payroll - Pay 8	

001-904-104-050 FICA Tax Pool Part Time

Post Date	Packet Number	Source Transaction	Pmt Number	Description	Vendor
08/10/2017	PYPKT00182	PYPKT00182 - 201708		PYPKT00182 - 20170810 Payroll - Pay 8	
08/24/2017	PYPKT00190	PYPKT00190 - 201708		PYPKT00190 - 20170824 Payroll - Pay 8	

001-904-211-090 Telephone

Post Date	Packet Number	Source Transaction	Pmt Number	Description	Vendor
08/24/2017	APPKT00497	YOUNG GHOST 8/17-1	46255	LUMOS	UNITEDBAN - UNITED BANKCARD CENTER

001-904-213-091 Electric

Post Date	Packet Number	Source Transaction	Pmt Number	Description	Vendor
08/17/2017	APPKT00538	170817-2	46247	POOL	APPPOW - APPALACHIAN POWER

001-904-213-093 Water

Post Date	Packet Number	Source Transaction	Pmt Number	Description	Vendor
08/29/2017	APPKT00570	7725-8/17	46339	POOL BATH HOUSE	WVAMER - WV AMERICAN WATER
08/29/2017	APPKT00570	9533-8/17	46339	POOL PUMP HOUSE	WVAMER - WV AMERICAN WATER

Beginning Balance	Total Activity	Ending Balance
19,848.91	14,227.48	34,076.39

Project Account	Amount	Running Balance
	8,651.63	28,500.54
	5,575.85	34,076.39

Project Account	Amount	Running Balance
	1,040.00	3,120.00
	539.50	3,659.50

Project Account	Amount	Running Balance
	741.40	2,419.01
	467.83	2,886.84

Project Account	Amount	Running Balance
	87.12	174.22

Project Account	Amount	Running Balance
	212.09	212.09

Project Account	Amount	Running Balance
	3,105.96	3,105.96
	797.72	797.72
	2,308.24	3,105.96

Account	Name	Beginning Balance	Total Activity	Ending Balance				
001-904-213-094	Sewer	22.07	2,252.75	2,274.82				
Post Date	Packet Number	Source Transaction	Pmt Number	Description	Vendor	Project Account	Amount	Running Balance
08/10/2017	APPKT00480	170726	46310	POOL	NITREG - NITRO REGIONAL WASTE		280.08	302.15
08/29/2017	APPKT00570	170829	46368	POOL BATH HOUSE	NITREG - NITRO REGIONAL WASTE		651.57	953.72
08/29/2017	APPKT00570	170829	46368	POOL PUMPHOUSE	NITREG - NITRO REGIONAL WASTE		1,321.10	2,274.82
001-904-215-105	Pool Maint/Repair Bldg & Groun						329.48	583.82
Post Date	Packet Number	Source Transaction	Pmt Number	Description	Vendor	Project Account	Amount	Running Balance
08/21/2017	APPKT00480	00504756	46302	POOL ELECTRICAL	LEONARD - LEONARDS ELECTRICAL SUPPLI		116.79	371.13
08/24/2017	APPKT00499	YOUNG GHOST 8/17-2	46255	GRESHAM PLUMBING	UNITEDBAN - UNITED BANKCARD CENTER		2.69	373.82
08/25/2017	POPKT00320	320173	46333	SLIDE REPAIR	WVSTEEL - WVSTEEL		210.00	583.82
001-904-226-141	Workers Compensation						190.29	380.58
Post Date	Packet Number	Source Transaction	Pmt Number	Description	Vendor	Project Account	Amount	Running Balance
08/31/2017	GLPKT01736	JN01262		W Compensation			190.29	380.58
001-904-226-142	Unemployment Compensation						438.59	754.75
Post Date	Packet Number	Source Transaction	Pmt Number	Description	Vendor	Project Account	Amount	Running Balance
08/10/2017	PYPKT00182	PYPKT00182 - 201708		PYPKT00182 - 20170810 Payroll - Pay 8			193.83	632.42
08/24/2017	PYPKT00190	PYPKT00190 - 201708		PYPKT00190 - 20170824 Payroll - Pay 8			122.33	754.75
001-904-232-151	Bank Charges/Credit Card Fees						408.23	615.34
Post Date	Packet Number	Source Transaction	Pmt Number	Description	Vendor	Project Account	Amount	Running Balance
08/15/2017	GLPKT01575	JN01146		Credit Card Machine Lease Pool			57.71	465.94
08/15/2017	GLPKT01575	JN01147		Credit Card Machine Lease Pool			57.71	523.65
08/31/2017	BRPKT00094	RECEIPTS ACCOUNTPo		Pool Credit Card Fees			91.69	615.34
001-904-341-160	Pool Department Supplies						95.06	-258.50
Post Date	Packet Number	Source Transaction	Pmt Number	Description	Vendor	Project Account	Amount	Running Balance
08/03/2017	APPKT00645	170605-R	46150	MONOGRAMS PLUS Reversal	MONPLU - MONOGRAMS PLUS		-591.00	-495.94
08/03/2017	APPKT00647	46150	DFT46150	POOL SHIRTS	MONPLU - MONOGRAMS PLUS		91.00	-404.94
08/30/2017	APPKT00570	5008506110	46354	REFILL MED CABINET POOL	CINTAS - CINTAS CORPORATION		146.44	-258.50

Detail Report

Account	Post Date	Packet Number	Source Transaction	Name	Pmt Number	Description	Vendor	Project Account	Amount	Running Balance	Beginning Balance	Total Activity	Ending Balance
001-904-355-170				Pool Chemicals					3,901.70	3,353.87	2,154.07	3,901.70	6,055.77
	08/12/2017	APPKT00480	S100023794.001		46279	POOL CHEMICALS	CITHOR - CI THORNBURG CO., INC		1,199.80	4,089.27			
	08/17/2017	APPKT00538	S100026019		46279	POOL CHEMICALS	CITHOR - CI THORNBURG CO., INC		735.40	4,824.67			
	08/25/2017	APPKT00523	S100026019.001		46279	POOL CHEMICALS	CITHOR - CI THORNBURG CO., INC		735.40	5,419.37			
	08/30/2017	APPKT00570	S100026019.002		46353	POOL CHEMICALS	CITHOR - CI THORNBURG CO., INC		594.70	6,055.77			
	08/30/2017	APPKT00570	S100028579.001		46390	POOL CHEMICALS	CITHOR - CI THORNBURG CO., INC		636.40				

Total Department: 904 - Swimming Pools: Beginning Balance: 27,256.27 Total Activity: 27,265.31 Ending Balance: 54,521.58

Total Fund: 001 - GENERAL FUND: Beginning Balance: 27,256.27 Total Activity: 27,265.31 Ending Balance: 54,521.58

Grand Totals: Beginning Balance: 27,256.27 Total Activity: 27,265.31 Ending Balance: 54,521.58

Fund Summary

Fund	Beginning Balance	Total Activity	Ending Balance
001 - GENERAL FUND	27,256.27	27,265.31	54,521.58
Grand Total:	27,256.27	27,265.31	54,521.58



Income Statement

Account Summary

For Fiscal: 2017-2018 Period Ending: 08/31/2017

		Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
Fund: 001 - GENERAL FUND						
Department: 905 - Concessions						
<u>001-905-103-001</u>	Salaries (Concessions)	15,500.00	15,500.00	4,874.70	12,199.25	3,300.75
<u>001-905-103-006</u>	Overtime Concessions	275.21	275.21	0.00	0.00	275.21
<u>001-905-104-050</u>	FICA Tax Concessions	1,206.79	1,206.79	372.91	933.26	273.53
<u>001-905-215-105</u>	Concession Maint/Repair Bldg	250.00	250.00	0.00	0.00	250.00
<u>001-905-226-142</u>	Unemployment Compensation	0.00	0.00	97.51	244.02	-244.02
<u>001-905-341-160</u>	Concession Dept. Supplies	350.00	350.00	17.11	161.61	188.39
<u>001-905-341-161</u>	Concession Food	10,000.00	10,000.00	3,035.98	7,350.56	2,649.44
	Department: 905 - Concessions Total:	27,582.00	27,582.00	8,398.21	20,888.70	6,693.30
	Fund: 001 - GENERAL FUND Total:	27,582.00	27,582.00	8,398.21	20,888.70	6,693.30
	Total Surplus (Deficit):	-27,582.00	-27,582.00	-8,398.21	-20,888.70	-6,693.30

Fund Summary

Fund	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
001 - GENERAL FUND	-27,582.00	-27,582.00	-8,398.21	-20,888.70	-6,693.30
Total Surplus (Deficit):	-27,582.00	-27,582.00	-8,398.21	-20,888.70	-6,693.30

Detail Report Account Detail

Date Range: 08/01/2017 - 08/31/2017

CITY OF NITRO, WV



Account Name Beginning Balance Total Activity Ending Balance

Fund: 001 - GENERAL FUND

Department: 905 - Concessions

001-905-103-001 Salaries (Concessions)

Post Date	Packet Number	Source Transaction	Pmt Number	Description	Vendor	Project Account	Amount	Running Balance
08/10/2017	PYPKT00182	PYPKT00182 - 201708		PYPKT00182 - 20170810 Payroll - Pay 8			4,130.99	11,455.54
08/10/2017	PYPKT00184	PYPKT00184 - 201708		PYPKT00182 - 20170810 Payroll - Pay 8			-1,794.00	9,661.54
08/10/2017	PYPKT00185	PYPKT00185 - 201708		PYPKT00185 - 20170810 Corrected Che			874.00	10,535.54
08/24/2017	PYPKT00190	PYPKT00190 - 201708		PYPKT00190 - 20170824 Payroll - Pay 8			1,663.71	12,199.25

001-905-104-050 FICA Tax Concessions

Post Date	Packet Number	Source Transaction	Pmt Number	Description	Vendor	Project Account	Amount	Running Balance
08/10/2017	PYPKT00182	PYPKT00182 - 201708		PYPKT00182 - 20170810 Payroll - Pay 8			316.03	876.38
08/10/2017	PYPKT00184	PYPKT00184 - 201708		PYPKT00182 - 20170810 Payroll - Pay 8			-137.24	739.14
08/10/2017	PYPKT00185	PYPKT00185 - 201708		PYPKT00185 - 20170810 Corrected Che			66.86	806.00
08/24/2017	PYPKT00190	PYPKT00190 - 201708		PYPKT00190 - 20170824 Payroll - Pay 8			127.26	933.26

001-905-226-142 Unemployment Compensation

Post Date	Packet Number	Source Transaction	Pmt Number	Description	Vendor	Project Account	Amount	Running Balance
08/10/2017	PYPKT00182	PYPKT00182 - 201708		PYPKT00182 - 20170810 Payroll - Pay 8			82.63	229.14
08/10/2017	PYPKT00184	PYPKT00184 - 201708		PYPKT00182 - 20170810 Payroll - Pay 8			-35.88	193.26
08/10/2017	PYPKT00185	PYPKT00185 - 201708		PYPKT00185 - 20170810 Corrected Che			17.48	210.74
08/24/2017	PYPKT00190	PYPKT00190 - 201708		PYPKT00190 - 20170824 Payroll - Pay 8			33.28	244.02

001-905-341-160 Concession Dept. Supplies

Post Date	Packet Number	Source Transaction	Pmt Number	Description	Vendor	Project Account	Amount	Running Balance
08/02/2017	APPKT00496	170802	46192	POOL CONCESSION SUPPLIES	CHAWAL - CHASITY BUCKLAND WALSH		17.11	161.61

Detail Report

Date Range: 08/01/2017 - 08/31/2017

Account	001-905-341-161	Name	Concession Food	Beginning Balance	4,314.58	Total Activity	3,035.98	Ending Balance	7,350.56
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Post Date	Packet Number	Source Transaction	Pmt Number	Description	Vendor	Project Account	Amount	Running Balance
08/03/2017	APPKT00505	170803	46215	POOL CONCESSION	SAMWHO - SAMS WHOLESale CLUB		969.26	5,283.84
08/07/2017	APPKT00480	49081906	46228	CONCESSION	COCCOL - COCA-COLA BOTTLING CO. CONS		614.75	5,898.59
08/14/2017	APPKT00480	49082617	46228	CONCESSION	COCCOL - COCA-COLA BOTTLING CO. CONS		567.00	6,465.59
08/20/2017	APPKT00480	49083315	46228	CONCESSION	COCCOL - COCA-COLA BOTTLING CO. CONS		293.25	6,758.84
08/25/2017	APPKT00523	49084016	46281	POOL CONCESSION	COCCOL - COCA-COLA BOTTLING CO. CONS		567.00	7,325.84
08/25/2017	APPKT00565	170824	46278	CONCESSION POOL	CHAWAL - CHASITY BUCKLAND WALSH		24.72	7,350.56

Total Department: 905 - Concessions: Beginning Balance: 12,490.49 Total Activity: 8,398.21 Ending Balance: 20,888.70

Total Fund: 001 - GENERAL FUND: Beginning Balance: 12,490.49 Total Activity: 8,398.21 Ending Balance: 20,888.70

Grand Totals: Beginning Balance: 12,490.49 Total Activity: 8,398.21 Ending Balance: 20,888.70

Fund Summary

Fund	Beginning Balance	Total Activity	Ending Balance
001 - GENERAL FUND	12,490.49	8,398.21	20,888.70
Grand Total:	12,490.49	8,398.21	20,888.70



Income Statement

Account Summary

For Fiscal: 2017-2018 Period Ending: 08/31/2017

		Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
Fund: 001 - GENERAL FUND						
Department: 900 - Parks & Recreation						
001-900-103-001	Salaries (Park & Rec.)	19,224.34	19,224.34	1,443.20	2,814.24	16,410.10
001-900-103-006	Overtime	230.41	230.41	67.65	108.24	122.17
001-900-103-017	Holiday	0.00	0.00	0.00	72.16	-72.16
001-900-104-050	FICA Tax	1,488.26	1,488.26	115.59	229.11	1,259.15
001-900-105-060	Health Insurance	5,144.00	5,144.00	393.42	836.84	4,307.16
001-900-106-070	Retirement	2,139.99	2,139.99	166.19	329.40	1,810.59
001-900-213-091	Electric	4,839.00	4,839.00	1,506.21	1,506.21	3,332.79
001-900-213-093	Water	5,663.00	5,663.00	3,140.85	4,744.12	918.88
001-900-213-094	Sewer	5,924.00	5,924.00	1,823.71	1,901.39	4,022.61
001-900-215-105	Maint & Repair-Bldgs & Grounds	6,000.00	6,000.00	1,298.58	3,379.49	2,620.51
001-900-215-111	Maint & Repairs Grounds CST	0.00	0.00	1,336.00	2,336.00	-2,336.00
001-900-216-108	Maint & Repair - Equipment	0.00	0.00	87.80	89.70	-89.70
001-900-217-106	Maint & Repair-Autos & Trucks	2,129.00	2,129.00	0.00	0.00	2,129.00
001-900-226-142	Unemployment Compensation	168.00	168.00	17.17	46.84	121.16
001-900-341-160	Department Supplies	10,000.00	10,000.00	2,136.82	2,848.15	7,151.85
001-900-354-163	Miscellaneous	0.00	0.00	163.00	163.00	-163.00
Department: 900 - Parks & Recreation Total:		62,950.00	62,950.00	13,696.19	21,404.89	41,545.11
Fund: 001 - GENERAL FUND Total:		62,950.00	62,950.00	13,696.19	21,404.89	41,545.11
Total Surplus (Deficit):		-62,950.00	-62,950.00	-13,696.19	-21,404.89	-41,545.11

Fund Summary

Fund	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
001 - GENERAL FUND	-62,950.00	-62,950.00	-13,696.19	-21,404.89	-41,545.11
Total Surplus (Deficit):	-62,950.00	-62,950.00	-13,696.19	-21,404.89	-39,611.92



CITY OF NITRO, WV

Detail Report Account Detail

Date Range: 08/01/2017 - 08/31/2017

Account	Name	Beginning Balance	Total Activity	Ending Balance
Fund: 001 - GENERAL FUND				
Department: 900 - Parks & Recreation				
<u>001-900-103-001</u>	Salaries (Park & Rec.)	1,371.04	1,443.20	2,814.24
Post Date	Packet Number	Source Transaction	Pmt Number	Description
08/10/2017	PYPKT00182	PYPKT00182 - 201708		PYPKT00182 - 20170810 Payroll - Pay 8
08/24/2017	PYPKT00190	PYPKT00190 - 201708		PYPKT00190 - 20170824 Payroll - Pay 8
Project Account		Amount	Running Balance	
		721.60	2,092.64	
		721.60	2,814.24	
<u>001-900-103-006</u>	Overtime	40.59	67.65	108.24
Post Date	Packet Number	Source Transaction	Pmt Number	Description
08/10/2017	PYPKT00182	PYPKT00182 - 201708		PYPKT00182 - 20170810 Payroll - Pay 8
08/24/2017	PYPKT00190	PYPKT00190 - 201708		PYPKT00190 - 20170824 Payroll - Pay 8
Project Account		Amount	Running Balance	
		27.06	67.65	
		40.59	108.24	
<u>001-900-104-050</u>	FICA Tax	113.52	115.59	229.11
Post Date	Packet Number	Source Transaction	Pmt Number	Description
08/10/2017	PYPKT00182	PYPKT00182 - 201708		PYPKT00182 - 20170810 Payroll - Pay 8
08/24/2017	PYPKT00190	PYPKT00190 - 201708		PYPKT00190 - 20170824 Payroll - Pay 8
Project Account		Amount	Running Balance	
		57.28	170.80	
		58.31	229.11	
<u>001-900-105-060</u>	Health Insurance	443.42	393.42	836.84
Post Date	Packet Number	Source Transaction	Pmt Number	Description
08/10/2017	PYPKT00182	PYPKT00182 - 201708		PYPKT00182 - 20170810 Payroll - Pay 8
08/24/2017	PYPKT00190	PYPKT00190 - 201708		PYPKT00190 - 20170824 Payroll - Pay 8
08/31/2017	GLPKT01734	JN01259		Hsa Parks & Rec
Project Account		Amount	Running Balance	
		154.50	597.92	
		154.50	752.42	
		84.42	836.84	
<u>001-900-106-070</u>	Retirement	163.21	166.19	329.40
Post Date	Packet Number	Source Transaction	Pmt Number	Description
08/10/2017	PYPKT00182	PYPKT00182 - 201708		PYPKT00182 - 20170810 Payroll - Pay 8
08/24/2017	PYPKT00190	PYPKT00190 - 201708		PYPKT00190 - 20170824 Payroll - Pay 8
Project Account		Amount	Running Balance	
		82.35	245.56	
		83.84	329.40	

Detail Report

Date Range: 08/01/2017 - 08/31/2017

Account	Name	Beginning Balance	Total Activity	Ending Balance				
001-900-213-091	Electric	0.00	1,506.21	1,506.21				
Post Date	Packet Number	Source Transaction	Pmt Number	Description	Vendor	Project Account	Amount	Running Balance
08/17/2017	APPKT00538	170817-2	46247	P&R	APPOW - APPALACHIAN POWER		1,335.15	1,335.15
08/30/2017	APPKT00570	170830-2	46335	BALL FIELD	APPOW - APPALACHIAN POWER		171.06	1,506.21
001-900-213-093	Water							
Post Date	Packet Number	Source Transaction	Pmt Number	Description	Vendor	Project Account	Amount	Running Balance
08/14/2017	APPKT00569	324-5 P&R 8/17-2	DFT0000529	WATER SHELTER # 4	WVAMER - WV AMERICAN WATER		651.53	2,254.80
08/14/2017	APPKT00569	886-3 P&R 8/17	DFT0000530	WATER	WVAMER - WV AMERICAN WATER		28.75	2,283.55
08/21/2017	APPKT00569	655-6 P&R 8/17	DFT0000528	WATER	WVAMER - WV AMERICAN WATER		28.75	2,312.30
08/29/2017	APPKT00570	4670-8/17	46339	CHILD PARK	WVAMER - WV AMERICAN WATER		2,431.82	4,744.12
001-900-213-094	Sewer							
Post Date	Packet Number	Source Transaction	Pmt Number	Description	Vendor	Project Account	Amount	Running Balance
08/10/2017	APPKT00480	170726	46310	P&R	NITREG - NITRO REGIONAL WASTE		182.38	260.06
08/29/2017	APPKT00570	170829	46368	3 RIDENOUR LAKE	NITREG - NITRO REGIONAL WASTE		28.77	288.83
08/29/2017	APPKT00570	170829	46368	RIDENOUR LAKE # 4	NITREG - NITRO REGIONAL WASTE		431.82	720.65
08/29/2017	APPKT00570	170829	46368	CITY PAVILLION	NITREG - NITRO REGIONAL WASTE		668.32	1,388.97
08/29/2017	APPKT00570	7870-8/17	46339	MEMORIAL PARK	WVAMER - WV AMERICAN WATER		512.42	1,901.39
001-900-215-105	Maint & Repair-Bldgs & Grounds							
Post Date	Packet Number	Source Transaction	Pmt Number	Description	Vendor	Project Account	Amount	Running Balance
08/18/2017	POPKT00320	170721	46314	landscaping for 2nd ave park	PERLAW - PERFECT LAWN CARE AND LAND		507.58	2,588.49
08/30/2017	APPKT00570	911610962	46357	SOCCER FIELD	DAVTREE - DAVEY TREE EXPERT		360.00	2,948.49
08/30/2017	POPKT00356	2017-570	46366	fence & fencing supplies for pavilion	TRISTATERENC - MCNIEL FENCE COMPANY		431.00	3,379.49
001-900-215-118	Maint & Repairs Grounds CST							
Post Date	Packet Number	Source Transaction	Pmt Number	Description	Vendor	Project Account	Amount	Running Balance
08/10/2017	APPKT00511	174240	1421	FIXED BRIDGE AT LAKE	DANCAS - DANA CASTO CONSTRUCTION		1,336.00	2,336.00
001-900-216-108	Maint & Repair - Equipment							
Post Date	Packet Number	Source Transaction	Pmt Number	Description	Vendor	Project Account	Amount	Running Balance
08/17/2017	POPKT00337	012163	46363	toilet parts for women's bathroom at la	GRESHAM - GRESHAM PLBG &HTG SUPPLY		21.60	23.50
08/17/2017	POPKT00337	501892	46275	plumbing supplies for 21st park	CENHAR - CENTER HARDWARE		48.95	72.45
08/30/2017	POPKT00356	502028	46352	plumbing supplies for 2nd ave park fou	CENHAR - CENTER HARDWARE		17.25	89.70

Detail Report

Date Range: 08/01/2017 - 08/31/2017

Account 001-900-226-142

Name Unemployment Compensation

Beginning Balance 29.67 **Total Activity** 17.17 **Ending Balance** 46.84

Post Date	Packet Number	Source Transaction	Pmt Number	Description	Vendor	Amount	Running Balance
08/10/2017	PYPKT00182	PYPKT00182 - 201708		PYPKT00182 - 20170810 Payroll - Pay 8		14.97	44.64
08/24/2017	PYPKT00190	PYPKT00190 - 201708		PYPKT00190 - 20170824 Payroll - Pay 8		2.20	46.84

Post Date	Packet Number	Source Transaction	Pmt Number	Description	Vendor	Amount	Running Balance
Department Supplies							
08/10/2017	APPKT00527	170810	377	STOCK LAKE	INDLAK - INDIAN LAKE	1,000.00	1,711.33
08/11/2017	APPKT00528	170811	1422	PAY BAND FOR HALEY'S NIGHT AT RIDE	RONSTO - RON STOWARDS	300.00	2,011.33
08/17/2017	APPKT00538	J-132987	1423	PORTA POTTIES AT BOAT LAUNCH	INDSAN - INDUSTRIAL SANITATION, INC.	163.24	2,174.57
08/24/2017	APPKT00499	YOUNG GHOST 8/17-1	46255	ANCHOR SUPPLY	UNITEDBAN - UNITED BANKCARD CENTER	294.12	2,468.69
08/24/2017	APPKT00499	YOUNG GHOST 8/17-1	46255	ANCHOR SUPPLY	UNITEDBAN - UNITED BANKCARD CENTER	216.22	2,684.91
08/30/2017	APPKT00570	J-133608	1429	PORT A POTTY	INDSAN - INDUSTRIAL SANITATION, INC.	163.24	2,848.15

Post Date	Packet Number	Source Transaction	Pmt Number	Description	Vendor	Amount	Running Balance
Miscellaneous							
08/17/2017	APPKT00538	GHOST -SEPT 17	46425	NITRO SUPERMARKET	UNITEDBAN - UNITED BANKCARD CENTER	163.00	163.00

Post Date	Packet Number	Source Transaction	Pmt Number	Description	Vendor	Amount	Running Balance
Total Department: 900 - Parks & Recreation:							
						Beginning Balance:	7,636.54
						Ending Balance:	21,332.73

Total Fund: 001 - GENERAL FUND:							
						Beginning Balance:	7,636.54
						Ending Balance:	21,332.73

Grand Totals:							
						Beginning Balance:	7,636.54
						Ending Balance:	21,332.73

Detail Report

Date Range: 08/01/2017 - 08/31/2017

Account	Beginning Balance	Total Activity	Ending Balance
001-900-226-142	29.67	17.17	46.84

Post Date	Packet Number	Source Transaction	Pmt Number	Description	Vendor	Project Account	Amount	Running Balance
08/10/2017	PYPKT00182	PYPKT00182 - 201708		PYPKT00182 - 20170810 Payroll - Pay 8			14.97	44.64
08/24/2017	PYPKT00190	PYPKT00190 - 201708		PYPKT00190 - 20170824 Payroll - Pay 8			2.20	46.84

001-900-341-160		Department Supplies				711.33	2,136.82	2,848.15
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Post Date	Packet Number	Source Transaction	Pmt Number	Description	Vendor	Project Account	Amount	Running Balance
08/10/2017	APPKT00527	170810	377	STOCK LAKE	INDLAK - INDIAN LAKE		1,000.00	1,711.33
08/11/2017	APPKT00528	170811	1422	PAY BAND FOR HALEY'S NIGHT AT RIDE	RONSTO - RON STOWARDS		300.00	2,011.33
08/17/2017	APPKT00538	J-132987	1423	PORTA POTTIES AT BOAT LAUNCH	INDSAN - INDUSTRIAL SANITATION, INC.		163.24	2,174.57
08/24/2017	APPKT00499	YOUNG GHOST 8/17-1	46255	ANCHOR SUPPLY	UNITEDBAN - UNITED BANKCARD CENTER		294.12	2,468.69
08/24/2017	APPKT00499	YOUNG GHOST 8/17-1	46255	ANCHOR SUPPLY	UNITEDBAN - UNITED BANKCARD CENTER		216.22	2,684.91
08/30/2017	APPKT00570	J-133608	1429	PORT A POTTY	INDSAN - INDUSTRIAL SANITATION, INC.		163.24	2,848.15

001-900-354-163		Miscellaneous				0.00	163.00	163.00
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Post Date	Packet Number	Source Transaction	Pmt Number	Description	Vendor	Project Account	Amount	Running Balance
08/17/2017	APPKT00538	GHOST-SEPT 17	46425	NITRO SUPERMARKET	UNITEDBAN - UNITED BANKCARD CENTER		163.00	163.00

						Total Department: 900 - Parks & Recreation:	Beginning Balance: 7,636.54	Ending Balance: 21,332.73
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						Total Fund: 001 - GENERAL FUND:	Beginning Balance: 7,636.54	Ending Balance: 21,332.73
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						Grand Totals:	Beginning Balance: 7,636.54	Ending Balance: 21,332.73
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