

**AGENDA**  
**NITRO CITY COUNCIL**  
**MAY 7, 2019**  
**Revised May 3, 2019**  
**7:00 pm**

<b>CALL TO ORDER: Mayor Dave Casebolt</b>	<b>Recorder Rita Cox</b>
<b>Ward 1 Councilwoman Donna Boggs</b>	<b>Ward 2 Councilman Bill Racer</b>
<b>Ward 3 Councilwoman Laurie Elkins</b>	<b>Ward 4 Councilman Michael Hill</b>
<b>Councilman at Large Bill Javins</b>	<b>Councilman at Large John Montgomery</b>
<b>Councilman at Large Andy Shamblin</b>	

**INVOCATION/PLEDGE OF ALLEGIANCE**

**FUTURE DATES OF COUNCIL: May 7, June 4 and 18**

**APPROVAL OF COUNCIL MINUTES: April 16, Emergency Meeting April 22**

**GREATER NITRO YOUTH FOUNDATION: Mayor Dave Casebolt**

**OPEN GOVERNMENT PROPOSAL/WV AUDITOR'S OFFICE: Anthony Woods**

**RESOLUTION HONORING AND REMEMBERING THE FLAG: Mayor Dave Casebolt**

**OLD BUSINESS**

**SECOND READING LAND REUSE AGENCY ORDINANCE: Councilman John Montgomery**

**RECOMMENDATION FIRE DEPARTMENT BIDS: Recorder Rita Cox**

**STREETScape RESOLUTION: Recorder Rita Cox**

**NEW BUSINESS**

**POOL CONCESSION STAND PROPOSAL: Councilman Bill Javins**

RECREATION COMMITTEE REQUESTS: Councilman Bill Javins

LITTLE LEAGUE: Ivan Meadows

ATTORNEY REPORT

TREASURER REPORT

MAYOR COMMENTS

COUNCIL COMMENTS

PUBLIC COMMENTS

NITRO BUILDING COMMISSION/PROPERTY PURCHASE PROPOSAL/EXECUTIVE  
SESSION: Mayor Dave Casebolt

ADJOURNMENT

## **RESOLUTION**

**SUBJECT: Honor and Remember Flag**

**WHEREAS, Brave and selfless men and women have been serving in the United States military and dying for their country for more than 200 years; and**

**WHEREAS, These men and women represent a unique and distinct category of individuals, along with the families that sent them, that deserve a symbol of recognition, a visual emblem of honor; and**

**WHEREAS, By flying the Honor and Remember Flag, we say to our fighting men and women and the families they came from that we as Americans will never forget their contribution to our freedom; and we are mindful that at any time, any day another could be added to those ranks; and**

**WHEREAS, This flag has a broader scope, honoring all those who by draft or volunteer have put themselves in a position to defend the Constitution, the flag and those freedoms which make our nation great, symbolizing and honoring all of the brave men and women who have been killed while guarding a border, standing on a ship deck, protecting an embassy or marching headlong into enemy fire, this flag honors them;**

**NOW, THEREFORE, BE IT RESOLVED, The City of Nitro, West Virginia believes that by flying the Honor and Remember Flag, we say to our fighting men and women, as well as the families they came from that we as Americans will never forget their contribution to our freedom.**

**And we are mindful that at any time, any day another could be added to those ranks; and**

**BE IT FURTHER RESOLVED, that The City of Nitro, West Virginia supports the Honor and Remember flag and what it represents.**

- **ARTICLE 1760 - LAND REUSE AUTHORITY**

- **1760.01 - SHORT TITLE.**

This article shall be known and may be cited as the "land reuse act".

- **1760.02 - PURPOSE.**

The City of Nitro is a member of the Municipal Home Rule Pilot Program enacted by the West Virginia Legislature. W. Va. Code § 8-1-5a [2007]. The legislation authorizes pilot municipalities to exercise broad-based home rule to improve urban and state development. The legislation establishes a framework for municipalities to explore new ideas to see if they can or should be implemented on a statewide basis.

The City of Nitro finds that there exists a continuing need to strengthen and revitalize the economy and that it is in the best interests of the city to assemble or dispose of public property in a coordinated manner to foster the development of that property and to promote economic growth. It is declared to be a valid public purpose for a land reuse authority created under this article to acquire, assemble, dispose of, and quiet title to property. It is further declared to be a valid public purpose for the land bank fast track authority created under this article to provide for the financing of the acquisition, assembly, disposition, and quieting of title to property, and to exercise other powers granted under this article. The City of Nitro finds that the land bank fast track authority and powers conferred by this article constitute a necessary program and serve a necessary public purpose.

- **1760.03 - DEFINITIONS.**

As used in this article:

- (a) "*Board*" means the board of directors of a land reuse agency also known herein as the City of Nitro Land Reuse Authority;
- (b) "*Deconstruct*" means to attempt to remove salvageable pieces of a housing unit prior to or as part of demolition or renovation;
- (c) "*Financial institution*" means a bank, savings association, operating subsidiary of a bank or savings association, credit union, association licensed to originate mortgage loans or an assignee of a mortgage or note originated by such an institution;
- (d) "*Land reuse agency*" or "*the authority*" means the City of Nitro Land Reuse Authority;
- (e) "*Municipality*" means the City of Nitro; and
- (f) "*Real property*" means all lands, including improvements and fixtures on them and property of any nature appurtenant to them or used in connection with them and every estate, interest and right, legal or equitable, in them, including terms of years and liens by way of judgment, mortgage or otherwise, and indebtedness secured by the liens.

- **1760.04 - CREATION AND EXISTENCE.**

The City of Nitro Land Reuse Authority is hereby constituted under authority of the West Virginia Home Rule Board, and the current authority of W. Va. Code § 31-18E-1, et seq. The name of the agency shall be the "City of Nitro Land Reuse Authority". The number of board members shall be five, all of whom shall be appointed by the mayor with approval of council in compliance with the requirements of section 1760.06 below.

• **1760.05 - MEETING OPEN TO THE PUBLIC; PUBLIC HEARINGS.**

All matters before the board, except those exempt under the applicable open meetings laws, shall be considered and voted on in an opening meeting. Any matter put before a vote by the board shall be first subject to the provision of a public hearing on the issue. The public hearing requirement shall be met where the chair provides an opportunity for any person in attendance to speak on the issue prior to vote.

• **1760.06 - COMPOSITION OF BOARD.**

(a) *Eligibility to serve on board.*

- (1) Notwithstanding any law to the contrary, a public officer is eligible to serve as a board member, and the acceptance of the appointment neither terminates nor impairs that public office;
- (2) A municipal employee is eligible to serve as a board member;
- (3) The board shall include at least one voting member who:
  - (A) Is a resident of the City of Nitro;
  - (B) Is not a public official or municipal employee; and
  - (C) Maintains membership with a recognized civic organization within the City of Nitro;
- (4) A member removed under subdivision (3), subsection (d) of this section is ineligible for reappointment to the board unless the reappointment is confirmed unanimously by the board;
- (5) As used in this subsection, the term "public officer" means an individual who is elected to office.

(c) *Officers.* The members of the board shall select annually from among their members a chair, vice chair, secretary, treasurer and other officers as the board determines.

(d) *Rules.* The board shall establish rules on all of the following:

- (1) Duties of officers;
- (2) Attendance and participation of members in its regular and special meetings;
- (3) A procedure to remove a member by a majority vote of the other members for failure to comply with a rule; and
- (4) Other matters necessary to govern the conduct of a land reuse agency.

- (e) *Vacancies.* A vacancy on the board shall be filled in the same manner as the original appointment. Upon removal under subdivision (3), subsection (d) of this section, the position becomes vacant.
- (f) *Compensation.* Board members serve without compensation. The board may reimburse a member for expenses actually incurred in the performance of duties on behalf of the land reuse agency.
- (g) *Meetings.*
  - (1) The board shall meet as follows:
    - (A) In regular session according to a schedule adopted by the board;
    - (B) In special session:
      - (i) As convened by the chair; or
      - (ii) Upon written notice signed by a majority of the members;
  - (2) A majority of the board, excluding vacancies, is a quorum. Physical presence is required under this paragraph.
- (h) *Voting.*
  - (1) Except as set forth in subdivision (2) or (3) of this subsection or elsewhere in this article, action of the board must be approved by the affirmative vote of a majority of the board present and voting.
  - (2) Action of the board on the following matters must be approved by a majority of the entire board membership:
    - (A) Adoption of bylaws;
    - (B) Adoption of rules under subsection (d) of this section;
    - (C) Hiring or firing of an employee or contractor of the land reuse agency. This function may, by majority vote of the entire board membership, be delegated by the board to a specified officer or committee of the land reuse agency;
    - (D) Incurring of debt;
    - (E) Adoption or amendment of the annual budget; or
    - (F) Sale, lease, encumbrance or alienation of real property or personal property with a value of more than \$25,000.
  - (3) A resolution under section 1760.14 of this article, relating to dissolution of the agency, must be approved by two thirds of the entire board membership.
  - (4) A member of the board may not vote by proxy.
  - (5) A member may request a recorded vote on any resolution or action of the land reuse agency.

- (i) *Immunity.* The City of Nitro shall not be liable personally on the bonds or other obligations of the land reuse agency pursuant to W. Va. Code § 31-18E-5 et seq. Rights of creditors of the authority are solely against the authority.
- (j) *Board member terms.* Each board member shall be appointed for a term of three years and may serve no more than three terms. Board members shall be appointed by the mayor with the approval of council.

- **1760.07 - STAFFING.**

- (a) *Employees.* The board may employ or enter into a contract for an executive director, counsel and legal staff, technical experts and other individuals and may determine the qualifications and fix the compensation and benefits of those employees.
- (b) *Contracts.* The board may enter into a contract with the City of Nitro for:
  - (1) The city to provide staffing services to the authority; or
  - (2) The authority to provide staffing services to the city.

- **1760.08 - POWERS OF AUTHORITY.**

The City of Nitro Land Reuse Authority is a public body, corporate and politic, exercising public and essential governmental functions, and having all the powers necessary or convenient to carry out and effectuate the purposes and provisions of this ordinance, including but not limited to the following:

- (1) To adopt, amend and repeal bylaws for the regulation of its affairs and the conduct of its business;
- (2) To sue and be sued in its own name and be a party in a civil action. This paragraph includes an action to clear title to property of the authority;
- (3) To adopt a seal and to alter the same at pleasure;
- (4) To borrow from federal government funds, from the state, from private lenders or from the City of Nitro upon its consent, as necessary, for the operation and work of the land reuse agency;
- (5) To issue negotiable revenue bonds and notes according to the provisions of this ordinance;
- (6) To procure insurance or guarantees from the federal government or the state of the payment of debt incurred by the land reuse agency and to pay premiums in connection with the insurance or guarantee;
- (7) To enter into contracts and other instruments necessary, incidental or convenient to the performance of its duties and the exercise of its powers. This paragraph includes intergovernmental cooperation agreements for the joint exercise of powers under this ordinance;

- (8) To enter into contracts and intergovernmental cooperation agreements with other governmental entities for the performance of functions by the entities on behalf of the authority or by the authority on behalf of the entities;
- (9) To make and execute contracts and other instruments necessary or convenient to the exercise of the powers of the authority. Any contract or instrument signed shall be executed by and for the authority if the contract or instrument is signed, including an authorized facsimile signature, by:
  - (A) The chair or vice chair of the authority; and
  - (B) Either:
    - (i) The secretary or assistant secretary of the authority; or
    - (ii) The treasurer or assistant treasurer of the authority;
- (10) To procure insurance against losses in connection with the real property, assets or activities of the authority;
- (11) To invest money of the land reuse agency at the discretion of the board in instruments, obligations, securities or property determined proper by the board and to name and use depositories for its money;
- (12) To enter into contracts for the management of, the collection of rent from or the sale of real property of the authority;
- (13) To design, develop, construct, demolish, reconstruct, deconstruct, rehabilitate, renovate, relocate and otherwise improve real property or rights or interests in real property;
- (14) To fix, charge and collect rents, fees and charges for the use of real property of the authority and for services provided by the authority;
- (15) To grant or acquire licenses, easements, leases or options with respect to real property of the land reuse agency;
- (16) To enter into partnerships, joint ventures and other collaborative relationships with municipalities, counties and other public and private entities for the ownership, management, development and disposition of real property;
- (17) To organize and reorganize the executive, administrative, clerical and other departments of the authority and to fix the duties, powers and compensation of employees, agents and consultants of the authority; and
- (18) To do all other things necessary or convenient to achieve the objectives and purposes of the authority or other law related to the purposes and responsibility of the authority.

• **1760.09 - ACQUISITION OF PROPERTY.**

- (a) *Title to property.* The authority shall hold in its own name all real property it acquires.
- (b) *Tax exemption.*



- (1) Except as set forth in subdivision (2) of this subsection, the real property the authority and its income and operations are exempt from property tax pursuant to W. Va. Code § 31-18E-9(b).
  - (2) Subdivision (1) of this subsection does not apply to real property after the fifth consecutive year in which the real property is continuously leased to a private third party. However, real property continues to be exempt from property taxes if it is leased to a nonprofit or governmental agency at substantially less than fair market value.
- (c) *Methods of acquisition.* The authority may acquire real property or interests in real property by any means on terms and conditions and in a manner it considers proper: Provided, that the authority may not acquire any interest in oil, gas or minerals which have been severed from the realty.
- (d) *Acquisitions from municipalities or counties.*
- (1) The authority may acquire real property by purchase contracts, lease purchase agreements, installment sales contracts and land contracts and may accept transfers from the City of Nitro, or the Counties of Putnam and Kanawha for property within the city limits, upon terms and conditions as agreed to by the authority and the municipality or county.
  - (2) A municipality or county may transfer to the authority real property and interests in real property of the municipality or county on terms and conditions and according to procedures determined by the municipality or county as long as the real property is located within the jurisdiction of the authority.
- (e) *Maintenance.* The authority shall maintain all of its real property in accordance with the statutes of the State of West Virginia and ordinances of the City of Nitro.
- (f) *Prohibition.*
- (1) Subject to the provisions of subdivision (2) of this subsection, the authority may not own or hold real property located outside the jurisdictional boundaries of the City of Nitro.
  - (2) The authority may be granted authority pursuant to an intergovernmental cooperation agreement with the City or Putnam or Kanawha County to manage and maintain real property located within the jurisdiction of the municipality or county.
- (g) *Acquisition of tax delinquent properties.*
- (1) Notwithstanding any other provision of this article to the contrary, pursuant to this article or otherwise by intergovernmental cooperation agreement, the authority may acquire an interest in tax delinquent property through the provisions of chapter eleven-a of the West Virginia Code. Notwithstanding the provisions of section eight, article three, chapter eleven-a of the West Virginia Code, if no person present at the tax sale bids the amount of the taxes, interest and charges due on any unredeemed tract or lot or undivided interest in real estate offered for sale, the sheriff shall, prior to certifying the real estate to the auditor for disposition pursuant to W. Va. Code ch. 11-a, art. 3, § 44, provide a list of all of said real estate within the authority's jurisdiction to the authority and the authority shall be given an opportunity to purchase the tax lien and pay the taxes, interest and charges due for any unredeemed tract or lot or undivided interest therein as if the authority were an

individual who purchased the tax lien at the tax sale, all of which procedures are set forth in W. Va. Code § 31-18E-9(g).

- (2) Notwithstanding any other provision of West Virginia Code to the contrary, if authorized by the City of Nitro, or otherwise by intergovernmental cooperation agreement, the authority shall have the right of first refusal to purchase any tax-delinquent property which is within the City of Nitro municipal limits, and has an assessed value of \$25,000 or less or has been condemned: Provided, That the authority satisfies the requirements of subdivision (3) of this subsection. A list of properties which meet the criteria of this subdivision shall regularly be compiled by the sheriff of the county, and the authority may purchase any qualifying tax-delinquent property for an amount equal to the taxes owed and any related fees before such property is placed for public auction. Such authority is in accordance with W. Va. Code § 31-18E-9(g)(2).
- (3) When the authority exercises a right of first refusal in accordance with subdivision (2) of this section, the authority shall, within 15 days, provide written notice to all owners of real property that is adjacent to the tax-delinquent property. Any such property owner shall have a period of 120 days from the receipt of notice, actual or constructive, to exercise a right to purchase the tax-delinquent property from the authority for an amount equal to the amount paid for the property by the authority: Provided, that in the event more than one adjacent land owner desires to purchase the tax-delinquent property, it shall be sold to the adjacent property owner offering the highest bid. It is the duty of the adjacent property owner to establish that he or she is the actual owner of property that is adjacent to the tax-delinquent property and all state and local taxes and all fees on his or her adjacent property are current and non-delinquent. All such procedures are in compliance with W. Va. Code § 31-18E-9(g), and are subject to the sunset provisions of W. Va. Code § 31-18E-9(g)(4).

#### • **1760.10 - DISPOSITION OF PROPERTY.**

- (a) *Public access to inventory.* The authority shall maintain and make available for public review and inspection an inventory of real property held by the authority.
- (b) *Power.* The authority may convey, exchange, sell, transfer, lease, grant or mortgage interests in real property of the authority in the form and by the method determined to be in the best interests of the authority.
- (c) *Consideration.*
  - (1) The authority shall determine the amount and form of consideration necessary to convey, exchange, sell, transfer, lease as lessor, grant or mortgage interests in real property.
  - (2) Consideration may take the form of monetary payments and secured financial obligations, covenants and conditions related to the present and future use of the property, contractual commitments of the transferee and other forms of consideration as determined by the board to be in the best interest of the authority.
- (d) *Policies and procedures.*
  - (1) The board shall determine and state in the authority policies and procedures the general terms and conditions for consideration to be received by the authority for the transfer of real property and interests in real property, including but not limited to, a

process for distribution of any proceeds to any claimants, taxing entities and the authority.

- (2) Requirements which may be applicable to the disposition of real property and interests in real property by municipalities or counties shall not be applicable to the disposition of real property and interests in real property by the authority.
- (e) *Ranking of priorities.*
- (1) The authority may establish a hierarchical ranking of priorities for the use of real property conveyed by the authority, including use for:
    - (A) Purely public spaces and places;
    - (B) Affordable housing;
    - (C) Conservation areas; and
    - (D) Retail, commercial and industrial activities.
  - (2) The priorities established may be for the entire land reuse jurisdiction or may be set according to the needs of different neighborhoods or other locations within the land reuse jurisdiction, or according to the nature of the real property.
- (f) *Land use plans.* The authority shall consider all duly adopted land use plans and make reasonable efforts to coordinate the disposition of authority real property with the land use plans.
- (g) The board may delegate to officers and employees the authority to enter into and execute agreements, instruments of conveyance and other related documents pertaining to the conveyance of real property by the authority.

• **1760.11 - FINANCING OF THE AUTHORITY.**

- (a) *General rule.* The authority may receive funding through grants and loans from:
- (1) The federal government;
  - (2) The state;
  - (3) A municipality or county; and
  - (5) Private or other public sources.
- (b) *Funding.* The authority may receive and retain payments for services rendered, for rents and leasehold payments received, for consideration for disposition of real and personal property, for proceeds of insurance coverage for losses incurred, for income from investments and for an asset and activity lawfully permitted to a land reuse agency under this ordinance.

• **1760.12 - BORROWING AND ISSUANCE OF BONDS.**

- (a) *Authority.*

- (1) The authority may issue a bond for any of its corporate purposes in accordance with this ordinance and the authority set forth in W. Va. Code § 31-18E-12.
- (2) The principal and interest of a bond is payable from the authority's general revenue.
- (3) The bond may be secured by any of the following:
  - (A) A pledge of revenue. This paragraph includes a grant or contribution from: (i) The federal government or a federal agency or instrumentality; or (ii) the state, a state agency or an instrumentality of the state; or
  - (B) A mortgage of property of the authority.
- (b) *Nature.* The bond is a negotiable instrument under the provisions of W. Va. Code ch. 46, art. 8.
- (c) *Tax exempt.* A bond and the income from the bond is exempt from taxation by: (1) the state; and (2) a political subdivision.
- (d) *Procedure.*
  - (1) A bond must be authorized by resolution of the board and shall be a limited obligation of the authority.
  - (2) The principal and interest, costs of issuance and other costs incidental to the bond are payable solely from the income and revenue derived from the sale, lease or other disposition of the assets of the authority. The authority may secure the bond by a mortgage or other security device covering all or part of the project from which the pledged revenues may be derived.
  - (3) A refunding bond issued under this section:
    - (A) Is payable from: (i) A source described in this article; or (ii) the investment of the proceeds of the refunding bonds; and
    - (B) Is not an indebtedness or pledge of the general credit of a political subdivision within the meaning of a constitutional or statutory limitation of indebtedness and shall contain a recital to that effect.
  - (4) A bond must comply with the authorizing resolution as to:
    - (A) Form;
    - (B) Denomination;
    - (C) Interest rate;
    - (D) Maturity; and
    - (E) Execution.
  - (5) A bond may be subject to redemption at the option of and in the manner determined by the board in the authorizing resolution.
- (e) The City may elect to guarantee, insure or otherwise become primarily or secondarily obligated on the indebtedness of a land reuse agency, subject, however, to all other provisions of law of this state applicable to municipal or county indebtedness.

(f) *Sale.*

- (1) A bond shall be issued, sold and delivered in accordance with the terms and provisions of the authorizing resolution. The board, to effectuate its best interest, may determine the manner of sale, public or private, and the price of the bond.
- (2) The resolution issuing a bond must be published in a newspaper of general circulation within the jurisdiction in which the land reuse agency is located.

(g) *Liability.*

- (1) Neither the members of the authority nor a person executing the bond shall be liable personally on the bonds by reason of the issuance of the bond.
- (2) The bond or other obligation of the authority related to a bond shall not be a debt of a municipality, county or of the state. A statement to this effect shall appear on the face of the bond or obligation.
- (3) On the bond or other obligation of the authority related to a bond, all of the following apply:
  - (A) The state has no liability. This paragraph applies to the revenue and property of the state; and
  - (B) The City of Nitro has no liability. This paragraph applies to the revenue and property of the City of Nitro.

• **1760.13 - PUBLIC RECORDS AND PUBLIC ACCESS.**

- (a) *Public records.* The board shall keep minutes and a record of its proceedings.
- (b) *Public access.* The authority is subject to W. Va. Code ch. 6, art. 9-A, relating to open meetings, and W. Va. Code ch. 29-b, relating to public records.

• **1760.14 - DISSOLUTION OF AUTHORITY.**

- (a) *General rule.* The authority may be dissolved as a public body corporate and politic upon compliance with all of the following:
  - (1) Sixty calendar days advance written notice of consideration of a resolution to request dissolution must be:
    - (A) Given to the City of Nitro which created the land reuse agency;
    - (B) Published in a local newspaper of general circulation; and
    - (C) Sent by certified mail to the trustees of outstanding bonds of the authority;
  - (2) Satisfaction of all outstanding liabilities; and
  - (3) Approval of a resolution requesting dissolution.
- (b) *Authority.* Upon receipt of a proper resolution described in subsection (a) of this section, the City of Nitro may dissolve the land reuse agency by adoption of an ordinance or order. If

approved, the governing body of the city shall file a certified copy of the ordinance or order with the Secretary of State and notify the West Virginia Housing Development Fund of the dissolution of the authority. The Secretary of State shall cause the termination of the existence of the authority to be noted on the record of incorporation. Upon the filing, the authority shall cease to function.

- (c) *Transfer of assets.* Upon dissolution of the authority, real property, personal property and other assets of the authority become the assets of the City of Nitro.

- **1760.15 - CONFLICTS OF INTEREST.**

- (a) *Ethics Act.* The acts and decisions of members of the board and of employees of the authority are subject to W. Va. Code ch. 6-b [the Ethics Statute].
- (b) *Supplemental rules and guidelines.* The board may adopt:
  - (1) Supplemental rules addressing potential conflicts of interest; and
  - (2) Ethical guidelines for members of the board and land reuse agency employees.

- **1760.16 - EXPEDITED QUIET TITLE PROCEEDINGS.**

- (a) *Authorization.*
  - (1) The authority may file an action in circuit court to quiet title to real property in which the authority has an interest.
  - (2) The authority may join in a single complaint to quiet title to one or more parcels of real property.
  - (3) For purposes of an action under this section, the authority shall be deemed to be the holder of sufficient legal and equitable interests and possessory rights so as to qualify the land reuse agency as an adequate complainant in the action.
- (b) *Procedural requirements.*
  - (1) Prior to the filing of an action to quiet title, the authority must conduct an examination of title to determine the identity of any person possessing a claim or interest in or to the real property.
  - (2) Service of the complaint to quiet title shall be provided in accordance with the requirements to serve a civil complaint generally, including that service to interested parties be made as follows:
    - (A) By first class mail to the identity and address reasonably ascertainable by an inspection of public records;
    - (B) In the case of occupied real property, by first class mail, addressed to "occupant";
    - (C) By posting a copy of the notice on the real property.
    - (D) By publication; and

- (E) As ordered by the court.
- (3) As part of the complaint to quiet title, the authority must file an affidavit identifying:
  - (A) Persons discovered under subdivision (1) of this subsection; and
  - (B) The form of service under subdivision (2) of this subsection.
- (c) *Hearing.*
  - (1) The court shall schedule a hearing on the complaint within 90 days following filing of the complaint and as to all matters upon which an answer was not filed by an interested party.
  - (2) The court shall issue its final judgment within 120 days of the filing of the complaint.
- (d) The procedures set forth herein are under the authority of W. Va. Code § 31-18E-16.

- **1760.17 - CONSTRUCTION, INTENT AND SCOPE.**

This article shall be construed liberally to effectuate the legislative intent and the purposes as complete and independent authorization for the implementation of this article, and all powers granted shall be broadly interpreted to effectuate the intent and purposes and not as a limitation of powers.

- **1760.18 - ANNUAL AUDIT AND REPORT.**

- (a) The authority shall annually, within 120 days after the end of the fiscal year, submit an audit of income and expenditures, together with a report of its activities for the preceding year, to the West Virginia Housing Development Fund.
- (b) A duplicate of the audit and the report shall be filed with the City of Nitro.

RESOLUTION

Authorizing Participation in the  
Division of Highways  
Transportation Alternatives Program Grant  
NITRO SECOND AVENUE STREETScape

WHEREAS, members of the Council, City of Nitro, with a quorum present,  
passed the following RESOLUTION; THEREFORE,

BE IT RESOLVED, by the Council of the City of Nitro, West Virginia, that  
Council members hereby approve and endorse submission of a grant application with  
the West Virginia Division of Highways, Transportation Alternatives Program, for a  
project entitled Nitro Second Avenue Streetscape, to include construction, planning and  
design of ADA compliant sidewalks with curb ramps and detectable warning surfaces,  
plus installation of drainage elements and select amenities related to sidewalk  
construction to improve pedestrian accessibility, create a more walkable City and  
enhance the economic development atmosphere in the Central Business District of the  
City of Nitro. The City would receive an award of \$400,000.00 which is 80% of the  
Federal funds requested, and will meet the required match of 20%, which match amount  
is estimated at \$100,000.00, using pay-as-you-go option with the State of West Virginia.

ADOPTED ON: MAY 7<sup>th</sup> 2019

Mayor: Dave Cosebar

Recorder: \_\_\_\_\_



IVAN MEADOWS  
SPIRIT OF NITRO AWARD  
MAY RECIPIENT

This individual serves on the:

Nitro Branding Committee

Nitro Development Authority

He is a dedicated Christian and serves on the Nitro Mission Team

Nitro Recreation Committee

Nitro CVB Board

Nitro Historic Commission

Nitro High School Football Statistician

He was employed by the City for 17 years where he worked several jobs including maintaining the city park.

Little League baseball was founded in 1939 and he has been involved with little league since 1935.

What I am saying is that Ivan has dedicated many years of his life making sure that the children of Nitro have strong youth programs.

His days start early and end late. He is ALWAYS around town working on something.

The well-deserving recipient of the May Spirit of Nitro Award is Ivan Meadows.



# Payroll Bank Transaction Report

By Payment Date

Date: 4/1/2019 - 4/30/2019

Payroll Set: 01 - Payroll Set 01

Payment Date	Payment Number	Payment Type	Employee Number	Employee Name	Check Amount	Direct Deposit Amount	Total Payment
04/04/2019	11832	Regular	371	Newcome, Mark B	0.00	569.00	569.00
04/04/2019	11833	Regular	542	Atkins, Jonathan P	0.00	1,645.54	1,645.54
04/04/2019	11834	Regular	255	Burt, Mary B	0.00	1,260.62	1,260.62
04/04/2019	11835	Regular	286	Hardman, Kelly S	0.00	969.60	969.60
04/04/2019	11836	Regular	290	Stange, Cheryl L	0.00	517.48	517.48
04/04/2019	11837	Regular	373	Deiss, Joseph G	0.00	900.23	900.23
04/04/2019	11838	Regular	532	Elkins, Jeffrey A	0.00	1,309.22	1,309.22
04/04/2019	11839	Regular	534	Shinn, Andrew W	0.00	1,374.44	1,374.44
04/04/2019	11840	Regular	536	Mathes, Casey R	0.00	1,300.96	1,300.96
04/04/2019	11841	Regular	538	Mathes, Chad W	0.00	1,523.03	1,523.03
04/04/2019	11842	Regular	540	Ely, Robert B	0.00	1,878.33	1,878.33
04/04/2019	11843	Regular	543	Bonnett, Zachary G	0.00	1,196.89	1,196.89
04/04/2019	11844	Regular	546	Price, Carl D	0.00	1,109.88	1,109.88
04/04/2019	11845	Regular	548	Kiser, Garrett M	0.00	1,332.85	1,332.85
04/04/2019	11846	Regular	549	Setliff, James R	0.00	1,083.79	1,083.79
04/04/2019	11847	Regular	550	Harvey, Ronnie L	0.00	1,264.86	1,264.86
04/04/2019	11848	Regular	552	Carr, Cody N	0.00	1,010.96	1,010.96
04/04/2019	11849	Regular	556	Grishaber, Robert G	0.00	970.72	970.72
04/04/2019	11850	Regular	558	Ashley, Christopher Derek	0.00	997.36	997.36
04/04/2019	11851	Regular	559	Powers, Christian C	0.00	1,065.08	1,065.08
04/04/2019	11852	Regular	684	Hinkley, Carl G	0.00	437.32	437.32
04/04/2019	11853	Regular	729	Southall, Floyd G	0.00	746.41	746.41
04/04/2019	11854	Regular	745	Scott, Lyquan J	0.00	564.20	564.20
04/04/2019	11855	Regular	745	Scott, Lyquan J	0.00	352.05	352.05
04/04/2019	11856	Regular	822	Godby-Chin, Diana L	0.00	1,072.36	1,072.36
04/04/2019	11857	Regular	827	Spangler, Christina L	0.00	521.40	521.40
04/04/2019	11858	Regular	143	Casebolt, David A	0.00	1,237.87	1,237.87
04/04/2019	11859	Regular	159	Harrison, Nancy H	0.00	713.85	713.85
04/04/2019	11860	Regular	129	Raynes, Kristina D	0.00	824.99	824.99
04/04/2019	11861	Regular	130	Walters, Richard W	0.00	768.97	768.97
04/04/2019	11862	Regular	326	Smith, Connie L	0.00	1,036.27	1,036.27
04/04/2019	11863	Regular	739	Caudill, James K	0.00	708.52	708.52
04/04/2019	11864	Regular	740	Southall, Cody M	0.00	601.55	601.55
04/04/2019	11865	Regular	701	Williams, Kevin L	0.00	1,080.25	1,080.25
04/04/2019	11866	Regular	368	Fulks, Amy D	0.00	982.73	982.73
04/04/2019	11867	Regular	401	Eggleton Jr, Robert L	0.00	1,806.82	1,806.82
04/04/2019	11868	Regular	444	Oxley, Brian J	0.00	1,327.30	1,327.30
04/04/2019	11869	Regular	448	Whitney, Eric B	0.00	1,588.40	1,588.40
04/04/2019	11870	Regular	458	Fleming, Christopher K	0.00	1,457.18	1,457.18
04/04/2019	11871	Regular	463	Garbin, Jason J	0.00	235.28	235.28
04/04/2019	11872	Regular	465	Blake II, Howard R	0.00	1,590.77	1,590.77
04/04/2019	11873	Regular	465	Blake II, Howard R	0.00	617.65	617.65
04/04/2019	11874	Regular	471	Raynes, Justin M	0.00	1,699.85	1,699.85
04/04/2019	11875	Regular	474	Clay, Mikel A	0.00	1,119.64	1,119.64
04/04/2019	11876	Regular	475	Hastings, Christopher D	0.00	953.53	953.53
04/04/2019	11877	Regular	476	Farry, Joseph R	0.00	1,227.23	1,227.23
04/04/2019	11878	Regular	478	Owens, Philip M	0.00	1,050.25	1,050.25
04/04/2019	11879	Regular	479	Reekie, Scott R	0.00	1,323.64	1,323.64
04/04/2019	11880	Regular	480	Haynes, Matthew T	0.00	1,080.75	1,080.75
04/04/2019	11881	Regular	481	Ferrell, Justin A	0.00	1,181.40	1,181.40
04/04/2019	11882	Regular	482	Boggess, Benjamin R	0.00	1,197.81	1,197.81
04/04/2019	11883	Regular	483	Gullion, Christopher Michael	0.00	1,049.45	1,049.45
04/04/2019	11884	Regular	497	Buckland-Walsh, Chastity	0.00	95.97	95.97
04/04/2019	11885	Regular	600	Hill Jr, Alex M	0.00	1,406.22	1,406.22
04/04/2019	11886	Regular	703	Easter, Jr., Richard E	0.00	890.09	890.09
04/04/2019	11887	Regular	731	Scarberry, Robert R	0.00	640.87	640.87
04/04/2019	11888	Regular	142	Cox, Mary R	0.00	783.53	783.53

Payment Date	Payment Number	Payment Type	Employee Number	Employee Name	Check Amount	Direct Deposit Amount	Total Payment
04/04/2019	11889	Regular	289	Wright, Becky J	0.00	548.32	548.32
04/04/2019	11890	Regular	667	Jones, Jason S	0.00	880.74	880.74
04/04/2019	11891	Regular	724	Lucas, Kenneth D	0.00	880.89	880.89
04/04/2019	11892	Regular	748	Scarberry, Troy H	0.00	591.11	591.11
04/04/2019	11893	Regular	751	Williams, Joshua D	0.00	548.97	548.97
04/04/2019	11894	Regular	125	Young, John H	0.00	534.46	534.46
04/04/2019	11895	Regular	463	Garbin, Jason J	0.00	1,421.58	1,421.58
04/04/2019	45832	Regular	699	McNealy, James E	675.05	0.00	675.05
04/04/2019	45833	Regular	721	McNealy, John D	658.85	0.00	658.85
04/04/2019	45834	Regular	742	Gardner, Tyler M	552.30	0.00	552.30
04/04/2019	45835	Regular	743	Slater, Theodore E	606.09	0.00	606.09
04/04/2019	45836	Regular	823	Price, Jennifer M	784.43	0.00	784.43
04/04/2019	45837	Regular	450	Richardson, David K	2,414.67	0.00	2,414.67
04/04/2019	45838	Regular	452	Greene, Clark A	1,463.08	0.00	1,463.08
04/04/2019	45839	Regular	461	Jarrell, Timothy A	874.58	0.00	874.58
04/04/2019	45840	Regular	713	Jones, Joseph M	753.86	0.00	753.86
04/04/2019	45841	Regular	741	Lacy, Dale M	660.10	0.00	660.10
04/04/2019	45842	Regular	750	Quillen, Christopher L	429.48	0.00	429.48
04/04/2019	45843	Regular	752	Barker II, Mark W	697.78	0.00	697.78
04/18/2019	11896	Regular	371	Newcome, Mark B	0.00	569.00	569.00
04/18/2019	11897	Regular	542	Atkins, Jonathan P	0.00	1,260.66	1,260.66
04/18/2019	11898	Regular	255	Burt, Mary B	0.00	1,260.62	1,260.62
04/18/2019	11899	Regular	286	Hardman, Kelly S	0.00	969.60	969.60
04/18/2019	11900	Regular	290	Stange, Cheryl L	0.00	399.57	399.57
04/18/2019	11901	Regular	151	Racer, William P	0.00	249.07	249.07
04/18/2019	11902	Regular	153	Elkins, Laurie J	0.00	333.87	333.87
04/18/2019	11903	Regular	155	Shamblin, Andrew D	0.00	340.40	340.40
04/18/2019	11904	Regular	156	Montgomery, John E	0.00	367.40	367.40
04/18/2019	11905	Regular	157	Boggs, Donna S	0.00	367.40	367.40
04/18/2019	11906	Regular	158	Hill, Michael P	0.00	328.47	328.47
04/18/2019	11907	Regular	373	Deiss, Joseph G	0.00	900.23	900.23
04/18/2019	11908	Regular	532	Elkins, Jeffrey A	0.00	1,309.22	1,309.22
04/18/2019	11909	Regular	534	Shinn, Andrew W	0.00	1,374.44	1,374.44
04/18/2019	11910	Regular	536	Mathes, Casey R	0.00	1,300.96	1,300.96
04/18/2019	11911	Regular	538	Mathes, Chad W	0.00	1,848.93	1,848.93
04/18/2019	11912	Regular	540	Ely, Robert B	0.00	1,384.05	1,384.05
04/18/2019	11913	Regular	543	Bonnett, Zachary G	0.00	1,308.04	1,308.04
04/18/2019	11914	Regular	546	Price, Carl D	0.00	1,078.06	1,078.06
04/18/2019	11915	Regular	548	Kiser, Garrett M	0.00	1,303.71	1,303.71
04/18/2019	11916	Regular	549	Setliff, James R	0.00	1,384.21	1,384.21
04/18/2019	11917	Regular	550	Harvey, Ronnie L	0.00	1,250.65	1,250.65
04/18/2019	11918	Regular	552	Carr, Cody N	0.00	1,010.96	1,010.96
04/18/2019	11919	Regular	556	Grishaber, Robert G	0.00	970.72	970.72
04/18/2019	11920	Regular	558	Ashley, Christopher Derek	0.00	1,136.11	1,136.11
04/18/2019	11921	Regular	559	Powers, Christian C	0.00	786.66	786.66
04/18/2019	11922	Regular	559	Powers, Christian C	0.00	1,065.08	1,065.08
04/18/2019	11923	Regular	684	Hinkley, Carl G	0.00	437.32	437.32
04/18/2019	11924	Regular	729	Southall, Floyd G	0.00	991.48	991.48
04/18/2019	11925	Regular	742	Gardner, Tyler M	0.00	665.27	665.27
04/18/2019	11926	Regular	745	Scott, Lyquan J	0.00	664.77	664.77
04/18/2019	11927	Regular	822	Godby-Chin, Diana L	0.00	1,072.36	1,072.36
04/18/2019	11928	Regular	822	Godby-Chin, Diana L	0.00	457.70	457.70
04/18/2019	11929	Regular	827	Spangler, Christina L	0.00	521.40	521.40
04/18/2019	11930	Regular	143	Casebolt, David A	0.00	1,237.87	1,237.87
04/18/2019	11931	Regular	159	Harrison, Nancy H	0.00	738.97	738.97
04/18/2019	11932	Regular	326	Smith, Connie L	0.00	569.58	569.58
04/18/2019	11933	Regular	326	Smith, Connie L	0.00	438.18	438.18
04/18/2019	11934	Regular	739	Caudill, James K	0.00	733.06	733.06
04/18/2019	11935	Regular	740	Southall, Cody M	0.00	601.55	601.55
04/18/2019	11936	Regular	701	Williams, Kevin L	0.00	1,260.09	1,260.09
04/18/2019	11937	Regular	368	Fulks, Amy D	0.00	1,037.88	1,037.88
04/18/2019	11938	Regular	401	Eggleton Jr, Robert L	0.00	1,806.82	1,806.82
04/18/2019	11939	Regular	444	Oxley, Brian J	0.00	1,588.06	1,588.06
04/18/2019	11940	Regular	448	Whitney, Eric B	0.00	1,672.74	1,672.74

Payment Date	Payment Number	Payment Type	Employee Number	Employee Name	Check Amount	Direct Deposit Amount	Total Payment
04/18/2019	11941	Regular	458	Fleming , Christopher K	0.00	1,282.03	1,282.03
04/18/2019	11942	Regular	463	Garbin , Jason J	0.00	1,450.51	1,450.51
04/18/2019	11943	Regular	465	Blake II , Howard R	0.00	1,750.76	1,750.76
04/18/2019	11944	Regular	471	Raynes , Justin M	0.00	1,526.97	1,526.97
04/18/2019	11945	Regular	474	Clay , Mikel A	0.00	1,036.60	1,036.60
04/18/2019	11946	Regular	475	Hastings , Christopher D	0.00	1,098.65	1,098.65
04/18/2019	11947	Regular	476	Farry , Joseph R	0.00	1,204.13	1,204.13
04/18/2019	11948	Regular	478	Owens , Philip M	0.00	1,122.17	1,122.17
04/18/2019	11949	Regular	479	Reekie , Scott R	0.00	1,332.14	1,332.14
04/18/2019	11950	Regular	480	Haynes, Matthew T	0.00	1,239.56	1,239.56
04/18/2019	11951	Regular	481	Ferrell, Justin A	0.00	1,152.69	1,152.69
04/18/2019	11952	Regular	482	Bogges, Benjamin R	0.00	1,024.65	1,024.65
04/18/2019	11953	Regular	483	Gullion, Christopher Michael	0.00	1,025.89	1,025.89
04/18/2019	11954	Regular	497	Buckland-Walsh , Chastity	0.00	95.97	95.97
04/18/2019	11955	Regular	600	Hill Jr, Alex M	0.00	1,406.22	1,406.22
04/18/2019	11956	Regular	703	Easter, Jr. , Richard E	0.00	1,086.34	1,086.34
04/18/2019	11957	Regular	731	Scarberry , Robert R	0.00	736.14	736.14
04/18/2019	11958	Regular	142	Cox , Mary R	0.00	783.52	783.52
04/18/2019	11959	Regular	289	Wright, Becky J	0.00	548.32	548.32
04/18/2019	11960	Regular	667	Jones , Jason S	0.00	880.74	880.74
04/18/2019	11961	Regular	724	Lucas , Kenneth D	0.00	880.89	880.89
04/18/2019	11962	Regular	748	Scarberry, Troy H	0.00	662.43	662.43
04/18/2019	11963	Regular	751	Williams, Joshua D	0.00	584.01	584.01
04/18/2019	11964	Regular	125	Young , John H	0.00	534.46	534.46
04/18/2019	45844	Regular	152	Javins , William R	340.40	0.00	340.40
04/18/2019	45845	Regular	699	McNealy , James E	675.05	0.00	675.05
04/18/2019	45846	Regular	721	McNealy , John D	658.85	0.00	658.85
04/18/2019	45847	Regular	743	Slater , Theodore E	751.58	0.00	751.58
04/18/2019	45848	Regular	823	Price , Jennifer M	474.36	0.00	474.36
04/18/2019	45849	Regular	823	Price , Jennifer M	784.43	0.00	784.43
04/18/2019	45850	Regular	329	Wheatley, Judith A	490.66	0.00	490.66
04/18/2019	45851	Regular	450	Richardson , David K	1,536.00	0.00	1,536.00
04/18/2019	45852	Regular	452	Greene , Clark A	1,491.32	0.00	1,491.32
04/18/2019	45853	Regular	461	Jarrell , Timothy A	874.58	0.00	874.58
04/18/2019	45854	Regular	713	Jones , Joseph M	753.86	0.00	753.86
04/18/2019	45855	Regular	741	Lacy , Dale M	680.99	0.00	680.99
04/18/2019	45856	Regular	750	Quillen, Christopher L	449.78	0.00	449.78
04/18/2019	45857	Regular	752	Barker II, Mark W	687.46	0.00	687.46
<b>Total:</b>					<b>21,219.59</b>	<b>131,458.26</b>	<b>152,677.85</b>

## ORDINANCE \_\_\_\_\_

An Ordinance to amend PART ONE, CHAPTER FIVE of the Codified Ordinances of the City of Nitro, West Virginia, as amended, by enacting a new Article, designated 161, all relating to creating the Land Reuse Authority, the purpose of the Authority, definitions, creation and existence of the Authority, meetings open to the public and public hearings, composition of the Land Reuse Authority Board, staffing, powers of the Authority, acquisition of property, disposition of property, financing of the Authority, Borrowing and issuance of bonds, public records and public access, dissolution of the Authority, conflicts of interest, expedited quiet title proceedings, construction, intent and scope of Article 161, and annual report and audit.

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF NITRO, WEST VIRGINIA, that part one, chapter five of the Codified Ordinances of the City of Nitro, West Virginia, as amended, be amended and reenacted by added thereto a new Article designated 161, all to read as follows:

### ARTICLE 161 - LAND REUSE AUTHORITY

#### 161.01 - SHORT TITLE.

This article shall be known and may be cited as the "Land Reuse Authority Act".

#### 161.02 - PURPOSE.

~~The City of Nitro is a member of the Municipal Home Rule Pilot Program enacted by the West Virginia Legislature. W. Va. Code § 8-1-5a [2007]. The legislation authorizes pilot municipalities to exercise broad-based home rule to improve urban and state development. The legislation establishes a framework for municipalities to explore new ideas to see if they can or should be implemented on a statewide basis.~~

(a) The City of Nitro finds that there exists a continuing need to strengthen and revitalize the economy and that it is in the best interests of the city to assemble or dispose of public property in a coordinated manner to foster the development of that property and to promote economic growth. It is declared to be a valid public purpose for a land reuse Authority created under this Article to acquire, assemble, dispose of, and quiet title to property. It is further declared to be a valid public purpose for the ~~land bank fast track~~ Land Reuse Authority created under this article to provide for the financing of the acquisition, assembly, disposition, and quieting of title to property, and to exercise other powers granted under this article. The City of Nitro finds that the ~~land bank fast track~~ Land Reuse Authority and powers conferred by this article constitute a necessary program and serve a necessary public purpose.

#### 161.03 - DEFINITIONS.

As used in this article:

- (a) "Board" means the board of directors of a land reuse agency also known herein as the City of Nitro Land Reuse Authority;
- (b) "Deconstruct" means to attempt to remove salvageable pieces of a housing unit prior to or as part of demolition or renovation;

- (c) "Financial institution" means a bank, savings association, operating subsidiary of a bank or savings association, credit union, association licensed to originate mortgage loans or an assignee of a mortgage or note originated by such an institution;
- (d) "Land Reuse Agency" or "~~the~~ Land Reuse Authority" or "Authority" means the City of Nitro Land Reuse Authority;
- (e) "Municipality" means the City of Nitro; and
- (f) "Real property" means all lands, including improvements and fixtures on them and property of any nature appurtenant to them or used in connection with them and every estate, interest and right, legal or equitable, in them, including terms of years and liens by way of judgment, mortgage or otherwise, and indebtedness secured by the liens.

#### **161.04 - CREATION AND EXISTENCE.**

The City of Nitro Land Reuse Authority is hereby constituted under Authority of ~~the West Virginia Home Rule Board, and the current Authority of W. Va. Code § 31-18E-1, et seq.~~ The name of the agency shall be the "City of Nitro Land Reuse Authority". The number of board members shall be five, all of whom shall be appointed by the mayor with approval of council in compliance with the requirements of section 161.06 below.

#### **161.05 - MEETING OPEN TO THE PUBLIC; PUBLIC HEARINGS.**

All matters before the board, except those exempt under the applicable open meetings laws, shall be considered and voted on in an opening meeting. Any matter put before a vote by the board shall be first subject to the provision of a public hearing on the issue. The public hearing requirement shall be met where the chair provides an opportunity for any person in attendance to speak on the issue prior to vote.

#### **161.06 - COMPOSITION OF BOARD.**

- (a) *Eligibility to serve on board.*
  - (1) Notwithstanding any law to the contrary, a public officer is eligible to serve as a board member, and the acceptance of the appointment neither terminates nor impairs that public office;
  - (2) A municipal employee is eligible to serve as a board member;
  - (3) The board shall include at least one voting member who:
    - (A) Is a resident of the City of Nitro;
    - (B) Is not a public official or municipal employee; and
    - (C) Maintains membership with a recognized civic organization within the City of Nitro;
  - (4) A member removed under subdivision (3), subsection (d) of this section is ineligible for reappointment to the board unless the reappointment is confirmed unanimously by the board;
  - (5) As used in this subsection, the term "public officer" means an individual who is elected to office.
- (b) *Officers.* The members of the board shall select annually from among their members a chair, vice chair, secretary, treasurer and other officers as the board determines.
- (c) *Rules.* The board shall establish rules on all of the following:

- (1) Duties of officers;
  - (2) Attendance and participation of members in its regular and special meetings;
  - (3) A procedure to remove a member by a majority vote of the other members for failure to comply with a rule; and
  - (4) Other matters necessary to govern the conduct of a land reuse agency.
- (d) *Vacancies.* A vacancy on the board shall be filled in the same manner as the original appointment. Upon removal under subdivision (3), subsection (d) of this section, the position becomes vacant.
- (e) *Compensation.* Board members serve without compensation. The board may reimburse a member for expenses actually incurred in the performance of duties on behalf of the land reuse agency.
- (f) *Meetings.*
- (1) The board shall meet as follows:
    - (A) In regular session according to a schedule adopted by the board;
    - (B) In special session:
      - (i) As convened by the chair; or
      - (ii) Upon written notice signed by a majority of the members;
  - (2) A majority of the board, excluding vacancies, is a quorum. Physical presence is required under this paragraph.
- (g) *Voting.*
- (1) Except as set forth in subdivision (2) or (3) of this subsection or elsewhere in this article, action of the board must be approved by the affirmative vote of a majority of the board present and voting.
  - (2) Action of the board on the following matters must be approved by a majority of the entire board membership:
    - (A) Adoption of bylaws;
    - (B) Adoption of rules under subsection (d) of this section;
    - (C) Hiring or firing of an employee or contractor of the land reuse agency. This function may, by majority vote of the entire board membership, be delegated by the board to a specified officer or committee of the land reuse agency;
    - (D) Incurring of debt;
    - (E) Adoption or amendment of the annual budget; or
    - (F) Sale, lease, encumbrance or alienation of real property or personal property with a value of more than \$25,000.
  - (3) A resolution under section 161.14 of this article, relating to dissolution of the agency, must be approved by two thirds of the entire board membership.
  - (4) A member of the board may not vote by proxy.
  - (5) A member may request a recorded vote on any resolution or action of the land reuse agency.
- (h) *Immunity.* The City of Nitro shall not be liable personally on the bonds or other obligations of the land reuse agency pursuant to W. Va. Code § 31-18E-5 et seq. Rights of creditors of the Authority are solely against the Authority.
- (i) *Board member terms.* Each board member shall be appointed for a term of three years and may serve no more than three terms. Board members shall be appointed by the mayor with the approval of council.



### **161.07 - STAFFING.**

(a) *Employees.* The board may employ or enter into a contract for an executive director, counsel and legal staff, technical experts and other individuals and may determine the qualifications and fix the compensation and benefits of those employees.

(b) *Contracts.* The board may enter into a contract with the City of Nitro for:

- (1) The city to provide staffing services to the Authority; or
- (2) The Authority to provide staffing services to the city.

### **161.08 - POWERS OF AUTHORITY.**

(a) The City of Nitro Land Reuse Authority is a public body, corporate and politic, exercising public and essential governmental functions, and having all the powers necessary or convenient to carry out and effectuate the purposes and provisions of this ordinance, including but not limited to the following:

(1) To adopt, amend and repeal bylaws for the regulation of its affairs and the conduct of its business;

(2) To sue and be sued in its own name and be a party in a civil action. This paragraph includes an action to clear title to property of the Authority;

(3) To adopt a seal and to alter the same at pleasure;

(4) To borrow from federal government funds, from the state, from private lenders or from the City of Nitro upon its consent, as necessary, for the operation and work of the Land Reuse Agency;

(5) To issue negotiable revenue bonds and notes according to the provisions of this ordinance;

(6) To procure insurance or guarantees from the federal government or the state of the payment of debt incurred by the Land Reuse Agency and to pay premiums in connection with the insurance or guarantee;

(7) To enter into contracts and other instruments necessary, incidental or convenient to the performance of its duties and the exercise of its powers. This paragraph includes intergovernmental cooperation agreements for the joint exercise of powers under this ordinance;

(8) To enter into contracts and intergovernmental cooperation agreements with other governmental entities for the performance of functions by the entities on behalf of the Authority or by the Authority on behalf of the entities;

(9) To make and execute contracts and other instruments necessary or convenient to the exercise of the powers of the Authority. Any contract or instrument signed shall be executed by and for the Authority if the contract or instrument is signed, including an authorized facsimile signature, by:

(A) The chair or vice chair of the Authority; and

(B) Either:

(i) The secretary or assistant secretary of the Authority; or

(ii) The treasurer or assistant treasurer of the Authority;

(10) To procure insurance against losses in connection with the real property, assets or activities of the Authority;

(11) To invest money of the land reuse agency at the discretion of the board in instruments, obligations, securities or property determined proper by the board and to name and use depositories for its money;

(12) To enter into contracts for the management of, the collection of rent from or the sale of real property of the Authority;

(13) To design, develop, construct, demolish, reconstruct, deconstruct, rehabilitate, renovate, relocate and otherwise improve real property or rights or interests in real property;

(14) To fix, charge and collect rents, fees and charges for the use of real property of the Authority and for services provided by the Authority;

(15) To grant or acquire licenses, easements, leases or options with respect to real property of the land reuse agency;

(16) To enter into partnerships, joint ventures and other collaborative relationships with municipalities, counties and other public and private entities for the ownership, management, development and disposition of real property;

(17) To organize and reorganize the executive, administrative, clerical and other departments of the Authority and to fix the duties, powers and compensation of employees, agents and consultants of the Authority; and

(18) To do all other things necessary or convenient to achieve the objectives and purposes of the Authority or other law related to the purposes and responsibility of the Authority.

#### **161.09 - ACQUISITION OF PROPERTY.**

(a) *Title to property.* The Authority shall hold in its own name all real property it acquires.

(b) *Tax exemption.*

(1) Except as set forth in subdivision (2) of this subsection, the real property the Authority and its income and operations are exempt from property tax pursuant to W. Va. Code § 31-18E-9(b).

(2) Subdivision (1) of this subsection does not apply to real property after the fifth consecutive year in which the real property is continuously leased to a private third party. However, real property continues to be exempt from property taxes if it is leased to a nonprofit or governmental agency at substantially less than fair market value.

(c) *Methods of acquisition.* The Authority may acquire real property or interests in real property by any means on terms and conditions and in a manner it considers proper: Provided, that the Authority may not acquire any interest in oil, gas or minerals which have been severed from the realty.

(d) *Acquisitions from municipalities or counties.*

(1) The Authority may acquire real property by purchase contracts, lease purchase agreements, installment sales contracts and land contracts and may accept transfers from the City of Nitro, or the Counties of Putnam and Kanawha for property within the city limits, upon terms and conditions as agreed to by the Authority and the municipality or county.

(2) A municipality or county may transfer to the Authority real property and interests in real property of the municipality or county on terms and conditions and according to procedures determined by the municipality or county as long as the real property is located within the jurisdiction of the Authority.

(e) *Maintenance.* The Authority shall maintain all of its real property in accordance with the statutes of the State of West Virginia and ordinances of the City of Nitro.

(f) *Prohibition.*

(1) Subject to the provisions of subdivision (2) of this subsection, the Authority may not own or hold real property located outside the jurisdictional boundaries of the City of Nitro.

(2) The Authority may be granted Authority pursuant to an intergovernmental cooperation agreement with the City or Putnam or Kanawha County to manage and maintain real property located within the jurisdiction of the municipality or county.

(g) *Acquisition of tax delinquent properties.*

(1) Notwithstanding any other provision of this article to the contrary, pursuant to this article or otherwise by intergovernmental cooperation agreement, the Authority may acquire an interest in tax delinquent property through the provisions of chapter eleven-a of the West Virginia Code. Notwithstanding the provisions of section eight, article three, chapter eleven-a of the West Virginia Code, if no person present at the tax sale bids the amount of the taxes, interest and charges due on any unredeemed tract or lot or undivided interest in real estate offered for sale, the sheriff shall, prior to certifying the real estate to the auditor for disposition pursuant to W. Va. Code ch. 11-a, art. 3, § 44, provide a list of all of said real estate within the Authority's jurisdiction to the Authority and the Authority shall be given an opportunity to purchase the tax lien and pay the taxes, interest and charges due for any unredeemed tract or lot or undivided interest therein as if the Authority were an individual who purchased the tax lien at the tax sale, all of which procedures are set forth in W. Va. Code § 31-18E-9(g).

(2) Notwithstanding any other provision of West Virginia Code to the contrary, if authorized by the City of Nitro, or otherwise by intergovernmental cooperation agreement, the Authority shall have the right of first refusal to purchase any tax-delinquent property which is within the City of Nitro municipal limits, and has an assessed value of \$25,000 or less or has been condemned: Provided, That the Authority satisfies the requirements of subdivision (3) of this subsection. A list of properties which meet the criteria of this subdivision shall regularly be compiled by the sheriff of the county, and the Authority may purchase any qualifying tax-delinquent property for an amount equal to the taxes owed and any related fees before such property is placed for public auction. Such Authority is in accordance with W. Va. Code § 31-18E-9(g)(2).

(3) When the Authority exercises a right of first refusal in accordance with subdivision (2) of this section, the Authority shall, within 15 days, provide written notice to all owners of real property that is adjacent to the tax-delinquent property. Any such property owner shall have a period of 120 days from the receipt of notice, actual or constructive, to exercise a right to purchase the tax-delinquent property from the Authority for an amount equal to the amount paid for the property by the Authority: Provided, that in the event more than one adjacent land owner desires to purchase the tax-delinquent property, it shall be sold to the adjacent property owner offering the highest bid. It is the duty of the adjacent property owner to establish that he or she is the actual owner of property that is adjacent to the tax-delinquent property and all state and local taxes and all fees on his or her adjacent property are current and non-delinquent. All such procedures are in compliance with W. Va. Code § 31-18E-9(g), and are subject to the sunset provisions of W. Va. Code § 31-18E-9(g)(4).

**161.10 - DISPOSITION OF PROPERTY.**

- (a) *Public access to inventory.* The Authority shall maintain and make available for public review and inspection an inventory of real property held by the Authority.
- (b) *Power.* The Authority may convey, exchange, sell, transfer, lease, grant or mortgage interests in real property of the Authority in the form and by the method determined to be in the best interests of the Authority.
- (c) *Consideration.*
- (1) The Authority shall determine the amount and form of consideration necessary to convey, exchange, sell, transfer, lease as lessor, grant or mortgage interests in real property.
- (2) Consideration may take the form of monetary payments and secured financial obligations, covenants and conditions related to the present and future use of the property, contractual commitments of the transferee and other forms of consideration as determined by the board to be in the best interest of the Authority.
- (d) *Policies and procedures.*
- (1) The board shall determine and state in the Authority policies and procedures the general terms and conditions for consideration to be received by the Authority for the transfer of real property and interests in real property, including but not limited to, a process for distribution of any proceeds to any claimants, taxing entities and the Authority.
- (2) Requirements which may be applicable to the disposition of real property and interests in real property by municipalities or counties shall not be applicable to the disposition of real property and interests in real property by the Authority.
- (e) *Ranking of priorities.*
- (1) The Authority may establish a hierarchical ranking of priorities for the use of real property conveyed by the Authority, including use for:
- (A) Purely public spaces and places;
  - (B) Affordable housing;
  - (C) Conservation areas; and
  - (D) Retail, commercial and industrial activities.
- (2) The priorities established may be for the entire land reuse jurisdiction or may be set according to the needs of different neighborhoods or other locations within the land reuse jurisdiction, or according to the nature of the real property.
- (f) *Land use plans.* The Authority shall consider all duly adopted land use plans and make reasonable efforts to coordinate the disposition of Authority real property with the land use plans.
- (g) The board may delegate to officers and employees the Authority to enter into and execute agreements, instruments of conveyance and other related documents pertaining to the conveyance of real property by the Authority.

#### **161.11 - FINANCING OF THE AUTHORITY.**

- (a) *General rule.* The Authority may receive funding through grants and loans from:
- (1) The federal government;
  - (2) The state;
  - (3) A municipality or county; and
  - (4) Private or other public sources.

(b) *Funding.* The Authority may receive and retain payments for services rendered, for rents and leasehold payments received, for consideration for disposition of real and personal property, for proceeds of insurance coverage for losses incurred, for income from investments and for an asset and activity lawfully permitted to a land reuse agency under this ordinance.

#### **161.12 - BORROWING AND ISSUANCE OF BONDS.**

(a) *Authority.*

(1) The Authority may issue a bond for any of its corporate purposes in accordance with this ordinance and the Authority set forth in W. Va. Code § 31-18E-12.

(2) The principal and interest of a bond is payable from the Authority's general revenue.

(3) The bond may be secured by any of the following:

(A) A pledge of revenue. This paragraph includes a grant or contribution from: (i) The federal government or a federal agency or instrumentality; or (ii) the state, a state agency or an instrumentality of the state; or

(B) A mortgage of property of the Authority.

(b) *Nature.* The bond is a negotiable instrument under the provisions of W. Va. Code ch. 46, art. 8.

(c) *Tax exempt.* A bond and the income from the bond is exempt from taxation by:

(1) the state; and

(2) a political subdivision.

(d) *Procedure.*

(1) A bond must be authorized by resolution of the board and shall be a limited obligation of the Authority.

(2) The principal and interest, costs of issuance and other costs incidental to the bond are payable solely from the income and revenue derived from the sale, lease or other disposition of the assets of the Authority. The Authority may secure the bond by a mortgage or other security device covering all or part of the project from which the pledged revenues may be derived.

(3) A refunding bond issued under this section:

(A) Is payable from: (i) A source described in this article; or (ii) the investment of the proceeds of the refunding bonds; and

(B) Is not an indebtedness or pledge of the general credit of a political subdivision within the meaning of a constitutional or statutory limitation of indebtedness and shall contain a recital to that effect.

(4) A bond must comply with the authorizing resolution as to:

(A) Form;

(B) Denomination;

(C) Interest rate;

(D) Maturity; and

(E) Execution.

(5) A bond may be subject to redemption at the option of and in the manner determined by the board in the authorizing resolution.

(e) The City may elect to guarantee, insure or otherwise become primarily or secondarily obligated on the indebtedness of a land reuse agency, subject, however, to all other provisions of law of this state applicable to municipal or county indebtedness.

(f) *Sale.*

(1) A bond shall be issued, sold and delivered in accordance with the terms and provisions of the authorizing resolution. The board, to effectuate its best interest, may determine the manner of sale, public or private, and the price of the bond.

(2) The resolution issuing a bond must be published in a newspaper of general circulation within the jurisdiction in which the land reuse agency is located.

(g) *Liability.*

(1) Neither the members of the Authority nor a person executing the bond shall be liable personally on the bonds by reason of the issuance of the bond.

(2) The bond or other obligation of the Authority related to a bond shall not be a debt of a municipality, county or of the state. A statement to this effect shall appear on the face of the bond or obligation.

(3) On the bond or other obligation of the Authority related to a bond, all of the following apply:

(A) The state has no liability. This paragraph applies to the revenue and property of the state; and

(B) The City of Nitro has no liability. This paragraph applies to the revenue and property of the City of Nitro.

#### **161.13 - PUBLIC RECORDS AND PUBLIC ACCESS.**

(a) *Public records.* The board shall keep minutes and a record of its proceedings.

(b) *Public access.* The Authority is subject to W. Va. Code ch. 6, art. 9-A, relating to open meetings, and W. Va. Code ch. 29-B, relating to public records.

#### **161.14 - DISSOLUTION OF AUTHORITY.**

(a) *General rule.* The Authority may be dissolved as a public body corporate and politic upon compliance with all of the following:

(1) Sixty calendar days advance written notice of consideration of a resolution to request dissolution must be:

(A) Given to the City of Nitro which created the land reuse agency;

(B) Published in a local newspaper of general circulation; and

(C) Sent by certified mail to the trustees of outstanding bonds of the

Authority;

(2) Satisfaction of all outstanding liabilities; and

(3) Approval of a resolution requesting dissolution.

(b) *Authority.* Upon receipt of a proper resolution described in subsection (a) of this section, the City of Nitro may dissolve the Land Reuse Agency by adoption of an ordinance or order. If approved, the governing body of the city shall file a certified copy of the ordinance or order with the Secretary of State and notify the West Virginia Housing Development Fund of the dissolution of the Authority. The Secretary of State shall cause the termination of the existence of the Authority to be noted on the record of incorporation. Upon the filing, the Authority shall cease to function.

(c) *Transfer of assets.* Upon dissolution of the Authority, real property, personal property and other assets of the Authority become the assets of the City of Nitro.

**161.15 - CONFLICTS OF INTEREST.**

(a) *Ethics Act.* The acts and decisions of members of the board and of employees of the Authority are subject to W. Va. Code ch. 6-b [the Ethics Statute].

(b) *Supplemental rules and guidelines.* The board may adopt:

(1) Supplemental rules addressing potential conflicts of interest; and

(2) Ethical guidelines for members of the board and land reuse agency employees.

**161.16 - EXPEDITED QUIET TITLE PROCEEDINGS.**

(a) *Authorization.*

(1) The Authority may file an action in circuit court to quiet title to real property in which the Authority has an interest.

(2) The Authority may join in a single complaint to quiet title to one or more parcels of real property.

(3) For purposes of an action under this section, the Authority shall be deemed to be the holder of sufficient legal and equitable interests and possessory rights so as to qualify the land reuse agency as an adequate complainant in the action.

(b) *Procedural requirements.*

(1) Prior to the filing of an action to quiet title, the Authority must conduct an examination of title to determine the identity of any person possessing a claim or interest in or to the real property.

(2) Service of the complaint to quiet title shall be provided in accordance with the requirements to serve a civil complaint generally, including that service to interested parties be made as follows:

(A) By first class mail to the identity and address reasonably ascertainable by an inspection of public records;

(B) In the case of occupied real property, by first class mail, addressed to "occupant";

(C) By posting a copy of the notice on the real property.

(D) By publication; and

(E) As ordered by the court.

(3) As part of the complaint to quiet title, the Authority must file an affidavit identifying:

(A) Persons discovered under subdivision (1) of this subsection; and

(B) The form of service under subdivision (2) of this subsection.

(c) *Hearing.*

(1) The court shall schedule a hearing on the complaint within 90 days following filing of the complaint and as to all matters upon which an answer was not filed by an interested party.

(2) The court shall issue its final judgment within 120 days of the filing of the complaint.

(d) The procedures set forth herein are under the Authority of W. Va. Code § 31-18E-16.

**161.17 - CONSTRUCTION, INTENT AND SCOPE.**

This article shall be construed liberally to effectuate the legislative intent and the purposes as complete and independent authorization for the implementation of this article, and all powers granted shall be broadly interpreted to effectuate the intent and purposes and not as a limitation of powers.

**161.18 - ANNUAL AUDIT AND REPORT.**

(a) The Authority shall annually, within 120 days after the end of the fiscal year, submit an audit of income and expenditures, together with a report of its activities for the preceding year, to the West Virginia Housing Development Fund.

(b) A duplicate of the audit and the report shall be filed with the City of Nitro.

Passed on First Reading April 16, 2019

Passed on Second Reading \_\_\_\_\_

\_\_\_\_\_  
Dave Casebolt, Mayor

\_\_\_\_\_  
Rita Cox, Recorder





# Income Statement

## Account Summary

For Fiscal: 2018-2019 Period Ending: 03/31/2019

		Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
<b>Fund: 001 - GENERAL FUND</b>						
<b>Department: 409 - Mayor</b>						
<u>001-409-101-001</u>	Salaries (Mayor)	45,000.00	45,000.00	3,461.54	32,884.63	12,115.37
<u>001-409-101-002</u>	Salaries Admin	23,575.00	23,575.00	0.00	0.00	23,575.00
<u>001-409-103-002</u>	Salaries Admin	0.00	0.00	1,816.00	16,054.01	-16,054.01
<u>001-409-103-006</u>	Overtime Admin	0.00	0.00	0.00	59.33	-59.33
<u>001-409-103-017</u>	Holiday Admin	0.00	0.00	0.00	632.80	-632.80
<u>001-409-103-020</u>	Vacation Admin	0.00	0.00	0.00	452.00	-452.00
<u>001-409-103-023</u>	Sick Leave Admin	0.00	0.00	0.00	45.20	-45.20
<u>001-409-104-050</u>	FICA Tax	3,442.50	3,442.50	403.74	3,834.96	-392.46
<u>001-409-104-051</u>	FICA Tax Intern	1,803.49	1,803.49	0.00	0.00	1,803.49
<u>001-409-105-060</u>	Health Insurance	20,350.00	20,350.00	1,189.73	10,808.62	9,541.38
<u>001-409-106-070</u>	Retirement	6,850.00	6,850.00	527.76	5,012.86	1,837.14
<u>001-409-211-090</u>	Telephone	400.00	400.00	0.00	284.05	115.95
<u>001-409-214-100</u>	Travel	250.00	250.00	341.72	592.19	-342.19
<u>001-409-218-111</u>	Postage	0.00	0.00	0.00	1,000.00	-1,000.00
<u>001-409-222-120</u>	Dues	2,000.00	2,000.00	1,392.04	1,642.04	357.96
<u>001-409-226-141</u>	Workers Compensation	280.00	280.00	11.78	106.02	173.98
<u>001-409-226-142</u>	Unemployment Compensation	480.00	480.00	36.32	109.33	370.67
<u>001-409-341-160</u>	Department Supplies	1,200.00	1,200.00	0.00	614.75	585.25
<u>001-409-346-161</u>	City Calendar	5,000.00	5,000.00	0.00	3,842.84	1,157.16
<u>001-409-568-180</u>	Other Contributions	2,500.00	2,500.00	925.00	2,424.23	75.77
	<b>Department: 409 - Mayor Total:</b>	<b>113,130.99</b>	<b>113,130.99</b>	<b>10,105.63</b>	<b>80,399.86</b>	<b>32,731.13</b>
	<b>Fund: 001 - GENERAL FUND Total:</b>	<b>113,130.99</b>	<b>113,130.99</b>	<b>10,105.63</b>	<b>80,399.86</b>	
	<b>Total Surplus (Deficit):</b>	<b>-113,130.99</b>	<b>-113,130.99</b>	<b>-10,105.63</b>	<b>-80,399.86</b>	

Income Statement

For Fiscal: 2018-2019 Period Ending: 03/31/2019

Fund Summary

Fund	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
001 - GENERAL FUND	-113,130.99	-113,130.99	-10,105.63	-80,399.86	-32,731.13
<b>Total Surplus (Deficit):</b>	<b>-113,130.99</b>	<b>-113,130.99</b>	<b>-10,105.63</b>	<b>-80,399.86</b>	

# Detail Report Account Detail

Date Range: 03/01/2019 - 03/31/2019

CITY OF NITRO, WV



Account	Name	Beginning Balance	Total Activity	Ending Balance
<b>Fund: 001 - GENERAL FUND</b>				
<b>Department: 409 - Mayor</b>				
<u>001-409-101-001</u>	Salaries (Mayor)	29,423.09	3,461.54	32,884.63
<b>Post Date</b>	<b>Packet Number</b>	<b>Source Transaction</b>	<b>Pmt Number</b>	<b>Description</b>
03/07/2019	PYPKT00563	PYPKT00563 - 201903		PYPKT00563 - 20190307 PAYROLL - Pay
03/21/2019	PYPKT00568	PYPKT00568 - 201903		PYPKT00568 - 20190321 PAYROLL - Pay
<b>Project Account</b>		<b>Amount</b>	<b>Running Balance</b>	
		1,730.77	31,153.86	
		1,730.77	32,884.63	
<u>001-409-103-002</u>	Salaries Admin	14,238.01	1,816.00	16,054.01
<b>Post Date</b>	<b>Packet Number</b>	<b>Source Transaction</b>	<b>Pmt Number</b>	<b>Description</b>
03/07/2019	PYPKT00563	PYPKT00563 - 201903		PYPKT00563 - 20190307 PAYROLL - Pay
03/21/2019	PYPKT00568	PYPKT00568 - 201903		PYPKT00568 - 20190321 PAYROLL - Pay
<b>Project Account</b>		<b>Amount</b>	<b>Running Balance</b>	
		904.00	15,142.01	
		912.00	16,054.01	
<u>001-409-104-050</u>	FICA Tax	3,431.22	403.74	3,834.96
<b>Post Date</b>	<b>Packet Number</b>	<b>Source Transaction</b>	<b>Pmt Number</b>	<b>Description</b>
03/07/2019	PYPKT00563	PYPKT00563 - 201903		PYPKT00563 - 20190307 PAYROLL - Pay
03/21/2019	PYPKT00568	PYPKT00568 - 201903		PYPKT00568 - 20190321 PAYROLL - Pay
<b>Project Account</b>		<b>Amount</b>	<b>Running Balance</b>	
		201.57	3,632.79	
		202.17	3,834.96	
<u>001-409-105-050</u>	Health Insurance	9,618.89	1,189.73	10,808.62
<b>Post Date</b>	<b>Packet Number</b>	<b>Source Transaction</b>	<b>Pmt Number</b>	<b>Description</b>
03/07/2019	PYPKT00563	PYPKT00563 - 201903		PYPKT00563 - 20190307 PAYROLL - Pay
03/21/2019	PYPKT00568	PYPKT00568 - 201903		PYPKT00568 - 20190321 PAYROLL - Pay
03/21/2019	GLPKT06366	JN02926		Hsa Mayor
<b>Project Account</b>		<b>Amount</b>	<b>Running Balance</b>	
		466.74	10,085.63	
		466.74	10,552.37	
		256.25	10,808.62	
<u>001-409-106-070</u>	Retirement	4,485.10	527.76	5,012.86
<b>Post Date</b>	<b>Packet Number</b>	<b>Source Transaction</b>	<b>Pmt Number</b>	<b>Description</b>
03/07/2019	PYPKT00563	PYPKT00563 - 201903		PYPKT00563 - 20190307 PAYROLL - Pay
03/21/2019	PYPKT00568	PYPKT00568 - 201903		PYPKT00568 - 20190321 PAYROLL - Pay
<b>Project Account</b>		<b>Amount</b>	<b>Running Balance</b>	
		263.48	4,748.58	
		264.28	5,012.86	
<u>001-409-214-100</u>	Travel	250.47	341.72	592.19
<b>Post Date</b>	<b>Packet Number</b>	<b>Source Transaction</b>	<b>Pmt Number</b>	<b>Description</b>
03/12/2019	POPKT01243	MILEAGE MAYOR JULY	48481	MAYORS MILEAGE JULY 5-MARCH 8
<b>Project Account</b>		<b>Amount</b>	<b>Running Balance</b>	
		341.72	592.19	
		341.72	592.19	
<u>001-409-222-120</u>	Dues	250.00	1,392.04	1,642.04
<b>Post Date</b>	<b>Packet Number</b>	<b>Source Transaction</b>	<b>Pmt Number</b>	<b>Description</b>
03/14/2019	POPKT01257	DUES 2019-2020		WVWL DUES ANNUAL
<b>Project Account</b>		<b>Amount</b>	<b>Running Balance</b>	
		1,392.04	1,642.04	
		1,392.04	1,642.04	
<u>001-409-226-141</u>	Workers Compensation	94.24	11.78	106.02
<b>Post Date</b>	<b>Packet Number</b>	<b>Source Transaction</b>	<b>Pmt Number</b>	<b>Description</b>
03/21/2019	GLPKT06366	JN02927		W Compensation
<b>Project Account</b>		<b>Amount</b>	<b>Running Balance</b>	
		11.78	106.02	
		11.78	106.02	

**Detail Report**

Date Range: 03/01/2019 - 03/31/2019

Account	Post Date	Packet Number	Source Transaction	Name	Description	Vendor	Project Account	Beginning Balance	Total Activity	Ending Balance
001-409-226-142				Unemployment Compensation				73.01	36.32	109.33
03/07/2019	PYPKT00563	PYPKT00563	PYPKT00563 - 201903		PYPKT00563 - 20190307 PAYROLL - Pay				18.08	91.09
03/21/2019	PYPKT00568	PYPKT00568	PYPKT00568 - 201903		PYPKT00568 - 20190321 PAYROLL - Pay			18.24	18.24	109.33
001-409-568-180				Other Contributions				1,499.23	925.00	2,424.23
03/05/2019	POPKT01228	356	GIFT CERTIFICATE NAN		PHOTOGRAPHY	TRATOL - TRACY A. TOLER PHOTOGRAPHY			900.00	2,399.23
03/06/2019	POPKT01234		GIFT CERTIFICATE NAN		GIFT CERTIFICATE DIVA NAILS	DIVNAI - DIVA NAILS			25.00	2,424.23
<b>Total Department: 409 - Mayor:</b>								<b>Beginning Balance: 63,363.26</b>	<b>Total Activity: 10,105.63</b>	<b>Ending Balance: 73,468.89</b>
<b>Total Fund: 001 - GENERAL FUND:</b>								<b>Beginning Balance: 63,363.26</b>	<b>Total Activity: 10,105.63</b>	<b>Ending Balance: 73,468.89</b>
<b>Grand Totals:</b>								<b>Beginning Balance: 63,363.26</b>	<b>Total Activity: 10,105.63</b>	<b>Ending Balance: 73,468.89</b>

# Fund Summary

Fund	Beginning Balance	Total Activity	Ending Balance
001 - GENERAL FUND	63,363.26	10,105.63	73,468.89
<b>Grand Total:</b>	<b>63,363.26</b>	<b>10,105.63</b>	<b>73,468.89</b>



# Income Statement Account Summary

For Fiscal: 2018-2019 Period Ending: 03/31/2019

		Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
<b>Fund: 001 - GENERAL FUND</b>						
<b>Department: 900 - Parks &amp; Recreation</b>						
<u>001-900-103-001</u>	Salaries (Park & Rec.)	19,741.60	19,741.60	3,379.20	24,665.75	-4,924.15
<u>001-900-103-006</u>	Overtime	0.00	0.00	33.45	1,497.49	-1,497.49
<u>001-900-103-017</u>	Holiday	0.00	0.00	0.00	844.80	-844.80
<u>001-900-103-020</u>	Vacation	0.00	0.00	0.00	468.56	-468.56
<u>001-900-104-050</u>	FICA Tax	1,510.23	1,510.23	261.07	2,102.01	-591.78
<u>001-900-105-060</u>	Health Insurance	5,200.00	5,200.00	702.42	5,189.82	10.18
<u>001-900-106-070</u>	Retirement	2,150.00	2,150.00	341.27	2,747.69	-597.69
<u>001-900-213-091</u>	Electric	5,000.00	5,000.00	1,007.51	10,765.19	-5,765.19
<u>001-900-213-093</u>	Water	6,000.00	6,000.00	2,062.87	8,068.33	-2,068.33
<u>001-900-213-094</u>	Sewer	6,000.00	6,000.00	1,003.29	2,702.37	3,297.63
<u>001-900-214-100</u>	Travel	0.00	0.00	220.00	220.00	-220.00
<u>001-900-215-105</u>	Maint & Repair-Bldgs & Grounds	6,000.00	6,000.00	1,480.27	20,558.34	-14,558.34
<u>001-900-216-108</u>	Maint & Repair - Equipment	0.00	0.00	0.00	4,553.98	-4,553.98
<u>001-900-219-125</u>	Equipment & Bldg Rental	0.00	0.00	0.00	163.24	-163.24
<u>001-900-226-142</u>	Unemployment Compensation	175.00	175.00	68.25	385.68	-210.68
<u>001-900-341-160</u>	Department Supplies	10,000.00	10,000.00	896.57	16,021.88	-6,021.88
<u>001-900-345-164</u>	Uniforms	0.00	0.00	0.00	332.10	-332.10
<u>001-900-354-163</u>	Miscellaneous	0.00	0.00	0.00	501.85	-501.85
<b>Department: 900 - Parks &amp; Recreation Total:</b>		<b>61,776.83</b>	<b>61,776.83</b>	<b>11,456.17</b>	<b>101,789.08</b>	<b>-40,012.25</b>
<b>Fund: 001 - GENERAL FUND Total:</b>		<b>61,776.83</b>	<b>61,776.83</b>	<b>11,456.17</b>	<b>101,789.08</b>	
<b>Total Surplus (Deficit):</b>		<b>-61,776.83</b>	<b>-61,776.83</b>	<b>-11,456.17</b>	<b>-101,789.08</b>	

Income Statement

For Fiscal: 2018-2019 Period Ending: 03/31/2019

Fund Summary

Fund	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
001 - GENERAL FUND	-61,776.83	-61,776.83	-11,456.17	-101,789.08	40,012.25
Total Surplus (Deficit):	-61,776.83	-61,776.83	-11,456.17	-101,789.08	



CITY OF NITRO, WV

# Detail Report Account Detail

Date Range: 03/01/2019 - 03/31/2019

Account	Name	Beginning Balance	Total Activity	Ending Balance
<b>Fund: 001 - GENERAL FUND</b>				
<b>Department: 900 - Parks &amp; Recreation</b>				
<b>001-900-103-001 Salaries (Park &amp; Rec.)</b>				
<b>Post Date</b>	<b>Packet Number</b>	<b>Source Transaction</b>	<b>Pmt Number</b>	<b>Description</b>
03/07/2019	PYPKT00563	PYPKT00563 - 201903		PYPKT00563 - 20190307 PAYROLL - Pay
03/21/2019	PYPKT00568	PYPKT00568 - 201903		PYPKT00568 - 20190321 PAYROLL - Pay
<b>Project Account</b>		<b>Amount</b>	<b>Running Balance</b>	
		21,286.55	3,379.20	24,665.75
			1,689.60	22,976.15
			1,689.60	24,665.75
<b>001-900-103-006 Overtime</b>				
<b>Post Date</b>	<b>Packet Number</b>	<b>Source Transaction</b>	<b>Pmt Number</b>	<b>Description</b>
03/07/2019	PYPKT00563	PYPKT00563 - 201903		PYPKT00563 - 20190307 PAYROLL - Pay
<b>Project Account</b>		<b>Amount</b>	<b>Running Balance</b>	
		1,464.04	33.45	1,497.49
			33.45	1,497.49
<b>001-900-104-050 FICA Tax</b>				
<b>Post Date</b>	<b>Packet Number</b>	<b>Source Transaction</b>	<b>Pmt Number</b>	<b>Description</b>
03/07/2019	PYPKT00563	PYPKT00563 - 201903		PYPKT00563 - 20190307 PAYROLL - Pay
03/21/2019	PYPKT00568	PYPKT00568 - 201903		PYPKT00568 - 20190321 PAYROLL - Pay
<b>Project Account</b>		<b>Amount</b>	<b>Running Balance</b>	
		1,840.94	261.07	2,102.01
			131.82	1,972.76
			129.25	2,102.01
<b>001-900-105-060 Health Insurance</b>				
<b>Post Date</b>	<b>Packet Number</b>	<b>Source Transaction</b>	<b>Pmt Number</b>	<b>Description</b>
03/07/2019	PYPKT00563	PYPKT00563 - 201903		PYPKT00563 - 20190307 PAYROLL - Pay
03/21/2019	PYPKT00568	PYPKT00568 - 201903		PYPKT00568 - 20190321 PAYROLL - Pay
03/21/2019	GLPKT06366	JN02926		Hsa Parks & Rec
<b>Project Account</b>		<b>Amount</b>	<b>Running Balance</b>	
		4,487.40	702.42	5,189.82
			309.00	4,796.40
			309.00	5,105.40
			84.42	5,189.82
<b>001-900-106-070 Retirement</b>				
<b>Post Date</b>	<b>Packet Number</b>	<b>Source Transaction</b>	<b>Pmt Number</b>	<b>Description</b>
03/07/2019	PYPKT00563	PYPKT00563 - 201903		PYPKT00563 - 20190307 PAYROLL - Pay
03/21/2019	PYPKT00568	PYPKT00568 - 201903		PYPKT00568 - 20190321 PAYROLL - Pay
<b>Project Account</b>		<b>Amount</b>	<b>Running Balance</b>	
		2,406.42	341.27	2,747.69
			172.31	2,578.73
			168.96	2,747.69
<b>001-900-213-091 Electric</b>				
<b>Post Date</b>	<b>Packet Number</b>	<b>Source Transaction</b>	<b>Pmt Number</b>	<b>Description</b>
03/25/2019	POPKT01280	P&R 3/19	48583	P&R ELECTRIC
<b>Project Account</b>		<b>Amount</b>	<b>Running Balance</b>	
		9,757.68	1,007.51	10,765.19
			1,007.51	10,765.19
<b>001-900-213-093 Water</b>				
<b>Post Date</b>	<b>Packet Number</b>	<b>Source Transaction</b>	<b>Pmt Number</b>	<b>Description</b>
03/18/2019	APPKT01855	042-1 3/19	DFT0001647	PARK AVE BALL PARK
03/18/2019	APPKT01855	324-5 3/19	DFT0001644	RIDENOUR LAKE
03/18/2019	APPKT01855	485-8 3/19	DFT0001642	20TH ST
03/18/2019	APPKT01855	505-5 3/19	DFT0001645	20TH ST
03/18/2019	APPKT01855	616-5 3/19	DFT0001643	NITRO CITY PARK
03/18/2019	APPKT01855	655-6 3/19	DFT0001640	3 RIDENOUR
03/18/2019	APPKT01855	886-3 3-19	DFT0001641	2 21ST ST
<b>Project Account</b>		<b>Amount</b>	<b>Running Balance</b>	
		6,005.46	2,062.87	8,068.33
			1,312.09	7,317.55
			68.01	7,385.56
			303.06	7,688.62
			32.70	7,721.32
			26.60	7,747.92
			47.16	7,795.08
			28.32	7,823.40



Detail Report

Account	Name	Beginning Balance	Total Activity	Ending Balance
001-900-213-093	Water - Continued	6,005.46	2,062.87	8,068.33
03/18/2019	Source Transaction 886-5 3/19	Project Account	Amount	Running Balance
03/26/2019	Source Transaction 1ST AVE 3/19	Project Account	Amount	Running Balance
001-900-213-094	Sewer	1,699.08	1,003.29	2,702.37
03/25/2019	Source Transaction P&R SEWER 3/19	Project Account	Amount	Running Balance
001-900-214-100	Travel	0.00	220.00	220.00
03/27/2019	Source Transaction 190326-TRAVEL TRAIL	Project Account	Amount	Running Balance
001-900-215-105	Maint & Repair-Bldgs & Grounds	19,078.07	1,480.27	20,558.34
03/14/2019	Source Transaction 00516165	Project Account	Amount	Running Balance
03/14/2019	Source Transaction 00516165	Project Account	Amount	Running Balance
03/14/2019	Source Transaction 00516165	Project Account	Amount	Running Balance
03/15/2019	Source Transaction 1450	Project Account	Amount	Running Balance
03/22/2019	Source Transaction 00000010-1	Project Account	Amount	Running Balance
03/25/2019	Source Transaction 25278255	Project Account	Amount	Running Balance
03/25/2019	Source Transaction 514091	Project Account	Amount	Running Balance
001-900-226-142	Unemployment Compensation	317.43	68.25	385.68
03/07/2019	Source Transaction PYPKT00563 - 201903	Project Account	Amount	Running Balance
03/21/2019	Source Transaction PYPKT00568 - 201903	Project Account	Amount	Running Balance
001-900-341-160	Department Supplies	15,125.31	896.57	16,021.88
03/12/2019	Source Transaction 00522824	Project Account	Amount	Running Balance
03/12/2019	Source Transaction 189348	Project Account	Amount	Running Balance
03/14/2019	Source Transaction 13830306-00,1382790	Project Account	Amount	Running Balance
Total Department: 900 - Parks & Recreation:		Beginning Balance: 83,468.38	Total Activity: 11,456.17	Ending Balance: 94,924.55
Total Fund: 001 - GENERAL FUND:		Beginning Balance: 83,468.38	Total Activity: 11,456.17	Ending Balance: 94,924.55
Grand Totals:		Beginning Balance: 83,468.38	Total Activity: 11,456.17	Ending Balance: 94,924.55

# Fund Summary

Fund	Beginning Balance	Total Activity	Ending Balance
001 - GENERAL FUND	83,468.38	11,456.17	94,924.55
<b>Grand Total:</b>	<b>83,468.38</b>	<b>11,456.17</b>	<b>94,924.55</b>



# Income Statement

## Account Summary

For Fiscal: 2018-2019 Period Ending: 03/31/2019

		Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
<b>Fund: 001 - GENERAL FUND</b>						
<b>Department: 904 - Swimming Pools</b>						
<u>001-904-103-001</u>	Salaries (Pool Part Time)	52,000.00	52,000.00	0.00	29,678.38	22,321.62
<u>001-904-103-004</u>	Salaries (Pool Manager)	10,000.00	10,000.00	0.00	3,692.00	6,308.00
<u>001-904-103-006</u>	Overtime Pool Part Time	0.00	0.00	0.00	162.61	-162.61
<u>001-904-103-009</u>	Overtime Pool Manager	0.00	0.00	0.00	78.00	-78.00
<u>001-904-104-050</u>	FICA Tax Pool Part Time	3,978.00	3,978.00	0.00	2,571.27	1,406.73
<u>001-904-104-053</u>	FICA Tax Pool Manager	765.00	765.00	0.00	0.00	765.00
<u>001-904-211-090</u>	Telephone	925.00	925.00	0.00	611.21	313.79
<u>001-904-213-091</u>	Electric	3,100.00	3,100.00	0.00	597.98	2,502.02
<u>001-904-213-092</u>	Gas - utility	0.00	0.00	0.00	127.00	-127.00
<u>001-904-213-093</u>	Water	12,000.00	12,000.00	0.00	6,675.29	5,324.71
<u>001-904-213-094</u>	Sewer	4,500.00	4,500.00	48.56	2,789.49	1,710.51
<u>001-904-215-105</u>	Pool Maint/Repair Bldg & Groun	5,000.00	5,000.00	890.00	41,270.38	-36,270.38
<u>001-904-216-108</u>	Pool Maint/Repair Equipment	0.00	0.00	0.00	278.14	-278.14
<u>001-904-226-141</u>	Workers Compensation	3,000.00	3,000.00	190.29	1,712.61	1,287.39
<u>001-904-226-142</u>	Unemployment Compensation	1,500.00	1,500.00	0.00	672.23	827.77
<u>001-904-230-131</u>	Pool Contract Services	0.00	0.00	0.00	38.00	-38.00
<u>001-904-232-151</u>	Bank Charges/Credit Card Fees	2,000.00	2,000.00	126.44	1,076.28	923.72
<u>001-904-341-160</u>	Pool Department Supplies	2,000.00	2,000.00	0.00	339.26	1,660.74
<u>001-904-355-170</u>	Pool Chemicals	10,000.00	10,000.00	0.00	8,666.40	1,333.60
	<b>Department: 904 - Swimming Pools Total:</b>	<b>110,768.00</b>	<b>110,768.00</b>	<b>1,255.29</b>	<b>101,036.53</b>	<b>9,731.47</b>

**Income Statement**

**For Fiscal: 2018-2019 Period Ending: 03/31/2019**

		<b>Original Total Budget</b>	<b>Current Total Budget</b>	<b>MTD Activity</b>	<b>YTD Activity</b>	<b>Budget Remaining</b>
<b>Department: 905 - Concessions</b>						
<u>001-905-103-001</u>	Salaries (Concessions)	18,000.00	18,000.00	0.00	13,428.26	4,571.74
<u>001-905-103-006</u>	Overtime Concessions	300.00	300.00	0.00	497.27	-197.27
<u>001-905-104-050</u>	FICA Tax Concessions	1,399.95	1,399.95	0.00	1,065.31	334.64
<u>001-905-226-142</u>	Unemployment Compensation	400.00	400.00	0.00	278.54	121.46
<u>001-905-341-160</u>	Concession Dept. Supplies	500.00	500.00	0.00	920.91	-420.91
<u>001-905-341-161</u>	Concession Food	12,000.00	12,000.00	0.00	4,488.99	7,511.01
	<b>Department: 905 - Concessions Total:</b>	<b>32,599.95</b>	<b>32,599.95</b>	<b>0.00</b>	<b>20,679.28</b>	<b>11,920.67</b>
	<b>Fund: 001 - GENERAL FUND Total:</b>	<b>143,367.95</b>	<b>143,367.95</b>	<b>1,255.29</b>	<b>121,715.81</b>	
	<b>Total Surplus (Deficit):</b>	<b>-143,367.95</b>	<b>-143,367.95</b>	<b>-1,255.29</b>	<b>-121,715.81</b>	

**Fund Summary**

Fund	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
001 - GENERAL FUND	-143,367.95	-143,367.95	-1,255.29	-121,715.81	-21,652.14
<b>Total Surplus (Deficit):</b>	<b>-143,367.95</b>	<b>-143,367.95</b>	<b>-1,255.29</b>	<b>-121,715.81</b>	



CITY OF NITRO, WV

# Detail Report Account Detail

Date Range: 03/01/2019 - 03/31/2019

Account	Post Date	Packet Number	Source Transaction	Name	Description	Pmt Number	Vendor	Beginning Balance	Total Activity	Ending Balance
<b>Fund: 001 - GENERAL FUND</b>										
<b>Department: 904 - Swimming Pools</b>										
<b>001-904-213-094 Sewer</b>										
03/25/2019	POPKT01280	POPKT01280	POOL 4/19		POOL SEWER	48628	NITREG - NITRO REGIONAL WASTE	2,740.93	48.56	2,789.49
								Project Account	Amount	Running Balance
								48.56	48.56	2,789.49
<b>001-904-215-105 Pool Maint/Repair Bldg &amp; Groun</b>										
03/14/2019	POPKT01258	POPKT01258	1025-1061834		REPLACE BACKFLOW AT POOL	48556	VFPFIRE - VFP FIRE SYSTEM	40,380.38	890.00	41,270.38
								Project Account	Amount	Running Balance
								890.00	890.00	41,270.38
<b>001-904-226-141 Workers Compensation</b>										
03/21/2019	GLPKT06366	JN02927			W Compensation		Vendor	1,522.32	190.29	1,712.61
								Project Account	Amount	Running Balance
								1,522.32	190.29	1,712.61
<b>001-904-232-151 Bank Charges/Credit Card Fees</b>										
03/15/2019	BRPKT00325	RECEIPTS ACCOUNTCR			CR CARD MACHINE LEASE - CONCESSIO		Vendor	949.84	126.44	1,076.28
03/15/2019	BRPKT00325	RECEIPTS ACCOUNTCR			CR CARD MACHINE LEASE - POOL GATE			Project Account	Amount	Running Balance
03/31/2019	BRPKT00325	RECEIPTS ACCOUNTCR			CREDIT CARD FEES - POOL			57.71	57.71	1,007.55
								57.71	57.71	1,065.26
								11.02	11.02	1,076.28

Total Department: 904 - Swimming Pools: Beginning Balance: 45,593.47 Total Activity: 1,255.29 Ending Balance: 46,848.76

Total Fund: 001 - GENERAL FUND: Beginning Balance: 45,593.47 Total Activity: 1,255.29 Ending Balance: 46,848.76

Grand Totals: Beginning Balance: 45,593.47 Total Activity: 1,255.29 Ending Balance: 46,848.76

# Fund Summary

Fund	Beginning Balance	Total Activity	Ending Balance
001 - GENERAL FUND	45,593.47	1,255.29	46,848.76
<b>Grand Total:</b>	<b>45,593.47</b>	<b>1,255.29</b>	<b>46,848.76</b>



CITY OF NITRO, WV

# Check Report

By Check Number

Date Range: 04/01/2019 - 04/30/2019

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
<b>Bank Code: DISB-DISBURSEMENT ACCOUNT</b>						
KATDAV	KATHY DAVIDSON	04/02/2019	Regular	0.00	260.00	48610
AIRGAS	AIRGAS USA, LLC	04/04/2019	Regular	0.00	356.55	48611
AMEGEN	AMERICAN GENERAL LIFE INSURANCE COMPAN	04/04/2019	Regular	0.00	308.34	48612
AMEGEN-CH	AMERICAN GENERAL LIFE	04/04/2019	Regular	0.00	385.54	48613
APPPOW	APPALACHIAN POWER	04/04/2019	Regular	0.00	194.59	48614
ATTMOB	AT&T MOBILITY	04/04/2019	Regular	0.00	45.00	48615
CAPCIT	CAPITOL CITY LODGE #74	04/04/2019	Regular	0.00	297.72	48616
CENHAR	CENTER HARDWARE	04/04/2019	Regular	0.00	89.97	48617
CHANEW	CHARLESTON NEWSPAPERS	04/04/2019	Regular	0.00	151.20	48618
FROCOMM	FRONTIER	04/04/2019	Regular	0.00	291.00	48619
GRESHAM	GRESHAM PLBG &HTG SUPPLY	04/04/2019	Regular	0.00	38.65	48620
KARSHU	KAREN SHUCK	04/04/2019	Regular	0.00	75.00	48621
KEMELE	KEMP ELECTRICAL SUPPLY	04/04/2019	Regular	0.00	28.00	48622
KOMAX	KOMAX	04/04/2019	Regular	0.00	54.00	48623
LEONARD	LEONARDS ELECTRICAL SUPPLIES	04/04/2019	Regular	0.00	280.22	48624
MOUSTA	MOUNTAIN STATE EDUCATIONAL SERVICES CO	04/04/2019	Regular	0.00	10.00	48625
FIDEL-FIRE	NITRO FIREMEN'S PENSION FUND	04/04/2019	Regular	0.00	2,445.31	48626
NITHIG	NITRO HIGH SCHOOL	04/04/2019	Regular	0.00	500.00	48627
NITREG	NITRO REGIONAL WASTE	04/04/2019	Regular	0.00	1,303.49	48628
PEOFED	PEOPLES FEDERAL CREDIT UNION	04/04/2019	Regular	0.00	965.00	48629
PIT BOW	PITNEY BOWES	04/04/2019	Regular	0.00	-226.97	48630
PIT BOW	PITNEY BOWES	04/04/2019	Regular	0.00	226.97	48630
FIDEL-PD-CC	POLICEMEN'S PENSION FUND	04/04/2019	Regular	0.00	18,101.98	48631
FIDEL-POLICE	POLICEMEN'S PENSION FUND	04/04/2019	Regular	0.00	3,281.37	48632
QUILL	QUILL	04/04/2019	Regular	0.00	329.50	48633
RITCOX	RITA COX	04/04/2019	Regular	0.00	127.66	48634
SAFCAU	SAFTEY CAUTION	04/04/2019	Regular	0.00	325.00	48635
MICHIN	SNAP-ON MICHAEL HINSHAW	04/04/2019	Regular	0.00	5,101.75	48636
STAELE	STATE ELECTRIC SUPPLY CO.	04/04/2019	Regular	0.00	228.16	48637
STAEQU	STATE EQUIPMENT	04/04/2019	Regular	0.00	829.58	48638
UNIFIRST	UNIFIRST CORPORATION	04/04/2019	Regular	0.00	326.58	48639
WVSPR	WEST VIRGINIA SPRING & RADIATOR CO	04/04/2019	Regular	0.00	942.62	48640
WVPRO	WV PROFESSIONAL FIRE CHIEFS, INC.	04/04/2019	Regular	0.00	100.00	48641
CHRHAS	CHRIS HASTINGS	04/08/2019	Regular	0.00	208.69	48642
POST	POSTMASTER	04/08/2019	Regular	0.00	705.00	48643
CHRPOW	CHRISTIAN POWERS	04/10/2019	Regular	0.00	48.27	48644
AFLAC	AFLAC	04/11/2019	Regular	0.00	930.56	48645
AFLAC-CH	AFLAC	04/11/2019	Regular	0.00	33.17	48646
CENHAR	CENTER HARDWARE	04/11/2019	Regular	0.00	205.23	48647
FIRERES	FIRE RESCUE BILLING	04/11/2019	Regular	0.00	269.87	48648
KINWAYSSEN	KINGS WAY CHRISTIAN CHURCH	04/11/2019	Regular	0.00	3,697.20	48649
LEONARD	LEONARDS ELECTRICAL SUPPLIES	04/11/2019	Regular	0.00	14.12	48650
MARMAR	MARTIN MARRIETA	04/11/2019	Regular	0.00	420.33	48651
NORTOO	NORTHERN TOOL	04/11/2019	Regular	0.00	77.01	48652
PEOWOR	PEOPLE WORKS SOLUTIONS	04/11/2019	Regular	0.00	1,707.50	48653
SPILTHO	SPILLMAN THOMAS & BATTLE	04/11/2019	Regular	0.00	6,217.98	48654
UNIFIRST	UNIFIRST CORPORATION	04/11/2019	Regular	0.00	319.30	48655
WAGEWORKS	WAGEWORKS	04/11/2019	Regular	0.00	234.00	48656
WVSPR	WEST VIRGINIA SPRING & RADIATOR CO	04/11/2019	Regular	0.00	11.94	48657
WILCO	WILCO LIFE INSURANCE CO	04/11/2019	Regular	0.00	21.68	48658
WVAMER	WV AMERICAN WATER	04/11/2019	Regular	0.00	86.29	48659
AMTRUST	AMTRUST NORTH AMERICA	04/18/2019	Regular	0.00	5,895.60	48660
APPPOW	APPALACHIAN POWER	04/18/2019	Regular	0.00	11,436.90	48661
	**Void**	04/18/2019	Regular	0.00	0.00	48662



Check Report

Date Range: 04/01/2019 - 04/30/2019

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
	**Void**	04/18/2019	Regular	0.00	0.00	48663
BRIOXLINV	BRIAN OXLEY	04/18/2019	Regular	0.00	82.90	48664
BRUSWI	BRUCE SWISHER	04/18/2019	Regular	0.00	138.88	48665
CAPCIT	CAPITOL CITY LODGE #74	04/18/2019	Regular	0.00	297.72	48666
CENHAR	CENTER HARDWARE	04/18/2019	Regular	0.00	38.34	48667
CINTAS	CINTAS CORPORATION	04/18/2019	Regular	0.00	146.03	48668
COLLIF	COLONIAL LIFE INSURANCE	04/18/2019	Regular	0.00	228.12	48669
DATMAX	DATA MAX	04/18/2019	Regular	0.00	1,860.14	48670
DONTAY	DONALD TAYLOR	04/18/2019	Regular	0.00	2,500.00	48671
DONBOG	DONNA BOGGS	04/18/2019	Regular	0.00	128.33	48672
GREFEE	GREENS FEED & SEED, INC.	04/18/2019	Regular	0.00	312.55	48673
KANVAL	KANAWHA VALLEY REG TRAN	04/18/2019	Regular	0.00	7,437.85	48674
MARMAR	MARTIN MARRIETA	04/18/2019	Regular	0.00	200.99	48675
MODMAR	MODERN MARKETING	04/18/2019	Regular	0.00	445.41	48676
MOUGAS	MOUNTAINEER GAS CO	04/18/2019	Regular	0.00	361.15	48677
FIDEL-FIRE	NITRO FIREMEN'S PENSION FUND	04/18/2019	Regular	0.00	2,548.81	48678
NITHOB	NITRO HOBBY & CRAFT CENTER LLC	04/18/2019	Regular	0.00	125.00	48679
NORTOO	NORTHERN TOOL	04/18/2019	Regular	0.00	554.26	48680
OFFTRE	OFFICE OF ST TREASURER	04/18/2019	Regular	0.00	914.00	48681
PEOFED	PEOPLES FEDERAL CREDIT UNION	04/18/2019	Regular	0.00	965.00	48682
FIDEL-PD-CC	POLICEMEN'S PENSION FUND	04/18/2019	Regular	0.00	9,050.99	48683
FIDEL-POLICE	POLICEMEN'S PENSION FUND	04/18/2019	Regular	0.00	3,138.19	48684
SCRGRA	SCREEN GRAPHICS	04/18/2019	Regular	0.00	100.00	48685
SUTPHEN	SUTPHEN CORPORATION	04/18/2019	Regular	0.00	118.15	48686
TARSOL	TARGET SOLUTIONS	04/18/2019	Regular	0.00	2,726.63	48687
TRATOL	TRACY A. TOLER PHOTOGRAPHY	04/18/2019	Regular	0.00	600.00	48688
UNIFIRST	UNIFIRST CORPORATION	04/18/2019	Regular	0.00	283.99	48689
VERIZONPW	VERIZON	04/18/2019	Regular	0.00	596.59	48690
WVSPR	WEST VIRGINIA SPRING & RADIATOR CO	04/18/2019	Regular	0.00	19.33	48691
REGJAI	WV REGIONAL JAIL AUTHORITY	04/18/2019	Regular	0.00	1,351.00	48692
DAVRICINV	DAVID RICHARDSON	04/22/2019	Regular	0.00	346.73	48693
MATHAY	MATT HAYNES	04/22/2019	Regular	0.00	165.00	48694
SCOREE	SCOTT REEKIE	04/22/2019	Regular	0.00	165.00	48695
BOBEGG	ROBERT EGGLETON	04/25/2019	Regular	0.00	125.52	48696
CLAXSMI	SMITH CONCRETE	04/25/2019	Regular	0.00	26,088.90	48697
AIRGAS	AIRGAS USA, LLC	04/25/2019	Regular	0.00	214.57	48698
ALAPRO	ALARM PRO SECURITY	04/25/2019	Regular	0.00	79.47	48699
ALLTHI	ALL THINGS LASER	04/25/2019	Regular	0.00	120.00	48700
AMELEG	AMERICAN LEGION AUXILLARY	04/25/2019	Regular	0.00	250.00	48701
ATTMOB	AT&T MOBILITY	04/25/2019	Regular	0.00	984.20	48702
B-52	B-52 JET LLC	04/25/2019	Regular	0.00	1,214.02	48703
BAKTAY	BAKER & TAYLOR JA MAJOR'S	04/25/2019	Regular	0.00	539.70	48704
CENHAR	CENTER HARDWARE	04/25/2019	Regular	0.00	54.58	48705
CHAPRIN	CHAPMAN PRINTING COMPANY, INC.	04/25/2019	Regular	0.00	229.30	48706
CHANEW	CHARLESTON NEWSPAPERS	04/25/2019	Regular	0.00	36.75	48707
CINTAS	CINTAS CORPORATION	04/25/2019	Regular	0.00	18.90	48708
CITNAT	CITY NATIONAL BANK	04/25/2019	Regular	0.00	1,602.97	48709
DELAGE	DE LAGE LANDEN	04/25/2019	Regular	0.00	128.30	48710
ELECOMP	ELECTRONIC COMMUNICATIONS	04/25/2019	Regular	0.00	172.00	48711
ESI	ELECTRONIC SERVICES INC.	04/25/2019	Regular	0.00	550.00	48712
ERIFAM	ERIE FAMILY LIFE INS	04/25/2019	Regular	0.00	12.00	48713
FIFTHI	FIFTH THIRD BANK	04/25/2019	Regular	0.00	31,189.85	48714
	**Void**	04/25/2019	Regular	0.00	0.00	48715
	**Void**	04/25/2019	Regular	0.00	0.00	48716
	**Void**	04/25/2019	Regular	0.00	0.00	48717
G&G NURSERY	G&G NURSERY	04/25/2019	Regular	0.00	92.00	48718
GRESHAM	GRESHAM PLBG & HTG SUPPLY	04/25/2019	Regular	0.00	52.72	48719
INDSAN	INDUSTRIAL SANITATION, INC.	04/25/2019	Regular	0.00	163.24	48720
KINTIR	KING'S TIRE SERVICE INC.	04/25/2019	Regular	0.00	1,132.56	48721
KINWAYSEN	KINGS WAY CHRISTIAN CHURCH	04/25/2019	Regular	0.00	3,697.20	48722
KOMAX	KOMAX	04/25/2019	Regular	0.00	51.47	48723

Check Report

Date Range: 04/01/2019 - 04/30/2019

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
METLIF	METLIFE INSURANCE	04/25/2019	Regular	0.00	218.95	48724
MIRACLE	MIRACLE RECREATION EQUIPMENT CO.	04/25/2019	Regular	0.00	3,071.16	48725
MONPLU	MONOGRAMS PLUS	04/25/2019	Regular	0.00	187.85	48726
MOUGLA	MOUNTAINEER GLASS COMPANY	04/25/2019	Regular	0.00	750.00	48727
NORTOO	NORTHERN TOOL	04/25/2019	Regular	0.00	47.06	48728
PEOWOR	PEOPLE WORKS SOLUTIONS	04/25/2019	Regular	0.00	1,707.50	48729
QUILL	QUILL	04/25/2019	Regular	0.00	356.82	48730
TOWCOU	TOWN AND COUNTRY	04/25/2019	Regular	0.00	557.51	48731
UNIFIRST	UNIFIRST CORPORATION	04/25/2019	Regular	0.00	487.30	48732
VERIZONPW	VERIZON	04/25/2019	Regular	0.00	40.01	48733
VERIZONPD	VERIZON CONNECT NWF, INC.	04/25/2019	Regular	0.00	37.90	48734
WASNAT	WASHINGTON NATIONAL INS CO.	04/25/2019	Regular	0.00	261.96	48735
WV ASSOC	WV ASSOCIATION OF COUNTIES	04/25/2019	Regular	0.00	2,272.00	48736
PRIIND	WV CORRECTIONAL INDUSTRIES	04/25/2019	Regular	0.00	71.29	48737
WVMUNLE	WV MUNICIPAL LEAGUE UNEMPLOYMENT	04/25/2019	Regular	0.00	12,193.48	48738
WVTIRE	WV TIRE DISPOSAL, INC.	04/25/2019	Regular	0.00	752.50	48739
POST	POSTMASTER	04/26/2019	Regular	0.00	1,000.00	48740
WESVIRRET	WV PUBLIC EMPLOYEES RETIREMENT SYSTEM	04/10/2019	Bank Draft	0.00	4,001.04	DFT0001604
WESVIRRET	WV PUBLIC EMPLOYEES RETIREMENT SYSTEM	04/10/2019	Bank Draft	0.00	1,924.97	DFT0001605
WESVIRTAX	WEST VIRGINIA STATE TAX DEPT.	04/15/2019	Bank Draft	0.00	4,656.00	DFT0001611
WESVIRRET	WV PUBLIC EMPLOYEES RETIREMENT SYSTEM	04/10/2019	Bank Draft	0.00	4,184.32	DFT0001632
WESVIRRET	WV PUBLIC EMPLOYEES RETIREMENT SYSTEM	04/10/2019	Bank Draft	0.00	2,207.09	DFT0001633
WESVIRTAX	WEST VIRGINIA STATE TAX DEPT.	04/15/2019	Bank Draft	0.00	4,741.00	DFT0001639
PITBOWPOST	PURCHASE POWER	04/12/2019	Bank Draft	0.00	1,033.47	DFT0001652
PIT BOW	PITNEY BOWES	04/18/2019	Bank Draft	0.00	118.32	DFT0001653
DEPHEA	DEPT OF HEALTH & HUMAN RESOURCES	04/04/2019	Bank Draft	0.00	617.13	DFT0001657
ING	EMPOWER RETIREMENT	04/04/2019	Bank Draft	0.00	10.00	DFT0001660
ING	EMPOWER RETIREMENT	04/04/2019	Bank Draft	0.00	590.00	DFT0001661
HUNBAN	HUNTINGTON BANKS	04/07/2019	Bank Draft	0.00	8,814.05	DFT0001662
HUNBAN	HUNTINGTON BANKS	04/07/2019	Bank Draft	0.00	3,167.24	DFT0001663
HUNBAN	HUNTINGTON BANKS	04/07/2019	Bank Draft	0.00	13,542.80	DFT0001664
HUNBAN	HUNTINGTON BANKS	04/07/2019	Bank Draft	0.00	148.10	DFT0001669
HUNBAN	HUNTINGTON BANKS	04/07/2019	Bank Draft	0.00	57.12	DFT0001670
HUNBAN	HUNTINGTON BANKS	04/07/2019	Bank Draft	0.00	244.28	DFT0001671
WVPEIA	WV PEIA	04/05/2019	Bank Draft	0.00	37,808.42	DFT0001673
RETHEA	RETIREE HEALTH BENEFIT TRUST FUND	04/05/2019	Bank Draft	0.00	17,308.60	DFT0001674
HUNBANRET	HUNTINGTON BANKS	04/11/2019	Bank Draft	0.00	1,426.00	DFT0001675
HUNBANRETPD	HUNTINGTON BANKS	04/11/2019	Bank Draft	0.00	4,149.00	DFT0001676
DEPHEA	DEPT OF HEALTH & HUMAN RESOURCES	04/18/2019	Bank Draft	0.00	617.13	DFT0001680
ING	EMPOWER RETIREMENT	04/18/2019	Bank Draft	0.00	10.00	DFT0001683
ING	EMPOWER RETIREMENT	04/18/2019	Bank Draft	0.00	590.00	DFT0001684
HUNBAN	HUNTINGTON BANKS	04/21/2019	Bank Draft	0.00	9,369.88	DFT0001685
HUNBAN	HUNTINGTON BANKS	04/21/2019	Bank Draft	0.00	3,312.82	DFT0001686
HUNBAN	HUNTINGTON BANKS	04/21/2019	Bank Draft	0.00	14,165.18	DFT0001687
WVAMER	WV AMERICAN WATER	04/15/2019	Bank Draft	0.00	30.45	DFT0001711
WVAMER	WV AMERICAN WATER	04/15/2019	Bank Draft	0.00	32.42	DFT0001712
WVAMER	WV AMERICAN WATER	04/15/2019	Bank Draft	0.00	1,348.62	DFT0001713
WVAMER	WV AMERICAN WATER	04/15/2019	Bank Draft	0.00	185.23	DFT0001716
WVAMER	WV AMERICAN WATER	04/15/2019	Bank Draft	0.00	77.81	DFT0001717
WVAMER	WV AMERICAN WATER	04/15/2019	Bank Draft	0.00	37.44	DFT0001718
WVAMER	WV AMERICAN WATER	04/15/2019	Bank Draft	0.00	339.73	DFT0001719
WVAMER	WV AMERICAN WATER	04/15/2019	Bank Draft	0.00	32.42	DFT0001720
WVAMER	WV AMERICAN WATER	04/15/2019	Bank Draft	0.00	32.42	DFT0001721
WVAMER	WV AMERICAN WATER	04/23/2019	Bank Draft	0.00	106.74	DFT0001722

Check Report

Date Range: 04/01/2019 - 04/30/2019

<b>Vendor Number</b>	<b>Vendor Name</b>	<b>Payment Date</b>	<b>Payment Type</b>	<b>Discount Amount</b>	<b>Payment Amount</b>	<b>Number</b>
WVAMER	WV AMERICAN WATER	04/23/2019	Bank Draft	0.00	1,084.77	DFT0001723

Bank Code DISB Summary

<b>Payment Type</b>	<b>Payable Count</b>	<b>Payment Count</b>	<b>Discount</b>	<b>Payment</b>
Regular Checks	259	126	0.00	201,301.98
Manual Checks	0	0	0.00	0.00
Voided Checks	0	6	0.00	-226.97
Bank Drafts	38	38	0.00	142,122.01
EFT's	0	0	0.00	0.00
	<b>297</b>	<b>170</b>	<b>0.00</b>	<b>343,197.02</b>

Check Report

Date Range: 04/01/2019 - 04/30/2019

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
<b>Bank Code: GENERAL SALES TAX-GENERAL SALES TAX</b>						
LAUCOX	LAURA LEE COX	04/04/2019	Regular	0.00	1,524.53	486
HASS	HASS CONCRETE LLC	04/04/2019	Regular	0.00	28,162.50	487
DANWAT	DANIEL WATSON MASONRY	04/22/2019	Regular	0.00	40,000.00	488
AXOENT	AXON ENTERPRISE, INC.	04/25/2019	Regular	0.00	49,520.00	489
GOLDMAN	GOLDMAN ASSOCIATES	04/25/2019	Regular	0.00	2,500.00	490
HASS	HASS CONCRETE LLC	04/25/2019	Regular	0.00	-26,550.00	491
HASS	HASS CONCRETE LLC	04/25/2019	Regular	0.00	26,550.00	491
MCCCON	MCCLANAHAN CONSTRUCTION CO., LLC	04/25/2019	Regular	0.00	91,238.54	492
STEPAUT	STEPHENS AUTO CENTER	04/25/2019	Regular	0.00	37,880.00	493
HASS	HASS CONCRETE LLC	04/26/2019	Regular	0.00	21,448.43	494

Bank Code GENERAL SALES TAX Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	12	9	0.00	298,824.00
Manual Checks	0	0	0.00	0.00
Voided Checks	0	1	0.00	-26,550.00
Bank Drafts	0	0	0.00	0.00
EFT's	0	0	0.00	0.00
	<b>12</b>	<b>10</b>	<b>0.00</b>	<b>272,274.00</b>

**Check Report**

Date Range: 04/01/2019 - 04/30/2019

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
<b>Bank Code: HOTEL-HOTEL/MOTEL ACCOUNT</b>						
THE NITRO	THE NITRO CVB, INC.	04/02/2019	Regular	0.00	6,019.11	1560
INDLAK	INDIAN LAKE	04/04/2019	Regular	0.00	1,000.00	1561
ALEHIL	ALEX HILL JR	04/18/2019	Regular	0.00	43.37	1562
JOEDEI	JOE G DEISS	04/18/2019	Regular	0.00	100.00	1563
THE NITRO	THE NITRO CVB, INC.	04/18/2019	Regular	0.00	6,019.11	1564
AMEFIR	AMERICAN FIREWORKS	04/25/2019	Regular	0.00	2,475.00	1565
TRATOL	TRACY A. TOLER PHOTOGRAPHY	04/25/2019	Regular	0.00	450.00	1566
THE NITRO	THE NITRO CVB, INC.	04/26/2019	Regular	0.00	9,119.40	1567

**Bank Code HOTEL Summary**

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	8	8	0.00	25,225.99
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	0	0	0.00	0.00
EFT's	0	0	0.00	0.00
	<b>8</b>	<b>8</b>	<b>0.00</b>	<b>25,225.99</b>

Check Report

Date Range: 04/01/2019 - 04/30/2019

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Bank Code: LIBRARY-LIBRARY ACCOUNT FIZ&ASS	FIZER & ASSOCIATES, PLLC	04/25/2019	Regular	0.00	3,000.00	1107

Bank Code LIBRARY Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	1	1	0.00	3,000.00
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	0	0	0.00	0.00
EFT's	0	0	0.00	0.00
	1	1	0.00	3,000.00

Check Report

Date Range: 04/01/2019 - 04/30/2019

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
<b>Bank Code: PAYROLL-PAYROLL ACCOUNT</b>						
JEFELK-SP	NITRO FIREFIGHTERS LOCAL 1822	04/04/2019	Bank Draft	0.00	26.00	DFT0001655
JEFELK-UNION	NITRO FIREFIGHTERS LOCAL 1822	04/04/2019	Bank Draft	0.00	234.00	DFT0001656
JEFELK-SP	NITRO FIREFIGHTERS LOCAL 1822	04/18/2019	Bank Draft	0.00	26.00	DFT0001678
JEFELK-UNION	NITRO FIREFIGHTERS LOCAL 1822	04/18/2019	Bank Draft	0.00	234.00	DFT0001679

Bank Code PAYROLL Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	0	0	0.00	0.00
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	4	4	0.00	520.00
EFT's	0	0	0.00	0.00
	<b>4</b>	<b>4</b>	<b>0.00</b>	<b>520.00</b>

**Check Report**

Date Range: 04/01/2019 - 04/30/2019

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Bank Code: POLICE TB FORFEITED-POLICE TO BE FORFEITED TIMCLA	TIMOTHY CLARK	04/08/2019	Regular	0.00	1,898.00	1004

**Bank Code POLICE TB FORFEITED Summary**

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	1	1	0.00	1,898.00
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	0	0	0.00	0.00
EFT's	0	0	0.00	0.00
	<b>1</b>	<b>1</b>	<b>0.00</b>	<b>1,898.00</b>



### All Bank Codes Check Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	281	145	0.00	530,249.97
Manual Checks	0	0	0.00	0.00
Voided Checks	0	7	0.00	-26,776.97
Bank Drafts	42	42	0.00	142,642.01
EFT's	0	0	0.00	0.00
	<b>323</b>	<b>194</b>	<b>0.00</b>	<b>646,115.01</b>

### Fund Summary

Fund	Name	Period	Amount
001	GENERAL FUND	4/2019	646,115.01
			<b>646,115.01</b>