

## David Casebolt

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**From:** Dave Casebolt <casebolt@dave@gmail.com>  
**Sent:** Wednesday, May 4, 2016 10:23 PM  
**To:** dcasebolt@cityofnitro.org  
**Subject:** NITRO CVB BOARD OF DIRECTORS MEETING AGENDA

### NITRO CVB BOARD OF DIRECTORS MEETING AGENDA May 3rd, 2016 @6:00 PM

Call to Order: Bill Racer, Chairman

Chairman Racer called the meeting to order at 6pm. In attendance was Dave Casebolt, John Young, Ivan Meadows, Vicki Shumate Jackson, Bob Lagg, Bill Javins, John Slater, Bill Racer

Welcome and Introductions

CVB Director Linda Quinn and Greg Tidd were in attendance.

Secretary's Report: Dave Casebolt

Review of minutes from April 2016 meeting minutes Dave makes a motion to approve the minutes as written with a second from John Young Motion passed.

Financial Report: John Young

Financials were provided by John Young and are attached to the meeting minutes. John Young makes a motion to accept the financials as presented with a second from Bill Javins. Motion passed.

Old Business

\* CVB move to Nitro Museum John Slater spoke with Senior Services and they indicated that they can provide people to support the museum. Will have more information available at next meeting.

\* June and July Family Movie Nights

-Movie List/Schedule

Linda is in the process of putting together a list of movies and will provide to Board members when finished.

-Equipment Needs~Brian Oxley

Brian indicate that the movie screen and projector need to be replaced. John Young makes a motion with a second from Vicki to allocate \$6000 for movie equipment. Motion passed.

New Business

\* Museum Open House/Guest Larry Barnett-Greg Tidd Greg Tidd provided to the Board a flyer to the Board announcing a special visit to the Nitro Museum from former Major League Umpire Larry Barnett on Saturday May 21st. Flyer is attached to meeting minutes. Ivan makes a motion with a second from John Young to allocate up to \$500 for the event. Motion passed.

\* Putnam County Fair July 9-16. Vendors Booth Will discuss further at next meeting

\* American Fireworks Reserve Date and Deposit Due May 15th A deposit of \$2500 is required from American Fireworks to reserve the date of September 9th for fireworks. Dave Casebolt made a motion with a second from Bill Javins to approve the expenditure. Motion did not carry. Voting against the motion were Ivan Meadows, Bob Lagg, John Young, Vicki Shumate Jackson. Voting for were John Slater, Bill Javins, Dave Casebolt

\* Brunch~Jobs Campaign

Linda is working with other CVB's to support a Brunch Bill that will allow the sale of alcohol on Sunday mornings.

Other

No other discussion was held.

Adjournment

John Young makes a motion to adjourn with a second from Bill Javins. Motion passed.

The next Board meeting will be held on Tuesday, June 7, 2016 at 6:00 pm

Sent from my iPad=

CITY OF NITRO CONVENTION & VISITORS CY  
Balance Sheet  
April 30, 2016

ASSETS

Current Assets		
Regular Checking Account	\$	48,739.10
Total Current Assets		48,739.10
Property and Equipment		
Furniture and Fixtures		2,000.00
Equipment		3,113.00
Accum. Depreciation - Equipmen		(1,904.71)
Total Property and Equipment		3,208.29
Other Assets		
Deposits		512.50
Total Other Assets		512.50
Total Assets		\$ 52,459.89

LIABILITIES AND CAPITAL

Current Liabilities		
Federal Payroll Taxes Payable	\$	263.43
State Payroll Taxes Payable		78.00
SUTA Payable		77.64
Total Current Liabilities		419.07
Long-Term Liabilities		
Total Long-Term Liabilities		0.00
Total Liabilities		419.07
Capital		
Retained Earnings		60,321.55
Net Income		(8,280.73)
Total Capital		52,040.82
Total Liabilities & Capital		\$ 52,459.89

CITY OF NITRO CONVENTION & VISITORS CY  
Income Statement  
For the Ten Months Ending April 30, 2016

	Current Month Actual	Current Month Budget	Current Month LY	Year to Date Current Year	Year to Date Budget	Year to Date LY
<b>Revenues</b>						
Prior Year Carryforward	\$ 0.00	\$ 4,728.75	\$ 0.00	\$ 0.00	47,287.50	0.00
Program Service Revenue	8,441.63	8,750.00	9,038.91	82,406.95	87,500.00	87,746.19
Miscellaneous Income	0.00	0.00	0.00	75.00	0.00	175.00
Contributions-Restricted	0.00	0.00	0.00	5,175.00	0.00	750.00
<b>Total Revenues</b>	<b>8,441.63</b>	<b>13,478.75</b>	<b>9,038.91</b>	<b>87,656.95</b>	<b>134,787.50</b>	<b>88,671.19</b>
<b>Expenses</b>						
<b>Cost of Goods Sold</b>						
Cost of Sales-Rentals	0.00	0.00	(500.00)	2,500.00	0.00	500.00
Materials Purchased	0.00	0.00	0.00	3,164.75	0.00	5,058.21
Winnings & Trophies	0.00	0.00	0.00	0.00	0.00	300.00
Sponsorships	1,422.26	7,719.50	2,713.84	24,933.19	77,195.00	36,482.43
Sponsorships Bands	0.00	0.00	0.00	2,397.00	0.00	4,248.99
<b>Total Costs of Goods Sold</b>	<b>1,422.26</b>	<b>7,719.50</b>	<b>2,213.84</b>	<b>32,994.94</b>	<b>77,195.00</b>	<b>46,589.63</b>
<b>Expenses</b>						
Grant and Allocation Exp.	0.00	0.00	0.00	1,500.00	0.00	0.00
Bank Chargest Expense	46.89	6.25	29.94	394.00	62.50	52.44
Advertising	995.00	1,667.00	2,066.75	20,740.00	16,670.00	15,946.77
Calendars	0.00	0.00	0.00	0.00	0.00	339.90
Professional Services	0.00	0.00	0.00	0.00	0.00	425.00
Employee Benefit Programs Exp	124.00	493.00	488.00	3,567.50	4,930.00	4,930.00
Dues & Subscriptions	223.90	292.00	207.46	2,803.18	2,920.00	2,854.16
Internet Expense	30.00	0.00	0.00	329.70	0.00	0.00
Supplies Expense	290.00	208.00	399.11	1,326.95	2,080.00	1,721.45
Telephone Expense	142.97	108.00	0.00	1,173.46	1,080.00	1,089.43
Postage and Shipping Expense	88.00	31.00	4.90	137.00	310.00	306.90
Occupancy Expense	600.00	600.00	600.00	5,400.00	6,000.00	4,200.00
Insurance Expense	0.00	62.50	0.00	491.00	625.00	601.00
Maintenance Expense	0.00	0.00	0.00	(172.72)	0.00	172.72
Publications	0.00	0.00	0.00	0.00	0.00	6.89
Travel Expense	0.00	0.00	0.00	240.35	0.00	0.00

For Management Purposes Only

CITY OF NITRO CONVENTION & VISITORS CY  
Income Statement  
For the Ten Months Ending April 30, 2016

	Current Month Actual	Current Month Budget	Current Month LY	Year to Date Current Year	Year to Date Budget	Year to Date LY
Conferences Expense	0.00	0.00	0.00	275.10	0.00	0.00
Payroll Tax Expense	238.10	208.34	211.14	2,066.42	2,083.40	1,969.57
Wages Expense	2,097.70	0.00	2,040.00	22,670.80	0.00	22,160.00
Wages Expense Admin Asst	0.00	2,083.40	0.00	0.00	20,834.00	0.00
<b>Total Expenses</b>	<b>6,298.82</b>	<b>13,478.99</b>	<b>8,261.14</b>	<b>95,937.68</b>	<b>134,789.90</b>	<b>103,365.86</b>
<b>Net Income</b>	<b>\$ 2,142.81</b>	<b>\$ (0.24)</b>	<b>\$ 777.77</b>	<b>\$ (8,280.73)</b>	<b>(2.40)</b>	<b>(14,694.67)</b>

For Management Purposes Only



THE NITRO CONVENTION & BUSINESS BUR  
 PO BOX 395  
 NITRO WV 25143-0395

Have a Question or Concern?

Stop by your nearest  
 Huntington office or  
 contact us at:

1-800-480-2001

www.huntington.com/  
 businessresources

**Huntington Analyzed Checking**

**Account: 01221213866**

<b>Statement Activity From:</b> 04/01/16 to 04/30/16		<b>Beginning Balance</b>	<b>\$48,976.22</b>
Days in Statement Period 30		<b>Credits (+)</b>	<b>8,441.63</b>
Average Ledger Balance*	46,316.67	Regular Deposits	8,441.63
Average Collected Balance*	46,316.67	<b>Debits (-)</b>	<b>6,669.90</b>
* The above balances correspond to the service charge cycle for this account.		Regular Checks Paid	6,065.04
		Electronic Withdrawals	604.86
		<b>Total Service Charges (-)</b>	<b>46.89</b>
		<b>Ending Balance</b>	<b>\$50,701.06</b>

**Deposits (+)**

**Account: 01221213866**

Date	Amount	Serial #	Type	Date	Amount	Serial #	Type
04/27	8,441.63	152426998	Brch/ATM				

**Checks (-)**

**Account: 01221213866**

Date	Amount	Check #	Date	Amount	Check #
04/04	99.75	2883	04/11	88.00	2892
04/04	600.00	2885*	04/15	223.90	2893
04/08	655.78	2886	04/27	290.00	2894
04/11	142.97	2887	04/20	766.48	2895
04/07	163.00	2888	04/29	30.00	2896
04/07	124.00	2889	04/22	826.66	2897
04/11	826.66	2890	04/29	232.84	2898
04/13	995.00	2891			

(\*) Indicates the prior sequentially numbered check(s) may have 1) been voided by you 2) not yet been presented 3) appeared on a previous statement or 4) been included in a list of checks.

**Other Debits (-)**

**Account: 01221213866**

Date	Amount	Description
04/06	263.43	IRS USATAXPYMT 040616 270649704891193

Investments are offered through the Huntington Investment Company, Registered Investment Advisor, member FINRA/SIPC, a wholly-owned subsidiary of Huntington Bancshares Inc.

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**Other Debits (-)**

Account: 01221213866

Date	Amount	Description
04/15	263.43	IRS USATAXPYMT 041516 270650644881636
04/19	78.00	WVTREASURY WVTAXPAYPB 160419 STO1872936960

**Service Charge Detail**

Account: 01221213866

Date	Service Charge (-)	Waives and Discounts (+)	Description
04/15	46.89		PRIOR MONTH'S SERVICE CHARGES

**Service Charge Summary**

Account: 01221213866

Previous Month Service Charges (-)	\$46.89
Total Service Charges (-)	\$46.89

**Balance Activity**

Account: 01221213866

Date	Balance	Date	Balance	Date	Balance
03/31	48,976.22	04/11	46,012.63	04/22	42,812.27
04/04	48,276.47	04/13	45,017.63	04/27	50,963.90
04/06	48,013.04	04/15	44,483.41	04/29	50,701.06
04/07	47,726.04	04/19	44,405.41		
04/08	47,070.26	04/20	43,638.93		

**In the Event of Errors or Questions Concerning Electronic Fund Transfers** (electronic deposits, withdrawals, transfers, payments, or purchases), please call either 1-614-480-2001 or call toll free 1-800-480-2001, or write to The Huntington National Bank Research - EA4W61, P.O. Box 1558, Columbus, Ohio 43216 as soon as you can, if you think your statement or receipt is wrong or if you need more information about an electronic fund transfer on the statement or receipt. We must hear from you no later than 60 days after we sent you the FIRST statement on which the error or problem appeared.

1. Tell us your name, your business's name (if appropriate) and the Huntington account number (if any).
2. Describe the error or the transaction you are unsure about, and explain as clearly as you can why you believe there is an error or why you need more information.
3. Tell us the dollar amount of the suspected error. We will investigate your complaint or question and will correct any error promptly.

**Verification of Electronic Deposits** If you authorized someone to make regular electronic fund transfers of money to your account at least once every sixty days, you can find out whether or not the deposit has been received by us, call either 1-614-480-2001 or call toll free 1-800-480-2001.

**Balancing Your Statement** - For your convenience, a balancing page is available on our web site <https://www.huntington.com/pdf/balancing.pdf> and also available on Huntington Business Online.

**CITY OF NITRO CONVENTION & VISITORS CY  
General Ledger**

**For the Period From Apr 1, 2016 to Apr 30, 2016**

Filter Criteria includes: 1) IDs from 10200 to 10200. Report order is by ID. Report is printed with shortened descriptions and in Detail Format.

Account ID Account Description	Date	Reference	Jrnl	Trans Description	Debit Amt	Credit Amt	Balance
10200	4/1/16			Beginning Balance			46,751.51
Regular Checking Acc	4/1/16	2885	CDJ	NITRO DEVELOP		600.00	
	4/1/16	2886	CDJ	CITY OF NITRO		655.78	
	4/1/16	2887	CDJ	AT& T		142.97	
	4/1/16	2889	CDJ	WVPEIA		124.00	
	4/6/16	ach040616	CDJ	263.43Huntington		263.43	
	4/8/16	2890	PRJ	LINDA A. Keeling		826.66	
	4/8/16	2891	CDJ	WV RADIO CORP		995.00	
	4/8/16	2892	CDJ	POSTMASTER		88.00	
	4/8/16	2893	CDJ	SUDDENLINK		223.90	
	4/8/16	2894	CDJ	IMPRESSION PRO		290.00	
	4/12/16	2895	CDJ	UNITED BANKCA		766.48	
	4/12/16	2896	CDJ	INTER-QUEST, C		30.00	
	4/15/16	ACH04710	CDJ	WV STATE TAX D		78.00	
	4/16/16	ach448816	CDJ	Huntington Bank		263.43	
	4/22/16	2897	PRJ	LINDA A. Keeling		826.66	
	4/26/16	2898	CDJ	WV UNEMPLOYM		232.84	
	4/27/16	ach042716	CRJ	CITY OF NITRO	8,441.63		
	4/30/16	04/30/16	GEN	Service Charge		46.89	
				Current Period Cha	8,441.63	6,454.04	1,987.59
	<b>4/30/16</b>			<b>Ending Balance</b>			<b>48,739.10</b>



**NITRO HISTORIC MUSEUM**  
**WELCOMES YOU TO**  
**“ OPEN HOUSE”**  
**MAY 21, 2016 9:00AM**



**1:00 PM SPECIAL GUEST ~ LARRY BARNETT**

Nitro born Larry Barnett was a Major League Baseball Umpire in the American League, from 1969 to 1999. His 31 seasons included umpiring in four All-Star Games, seven American League Championship Series and four World Series, including epic 1975 Fall Classic between the Cincinnati Reds and the Boston Red Sox. He also was behind home plate when Vida Blue of the Oakland Athletics pitched a no-hitter. He was home plate umpire for the record setting game at Camden Yards when Baltimore Orioles' star Cal Ripken Jr. broke Lou Gehrig's record by playing in his 2,131 consecutive game. This game was voted the most important game ever played. Four decades later, he still holds the record for being the youngest umpire in history, entering the MLB at the age of 24. At the time of his retirement he was supervisor of umpire's.

Larry Barnett now dedicates his time in respect to our nations Veterans. On his travels since 1976 to this date, he has visited every one of the 171 VA Hospitals in the nation and made over 3,000 visits. He shares his stories and has listened to those of veterans from Afghanistan and Iraq along with World War I, World War II, Korean War and Vietnam War veterans.

Nitro is honored and pleased to welcome Mr. Barnett and his family once again. Make a point to visit the Nitro Historic Museum see and learn the history of Nitro, and met our special guest, get an autograph and of course a picture. Hear him tell of his experiences and enjoy the historians of Nitro share the exhibits and stories that built this city.

Refreshments will be served.  
Nitro Historic Museum, 2003 20<sup>th</sup> Street, Nitro WV 25143  
For more information contact Greg Tidd at 304-755-7814



## **BRUNCH BILL - JOBS CAMPAIGN**

- **Brunch Bill is a business bill**
- **Brunch allows businesses to be fully operational on Sundays**
- **Brunch Bill gives undue government regulation out of the way and allows small businesses to flourish**
- **Brunch Bill is a revenue generator for Kanawha (and surrounding) County**
- **Freedom to choose bill**
- **Attracts tourists from other destinations who enjoy this amenity**
- **Makes Kanawha County competitive**
- **Brunch Bill supports Retailers by driving more activities to Kanawha County.**

### **A VOTE FOR THE BRUNCH BILL IS A VOTE FOR JOBS**

**On November 8, 2016 Kanawha County voters will be asked to approve changing hours for the sale of alcohol on Sundays from 1:00 pm to 10:00 am.**

**This small business friendly initiative will mean that more hours for restaurant employees, more revenue for our restaurants and more tax revenue for cities and the county.**