

NITRO CVB BOARD OF DIRECTORS MEETING AGENDA
JUNE 5, 2017 ~ 6:00 PM

Call to Order: Bill Racer, Chairman
Introduction of Guest

Secretary's Report: Mayor Casebolt

Financial Report: John Young, Treasurer

New Business:

- Sound System
- 2017 – 2018 Proposed Budget
- Meeting Schedule (City Council Room moving)
- Suddenlink Internet ~ NDA

Old Business:

- Take a Kid Fishing Day ~ June 11
- Family Movie Nights
- .Next Event: Taste of Nitro

Other:

Adjournment

Next Meeting July 11, 2017 at 6:00 pm (Board Election)

David Casebolt

From: Dave Casebolt <casebolt-dave@gmail.com>
Sent: Saturday, June 17, 2017 10:50 PM
To: dcasebolt@cityofnitro.org
Subject: Fwd: NITRO CVB BOARD OF DIRECTORS MEETING AGENDA

Sent from my iPad

Begin forwarded message:

From: Dave Casebolt <casebolt-dave@gmail.com>
Date: June 14, 2017 at 8:35:52 AM EDT
To: dcasebolt@cityofnitro.org
Cc: casebolt-dave@gmail.com
Subject: NITRO CVB BOARD OF DIRECTORS MEETING AGENDA

NITRO CVB BOARD OF DIRECTORS MEETING AGENDA
June 5th, 2017~6 PM

Call to Order: Bill Racer,

In the absence of Bill Racer the meeting was called to order by John Slater at 6pm. In attendance was Dave Casebolt, John Slater, Susan Valleau, Ivan Meadows, Carmen Kostelansky, Bill Javins, John Young, Bob Lagg, Vicki Shumate Jackson

Introduction of Guest

CVB Director Linda Quinn was in attendance

Secretary's Report: Dave Casebolt

Dave Casebolt made a motion with a second from John Young to approve the May 2nd meeting minutes as written.

Financial Report: John Young

John Young provided financials to the Board. They are attached to the meeting minutes. Ivan Meadows makes a motion with a second from Bill Javins to accept the financials as presented. Motion passed

New Business:

* Sound System

Linda received a quote from ASAP for a sound system to be used at Nitro events. The Board asked Linda to get two more quotes.

* 2017-2018 Proposed Budget

This will be discussed at the next meeting.

* Meeting Schedule (City Council Room moving)

Ivan makes a motion to move the CVB meetings to 5:30 with a second from Bill Javins. Motion

passed.

* Suddenlink Internet~NDA

Vicki makes a motion with a second from Bob to cancel the Internet CVB service and combine internet service with the NDA. Motion passed.

Old Business:

* Take a Kid Fishing Day- June 11

Vicki said the event is being advertised and invited everyone to come to the event.

* Family Movie Nights

Linda provided the Board a schedule of this summers movie nights.

Other:

Dave reported that the Living Memorial Park dedication and the Run for the Wall events were a huge success and thanked everyone for their effort.

Adjournment

Ivan makes a motion to adjourn with a second from Bill Javins.

Motion passed.

Next Meeting. June 11, 2017 at 5:30pm (Board Election)

Sent from my iPad

NITRO FAMILY MOVIE NIGHTS



Starting on June 6, 2017 at the
"Living Memorial Park" 21st Street and 2nd Ave.



Family Friendly Movies will be shown every

Tuesday (except holiday) during the months of June and July.

Food and Drinks will be sold. Activities will begin at 7:30 pm, Movies will start at dusk. Bring your lawn chairs, picnic blankets and enjoy the summer evenings outdoors with your family and community friends.

MOVIE SCHEDULE

JUNE:

| | |
|------------------|--------|
| 6 th | TROLLS |
| 13 th | MOANA |
| 27 th | SING |

JULY:

| | |
|------------------|---------------------|
| 11 th | PETE'S DRAGON |
| 18 th | SECRET LIFE OF PETS |
| 25 th | A DOGS PURPOSE |



For more information contact the
Nitro CVB at 304-721-9800. Website:
nitrocvb.com or email
nitrowv.cvb@gmail.com
Cancellations due to weather will be
posted and message on phone line.



TAKE
A KID
FISHING DAY

JUNE 11, 2017

2:00 PM - 4:00 PM

At

RIDENOUR LAKE, NITRO

FREE FISHING,

BRING A KID & A POLE

Event open to kids of all ages.

Come fish with on-air WCHS personalities

WOLF BOWER

and

CHRIS LAWRENCE!



For more information contact the
Nitro CVB at 304-721-9800

CITY OF NITRO CONVENTION & VISITORS CY
Balance Sheet
May 31, 2017

ASSETS

| | | |
|------------------------------|----|--------------|
| Current Assets | | |
| Regular Checking Account | \$ | 43,633.91 |
| Total Current Assets | | 43,633.91 |
| Property and Equipment | | |
| Furniture and Fixtures | | 2,000.00 |
| Equipment | | 3,113.00 |
| Accum. Depreciation | | (2,992.71) |
| Total Property and Equipment | | 2,120.29 |
| Other Assets | | |
| Deposits | | 512.50 |
| Total Other Assets | | 512.50 |
| Total Assets | | \$ 46,266.70 |

LIABILITIES AND CAPITAL

| | | |
|-----------------------------|----|--------------|
| Current Liabilities | | |
| State Payroll Taxes Payable | \$ | 78.00 |
| SUTA Payable | | 214.01 |
| Total Current Liabilities | | 292.01 |
| Long-Term Liabilities | | |
| Total Long-Term Liabilities | | 0.00 |
| Total Liabilities | | 292.01 |
| Capital | | |
| Retained Earnings | | 59,391.48 |
| Net Income | | (13,416.79) |
| Total Capital | | 45,974.69 |
| Total Liabilities & Capital | | \$ 46,266.70 |

**CITY OF NITRO CONVENTION & VISITORS CY
General Ledger**

For the Period From Jul 1, 2016 to May 31, 2017

Filter Criteria includes: 1) IDs from 42400 to 42400. Report order is by ID. Report is printed with shortened descriptions and in Detail Format.

| Account ID Account Description | Date | Reference | Jrnl | Trans Description | Debit Amt | Credit Amt | Balance |
|-----------------------------------|---------|------------|------|--------------------|-----------|------------|-----------|
| 42400 | 7/1/16 | | | Beginning Balance | | | |
| Contributions-Restrict | 8/1/16 | | | Beginning Balance | | | |
| | 8/19/16 | ach081016 | CRJ | BAYER CROPSCI | | 2,500.00 | |
| | | | | Current Period Cha | | 2,500.00 | -2,500.00 |
| | 9/1/16 | | | Beginning Balance | | | -2,500.00 |
| | 10/1/16 | | | Beginning Balance | | | -2,500.00 |
| | 11/1/16 | | | Beginning Balance | | | -2,500.00 |
| | 11/2/16 | Taylor Eye | CRJ | MISC | | 200.00 | |
| | | | | Current Period Cha | | 200.00 | -200.00 |
| | 12/1/16 | | | Beginning Balance | | | -2,700.00 |
| | 1/1/17 | | | Beginning Balance | | | -2,700.00 |
| | 2/1/17 | | | Beginning Balance | | | -2,700.00 |
| | 3/1/17 | | | Beginning Balance | | | -2,700.00 |
| | 4/1/17 | | | Beginning Balance | | | -2,700.00 |
| | 5/1/17 | | | Beginning Balance | | | -2,700.00 |
| | 5/24/17 | 6217 | CRJ | SUSAN L VALLEA | | 700.00 | |
| | | | | Current Period Cha | | 700.00 | -700.00 |
| | 5/31/17 | | | Ending Balance | | | -3,400.00 |

CITY OF NITRO CONVENTION & VISITORS CY
Income Statement
For the Eleven Months Ending May 31, 2017

| | Year to Date Current Year | Year to Date Budget | Year to Date LY |
|--|------------------------------|------------------------|-----------------|
|--|------------------------------|------------------------|-----------------|

Revenues

| | | | |
|--------------------------|------------------|------------------|------------------|
| Program Service Revenue | \$ 93,889.71 | 97,328.00 | 91,699.00 |
| Miscellaneous Income | 0.00 | 0.00 | 75.00 |
| Contributions-Restricted | 3,400.00 | 0.00 | 5,175.00 |
| Total Revenues | 97,289.71 | 97,328.00 | 96,949.00 |

Expenses

Cost of Goods Sold

| | | | |
|----------------------------------|------------------|------------------|------------------|
| Cost of Sales-Rentals | 580.00 | 0.00 | 1,500.00 |
| Materials Purchased | 6,787.91 | 0.00 | 3,164.75 |
| Winnings & Trophies | 3,374.00 | 0.00 | 0.00 |
| Sponsorships | 29,524.64 | 27,775.00 | 25,016.74 |
| Sponsorships Bands | 3,298.00 | 0.00 | 2,397.00 |
| Total Costs of Goods Sold | 43,564.55 | 27,775.00 | 32,078.49 |

Expenses

| | | | |
|-------------------------------|-----------------------|------------------|-------------------|
| Grant and Allocation Exp. | 0.00 | 0.00 | 1,500.00 |
| Bank Chargest Expense | 509.64 | 462.00 | 440.31 |
| Advertising | 22,146.26 | 22,924.00 | 21,735.00 |
| Employee Benefit Programs Exp | 5,247.32 | 3,938.00 | 3,854.50 |
| Dues & Subscriptions | 3,003.28 | 3,025.00 | 2,803.18 |
| Internet Expense | 364.85 | 330.00 | 329.70 |
| Supplies Expense | 865.64 | 1,375.00 | 1,326.95 |
| Telephone Expense | 1,367.70 | 1,331.00 | 1,173.46 |
| Postage and Shipping Expense | 150.40 | 275.00 | 137.00 |
| Occupancy Expense | 5,400.00 | 6,600.00 | 6,000.00 |
| Insurance Expense | 576.00 | 462.00 | 491.00 |
| Maintenance Expense | 0.00 | 0.00 | (172.72) |
| Travel Expense | 530.82 | 0.00 | 240.35 |
| Conferences Expense | 652.25 | 275.00 | 275.10 |
| Payroll Tax Expense | 2,204.24 | 2,387.00 | 2,304.52 |
| Wages Expense | 24,123.55 | 26,180.00 | 24,768.50 |
| Total Expenses | 110,706.50 | 97,339.00 | 99,285.34 |
| Net Income | \$ (13,416.79) | (11.00) | (2,336.34) |

CITY OF NITRO CONVENTION & VISITORS CY
Account Register
For the Period From May 1, 2017 to May 31, 2017
10200 - Regular Checking Account

Filter Criteria includes: Report order is by Date.

| Date | Trans No | Type | Trans Desc | Deposit Amt | Withdrawal Amt | Balance |
|---------|-------------|----------|------------------------|------------------|-----------------|-----------|
| | | | Beginning Balance | | | 33,754.61 |
| 5/3/17 | 050317 | Deposit | MARDI GRAS | 9,344.19 | | 43,098.80 |
| 5/3/17 | 3092 | Withdraw | AT& T | | 117.61 | 42,981.19 |
| 5/3/17 | 3093 | Withdraw | SUDDENLINK | | 207.17 | 42,774.02 |
| 5/3/17 | 3094 | Withdraw | SUSAN L VALLEAU | | 135.55 | 42,638.47 |
| 5/5/17 | 3095 | Withdraw | LINDA A. Keeling | | 826.66 | 41,811.81 |
| 5/15/17 | 3096 | Withdraw | SUSAN L VALLEAU | | 1,200.00 | 40,611.81 |
| 5/15/17 | 3097 | Withdraw | UNITED BANKCARD CE | | 570.90 | 40,040.91 |
| 5/15/17 | 3098 | Withdraw | INTER-QUEST, CORP | | 34.95 | 40,005.96 |
| 5/15/17 | 3099 | Withdraw | SCREEN GRAPHICS, IN | | 75.00 | 39,930.96 |
| 5/15/17 | 3100 | Withdraw | IMPRESSION PRODUC | | 26.00 | 39,904.96 |
| 5/15/17 | ACH051517 | Withdraw | WV STATE TAX DE[T | | 78.00 | 39,826.96 |
| 5/15/17 | ach44404743 | Withdraw | Huntington Bank | | 263.43 | 39,563.53 |
| 5/15/17 | ach50062235 | Withdraw | Huntington Bank | | 263.43 | 39,300.10 |
| 5/19/17 | 3101 | Withdraw | LINDA A. Keeling | | 826.66 | 38,473.44 |
| 5/24/17 | 052417 | Deposit | SUSAN L VALLEAU | 700.00 | | 39,173.44 |
| 5/24/17 | 3102 | Withdraw | SCREEN GRAPHICS, IN | | 350.00 | 38,823.44 |
| 5/24/17 | 3103 | Withdraw | INDUSTRIAL SANITATI | | 163.24 | 38,660.20 |
| 5/24/17 | 3103 | Withdraw | Award Winning Trophies | | 175.00 | 38,485.20 |
| 5/24/17 | ach40035606 | Withdraw | Huntington Bank | | 263.43 | 38,221.77 |
| 5/25/17 | 3105 | Withdraw | AMERICAN FIREWORK | | 2,250.00 | 35,971.77 |
| 5/31/17 | 05/31/17 | Other | Service Charge | | 45.70 | 35,926.07 |
| 5/31/17 | 053117 | Deposit | MARDI GRAS | 7,707.84 | | 43,633.91 |
| | | | Total | 17,752.03 | 7,872.73 | |



THE NITRO CONVENTION & BUSINESS BUR
 PO BOX 395
 NITRO WV 25143-0395

Have a Question or Concern?

Stop by your nearest
 Huntington office or
 contact us at:

1-800-480-2001

www.huntington.com/
 businessresources

Huntington Analyzed Checking

Account: 01221213866

| | | | |
|---|-----------|----------------------------------|--------------------|
| Statement Activity From: 05/01/17 to 05/31/17 | | Beginning Balance | \$35,721.68 |
| Days in Statement Period 31 | | Credits (+) | 17,752.03 |
| Average Ledger Balance* | 41,353.12 | Regular Deposits | 17,752.03 |
| Average Collected Balance* | 41,330.54 | Debits (-) | 5,975.86 |
| * The above balances correspond to the service charge cycle for this account. | | Regular Checks Paid | 5,107.57 |
| | | Electronic Withdrawals | 868.29 |
| | | Total Service Charges (-) | 45.70 |
| | | Ending Balance | \$47,452.15 |

Deposits (+)

Account: 01221213866

| Date | Amount | Serial # | Type | Date | Amount | Serial # | Type |
|-------|----------|-----------|----------|-------|----------|-----------|----------|
| 05/03 | 9,344.19 | 155280130 | Brch/ATM | 05/31 | 7,707.84 | 153064218 | Brch/ATM |
| 05/24 | 700.00 | 155694642 | Brch/ATM | | | | |

Checks (-)

Account: 01221213866

| Date | Amount | Check # | Date | Amount | Check # |
|-------|--------|---------|-------|----------|---------|
| 05/01 | 135.00 | 3086 | 05/08 | 826.66 | 3095 |
| 05/01 | 355.78 | 3087 | 05/10 | 1,200.00 | 3096 |
| 05/03 | 205.15 | 3088 | 05/30 | 570.90 | 3097 |
| 05/01 | 34.95 | 3089 | 05/26 | 34.95 | 3098 |
| 05/02 | 48.21 | 3090 | 05/24 | 75.00 | 3099 |
| 05/02 | 144.74 | 3091 | 05/26 | 26.00 | 3100 |
| 05/08 | 117.61 | 3092 | 05/19 | 826.66 | 3101 |
| 05/09 | 207.17 | 3093 | 05/31 | 163.24 | 3103* |
| 05/03 | 135.55 | 3094 | | | |

(*) Indicates the prior sequentially numbered check(s) may have 1) been voided by you 2) not yet been presented 3) appeared on a previous statement or 4) been included in a list of checks.

Investments are offered through the Huntington Investment Company, Registered Investment Advisor, member FINRA/SIPC, a wholly-owned subsidiary of Huntington Bancshares Inc.

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