

**AGENDA
NITRO CITY COUNCIL
JANUARY 21, 2020
Amended January 21, 2020
7:00 pm**

**CALL TO ORDER: Mayor Dave Casebolt
Ward 1 Councilwoman Donna Boggs
Ward 3 Councilwoman Laurie Elkins
Councilman at Large Bill Javins
Councilman at Large Andy Shamblin**

**Recorder Rita Cox
Ward 2 Councilman Bill Racer
Ward 4 Councilman Michael Hill
Councilman at Large John Montgomery**

INVOCATION/PLEDGE OF ALLEGIANCE

FUTURE DATES OF COUNCIL: February 4 and 18, March 3 and 17

APPROVAL OF COUNCIL MINUTES: January 7, 2020

SWEARING IN NEW POLICE OFFICERS: Mayor Dave Casebolt

OLD BUSINESS

PROCLAMATION SUPPORTING 2020 CENSUS: Recorder Rita Cox

US CENSUS BUREAU INFORMATION: Jill Newman

HOLIDAY PAY FIREMEN/EXECUTIVE SESSION: Johnnie Brown

HOLIDAY PAY FIREMEN: John Young

NEW BUSINESS

ATTORNEY REPORT

TREASURER REPORT

MAYOR COMMENTS

COUNCIL COMMENTS

PUBLIC COMMENTS

ADJOURNMENT

DRAFT

NITRO CITY COUNCIL
MINUTES
January 7, 2020

CALL TO ORDER: Mayor Casebolt called the meeting to order at 7:00 pm in Council Chambers. In attendance were Recorder Cox, Ward 1 Councilwoman Donna Boggs, Ward 2 Councilman Bill Racer, Ward 3 Councilwoman Laurie Elkins, Ward 4 Councilman Michael Hill, Councilmen at Large Bill Javins, John Montgomery, and Andy Shamblin, and City Attorney Johnnie Brown, and City Treasurer John Young.

INVOCATION/PLEDGE OF ALLEGIANCE: The Invocation was given by Councilman Andy Shamblin and the Pledge of Allegiance was led by Councilman Bill Racer.

FUTURE DATES OF COUNCIL: Mayor Casebolt said the future dates of Council are January 21, February 4 and 18.

APPROVAL OF COUNCIL MINUTES: RECORDER COX MADE THE MOTION TO APPROVE THE MINUTES OF DECEMBER 17, 2019. THERE WAS A SECOND BY COUNCILWOMAN BOGGS AND THE MOTION PASSED.

RECOGNITION OF POLICE OFFICERS: Police Chief Bobbie Eggleton recognized the following police officers for their recent actions that went above and beyond the expected call of duty: Eric Whitney, Mikel Clay, Phillip Haynes, Joseph Farry and Michael Gullion.

OLD BUSINESS

PROPOSED DEALINGS WITH PURCHASED TAX PROPERTY: John Young said that he would like to have the following listed dealings to be moved to be under the operation of the newly formed LRA by the end of the current fiscal year: the right of first refusal on purchase of property, auction sale, and the handling of the property know as Antiques on the Avenue. Kim Reed said that decisions will need to be made to start moving these items forward.

EXECUTIVE SESSION FIRE DEPARTMENT MOU HOLIDAY PAY: Mayor Casebolt said that executive session will be moved until the end of the Council meeting.

NEW BUSINESS

FORMATION OF COMMITTEE TO STUDY LOCATION OF SENIOR CENTER: RECORDER COX MADE THE MOTION TO FORM A COMMITTEE TO STUDY A NEW LOCATION FOR THE SENIOR CENTER CONSISTING OF COUNCILMEN MICHAEL HILL, BILL RACER, AND JOHN MONTGOMERY, RECORDER RITA COX, TREASURER JOHN YOUNG AND KIM REED. THERE WAS A SECOND BY COUNCILMAN JAVINS. Mayor Casebolt said that Kingsway Church that owns the old Nitro High School will be moving soon and the Seniors will need a place to meet. VOTE WAS UNANIMOUS FOR THE MOTION.

ATTORNEY REPORT: Johnnie Brown did not have a public report.

TREASURER REPORT: John Young said Council has been given a Payroll and a Check Register. COUNCILMAN SHAMBLIN MADE THE MOTION TO ACCEPT THE TREAUSER REPORTS WITH A SECOND BY COUNCILMAN MONTGOMERY. VOTE WAS UNANIMOUS FOR THE MOTION.

MAYOR COMMENTS: Mayor Casebolt said he wanted to recognize Julia Washington for the December Spirit of Nitro award for her volunteer work. He said she recently was able to get three grants for the Nitro Mission Team and that she's always available for volunteer work.

COUNCIL COMMENTS: There were no Council Comments.

PUBLIC COMMENTS: There were no Public Comments.

EXECUTIVE SESSION FIRE DEPARTMENT MOU HOLIDAY PAY: Executive Session begins 7:31 pm/
Executive Session ends 8:09 pm

ADJOURNMENT: COUNCILWOMAN ELKINS MADE THE MOTION TO ADJOURN. THE SECOND WAS BY COUNCILMAN RACER AND THE MOTION PASSED.

DAVE CASEBOLT, MAYOR

RITA COX, RECORDER

CRAFT



Account	Name	Balance
Fund: 001 - GENERAL FUND		
Assets		
001-101-101	Receipts Account	203,630.80
001-101-102	Disbursements Account	37,525.14
001-101-103	GOV ACCOUNT	267.92
001-101-104	Payroll Account	27,613.20
001-102-105	City of Nitro Hotel, Motel, Ta	92,344.25
001-102-106	City of Nitro Hotel, Motel, Ta	92,344.25
001-102-107	Fire Fee Account	112,752.53
001-102-108	Fair & Festivals	6,355.81
001-102-109	Firemen's Equip Fund	90,801.71
001-102-110	Peoples FCU CD	9,146.04
001-102-112	Peoples FCU CD	252,359.56
001-102-113	Police State M-Dent	40,296.35
001-102-114	Police To Be Forfeited	16,749.16
001-102-115	Federal Mdent Fund	14,364.90
001-102-116	Huntington Library Acc	23,565.99
001-102-118	Sales Tax Account	125,808.64
001-102-120	Municipal Court	84,317.04
001-102-121	Abandoned Property Registration	787.00
001-109-200	Taxes Receivable	1,190,969.36
001-109-201	Munci Fees Receivable	699,202.51
001-109-202	Accts Receivable Misc	266,338.40
001-109-204	Uncollectible MFS	-344,250.62
001-122-201	Prepaid Expenses	107,982.16
001-125-202	Investments Real Estate	109,523.12
	Total Assets:	3,411,456.29
Liability		
001-201-230	DISB - Accounts Payable	86,898.70
001-201-246	Accounts Payable ST	10,168.94
001-225-213	Insurance Payable	-31,189.36
001-228-220	SUTA Tax Payable	1,137.17
001-239-221	Deferred Revenues	161,952.26
001-241-222	Funds Seized Police	17,259.18
001-241-223	Court Bonds Pending	700.00
001-242-000	Unapplied Credit Liabilities	11,264.81
	Total Liability:	258,191.70
Equity		
001-296-303	Restricted General Fund	293,743.13
001-297-304	Committed General Fund	359,076.25
001-299-301	Fund Balance General Fund	656,261.93
001-299-306	Unassigned General Fund	1,439,078.10
	Total Beginning Equity:	2,748,159.41
Total Revenue		4,550,039.19
Total Expense		4,144,934.01
Revenues Over/Under Expenses		405,105.18
	Total Equity and Current Surplus (Deficit):	3,153,264.59
	Total Liabilities, Equity and Current Surplus (Deficit):	3,411,456.29

Balance Sheet

As Of 12/31/2019

Account	Name	Balance
Fund: 002 - COAL SEVERANCE FUND		
Assets		
<u>002-102-100</u>	Coal Severance Tax Acct	14,087.53
<u>002-109-101</u>	Taxes Receivable Coal Sev	7,276.19
	Total Assets:	21,363.72
		<u>21,363.72</u>
Liability		
	Total Liability:	0.00
Equity		
<u>002-298-102</u>	Assigned Coal Severance	15,167.05
<u>002-298-108</u>	Unassigned Coal Severance	5,004.35
	Total Beginning Equity:	20,171.40
Total Revenue		12,283.92
Total Expense		11,091.60
Revenues Over/Under Expenses		1,192.32
	Total Equity and Current Surplus (Deficit):	21,363.72
	Total Liabilities, Equity and Current Surplus (Deficit):	21,363.72

Income Statement

For Fiscal: 2019-2020 Period Ending: 12/31/2019

Group Summary

Department	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
Fund: 001 - GENERAL FUND					
Revenue					
	7,798,035.00	7,913,035.00	214,575.48	4,550,039.19	3,362,995.81
Revenue Total:	7,798,035.00	7,913,035.00	214,575.48	4,550,039.19	3,362,995.81
Expense					
409 - Mayor	130,347.25	130,347.25	8,062.08	78,681.72	51,665.53
410 - City Council	74,363.00	99,363.00	7,658.15	31,279.22	68,083.78
411 - Recorder	91,545.00	91,545.00	4,008.13	29,791.28	61,753.72
413 - Treasurer	64,006.00	64,006.00	5,804.87	35,307.11	28,698.89
416 - Municipal Court	86,819.12	162,495.12	5,062.74	36,205.97	126,289.15
435 - Regional Development Authority	2,200.00	2,200.00	0.00	2,065.09	134.91
436 - Building Department	141,940.59	142,535.59	11,728.06	92,610.91	49,924.68
440 - City Hall	469,157.84	469,157.84	39,538.14	254,636.78	214,521.06
457 - Planning & Zoning	0.00	55,000.00	3,682.78	11,097.74	43,902.26
566 - Public Works Department	406,745.98	406,745.98	41,243.02	262,101.51	144,644.47
700 - Police Department	1,971,931.15	2,024,152.15	178,068.38	1,003,539.47	1,020,612.68
706 - Fire Department	1,753,149.33	1,872,958.33	107,092.47	721,500.88	1,151,457.45
707 - Dog Warden/Humane Society	5,500.00	5,500.00	448.29	2,837.46	2,662.54
750 - Streets & Highways	613,624.08	613,624.08	26,692.47	372,834.30	240,789.78
800 - Garbage Department	370,106.48	370,106.48	23,113.62	170,060.08	200,046.40
801 - Landfill & Incinerator Department	165,000.00	165,000.00	7,624.38	92,859.95	72,140.05
900 - Parks & Recreation	117,453.08	177,453.08	12,334.04	113,486.82	63,966.26
901 - Visitors Bureau	112,425.00	112,425.00	11,467.81	82,930.10	29,494.90
903 - Fair Associations/Festival	35,000.00	38,046.00	435.26	36,135.28	1,910.72
904 - Swimming Pools	107,782.00	149,958.00	405.88	74,847.16	75,110.84
911 - Historical Commission	8,605.00	8,605.00	1,683.79	5,596.96	3,008.04
916 - Library	168,048.00	190,475.00	11,472.49	82,708.39	107,766.61
951 - Seniors	50,663.66	50,663.66	2,398.78	26,290.98	24,372.68
975 - General Government	0.00	0.00	0.00	104,094.36	-104,094.36
976 - Public Safety	406,200.00	406,200.00	6,477.42	66,582.42	339,617.58
977 - Streets & Transportation	68,923.00	68,923.00	0.00	17,573.73	51,349.27
978 - Health & Sanitation	0.00	0.00	15,155.59	107,469.24	-107,469.24
979 - Culture & Recreation	440,000.00	450,000.00	2,884.00	229,809.10	220,190.90
Expense Total:	7,861,535.56	8,327,485.56	534,542.64	4,144,934.01	4,182,551.55
Fund: 001 - GENERAL FUND Surplus (Deficit):	-63,500.56	-414,450.56	-319,967.16	405,105.18	-819,555.74
Fund: 002 - COAL SEVERANCE FUND					
Revenue					
	20,000.00	20,000.00	0.00	12,283.92	7,716.08
Revenue Total:	20,000.00	20,000.00	0.00	12,283.92	7,716.08
Expense					
951 - Seniors	20,000.00	30,135.00	3,697.20	11,091.60	19,043.40
Expense Total:	20,000.00	30,135.00	3,697.20	11,091.60	19,043.40
Fund: 002 - COAL SEVERANCE FUND Surplus (Deficit):	0.00	-10,135.00	-3,697.20	1,192.32	-11,327.32
Total Surplus (Deficit):	-63,500.56	-424,585.56	-323,664.36	406,297.50	

AGENDA
NITRO CITY COUNCIL
JANUARY 21, 2020
7:00 pm

CALL TO ORDER: Mayor Dave Casebolt	Recorder Rita Cox
Ward 1 Councilwoman Donna Boggs	Ward 2 Councilman Bill Racer
Ward 3 Councilwoman Laurie Elkins	Ward 4 Councilman Michael Hill
Councilman at Large Bill Javins	Councilman at Large John Montgomery
Councilman at Large Andy Shamblin	

INVOCATION/PLEDGE OF ALLEGIANCE

FUTURE DATES OF COUNCIL

APPROVAL OF COUNCIL MINUTES: January 7, 2020

OLD BUSINESS

PROCLAMATION SUPPORTING 2020 CENSUS: Recorder Rita Cox

US CENSUS BUREAU INFORMATION: Jill Newman

NEW BUSINESS

ATTORNEY REPORT

TREASURER REPORT

MAYOR COMMENTS

COUNCIL COMMENTS

PUBLIC COMMENTS

ADJOURNMENT

RECOGNIZING THE IMPORTANCE OF THE 2020 CENSUS
PROCLAMATION OF SUPPORT

WHEREAS, The United States Constitution mandates that a census be conducted every ten years in Article I, Section II.

WHEREAS, the first census took place in 1790 and there have been 22 national censuses taken since with the next census scheduled for 2020 and

WHEREAS, the Bureau of the Census in the United States Department of Commerce is responsible for conducting the census and federal government is charged with funding the cost of the census and

WHEREAS, it takes the cooperation and investment of states and locals governments working in conjunction with the federal government to ensure that the census is fully executed and represents a complete and accurate count of the people within each jurisdiction and

WHEREAS, the results of the census are the foundation for many important decisions made by federal and state government, including the disbursement of federal funds to states based on population and

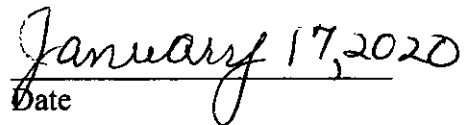
WHEREAS, it will take the collaboration of community leaders, faith leader, non-profits, and state and local governments to raise the public's awareness of the importance of the census and to find ways to support the census efforts

NOW THEREFORE:

BE IT PROCLAIMED that the City of Nitro, WV recognizes the importance of the decennial census and commits to preparing all community members for the 2020 census.

BE IT FURTHER PROCLAIMED that the City of Nitro, WV will partner with the US Census and will work with the community leaders including representatives from faith based and non-profit organizations, education, business, and social services, as well as representatives of local governments and others from historically undercounted populations in the jurisdiction to ensure that the City of Nitro, WV residents are properly and fully counted in the 2020 census.


Dave Casebolt, Mayor


Date