

TERENCE NABOR'S MEMORIAL 5K RUN/APRIL 9, 2:00 PM (RAIN DATE APRIL 23):
Councilwoman Laurie Elkins

ATTORNEY REPORT

TREASURER REPORT

MAYOR COMMENTS

COUNCIL COMMENTS

PUBLIC COMMENTS

ADJOURMENT

DRAFT

NITRO CITY COUNCIL
MINUTES
FEBRUARY 7, 2017

CALL TO ORDER: Mayor Dave Casebolt called the meeting to order at 7:00 pm. Attending were Recorder Rita Cox, Ward 1 Councilwoman Donna Boggs, Ward 2 Councilman Bill Racer, Ward 3 Councilwoman Laurie Elkins, Councilmen at Large John Montgomery, Andy Shamblin, and Bill Racer, City Attorney Johnnie Brown and City Treasurer John Young.

INVOCATION/PLEDGE OF ALLEGIANCE: Councilman Shamblin gave the Invocation and the Pledge of Allegiance was led by Councilman Javins.

FUTURE DATES OF COUNCIL: Mayor Casebolt said the future dates of Council are February 21 and March 7 and 21.

APPROVAL OF COUNCIL MINUTES: RECORDER COX MADE THE MOTION THAT COUNCIL APPROVE THE MINUTES OF JANUARY 17 WITH A SECOND BY COUNCILMAN JAVINS. THE MOTION CARRIED.

OLD BUSINESS

NITRO BUILDING COMMISSION APPOINTMENTS/TERM DESIGNATIONS: Mayor Casebolt introduced Hershel Facemyre of the Nitro Building Commission. Mr. Facemyre said an organizational meeting was held on Friday, February 3 at which time the following terms were designated: Hershel Facemyre for three year term, Bob Schamber for two year term, and Al Walls for one year term. RECORDER COX MADE THE MOTION THAT COUNCIL ACCEPT THE REPORT FROM THE NITRO BUILDING COMMISSION AND THERE WAS A SECOND BY COUNCILMAN RACER. THE MOTION CARRIED.

RECOMMENATION OF COMMITTEE HEARING THE ENGINEERING PROPOSALS FOR EAST END DRAINAGE WORK: Mayor Casebolt said the committee heard the presentations of five engineering firms and made the selection of S & S Engineering. He said the next step will be to work with the firm and negotiate a price.

NEW BUSINESS

FIRST READING ARTICLE 105/AN ORDINANCE TO REPEAL AND AMEND ORDINANCE 88-5 BY ADDING A SECTION DESIGNATED 105.02 RELATING TO THE ADOPTION OF A NEW CITY FLAG: COUNCILMAN MONTGOMERY MADE THE MOTION THAT COUNCIL PASS ON FIRST READING ARTICLE 105/AN ORDINANCE DESIGNATED 105.02 RELATING TO THE ADOPTION OF A NEW CITY FLAG. THE SECOND WAS MADE BY COUNCILWOMAN BOGGS AND THE MOTION CARRIED WITH A UNANIMOUS VOTE.

CODE ENFORCEMENT/PLAN REVIEW SCHOOL ATTENDANCE: Mayor Casebolt said that Jon Atkins will be doing the Code Enforcement job when Ron King retires and he could take training so that plan reviews can be done in City Hall. COUNCILMAN MONTGOMERY MADE THE MOTION THAT JON ATKINS BE PERMITTED TO TAKE THE NECESSARY TRAINING SO THAT PLAN REVIEWS CAN BE DONE IN CITY HALL. THE SECOND WAS BY COUNCILWOMAN BOGGS AND VOTE WAS UNANIMOUS FOR THE MOTION.

APPOINTMENT OF HERSHEL FACEMYRE TO POLICE CIVIL SERVICE COMMISSION: COUNCILMAN SHAMBLIN MADE THE MOTION THAT HERSHEL FACEMYRE BE APPROVED FOR THE POLICE CIVIL SERVICE

POSITION MADE POSSIBLE BY THE RESIGNATION OF GREG KNIGHT. THERE WAS A SECOND BY COUNCILWOMAN ELKINS AND THE MOTION PASSED WITH A UNANIMOUS VOTE.

TERENCE NABORS MEMORIAL 5K RUN/APRIL 9, 2:00 PM (RAIN DATE APRIL 23): COUNCILWOMAN ELKINS MADE THE MOTION THAT COUNCIL APPROVE THE TERENCE NABORS MEMORIAL 5K RUN TO BE HELD AT 2:00 PM ON APRIL 9 WITH A RAIN DATE OF APRIL 23. THERE WAS A SECOND BY COUNCILMAN JAVINS. Councilwoman Elkins said the race will begin at Nitro High School and go to Juniper Street and return. COUNCIL VOTED UNANIMOUSLY FOR THE MOTION.

ATTORNEY REPORT: Johnnie Brown said he has been working on the bylaws for the Building Commission and meeting with the members to be sure it was properly administered. He said he has also been working on collection of unpaid fire service fees.

TREASURER REPORT: John Young said the aged payables were farther out than he liked but that January is always a tough month. He said on top of that January had three pay periods. COUNCILMAN RACER MADE THE MOTION THAT COUNCIL ACCEPT THE FINANCIAL REPORTS FROM JOHN YOUNG AND THE SECOND WAS BY COUNCILWOMAN ELKINS. VOTE WAS FOR THE MOTION.

MAYOR COMMENTS: Mayor Casebolt said that February 20 will be Nitro Day at the WV Legislature and the city should be well represented.

COUNCIL COMMENTS: Councilman Javins said that Ridenour Lake will be stocked with trout sometime this week.

Councilman Racer said that the road on the dam at Ridenour Lake is very rough and he wanted to know if it could be paved or made smoother.

Councilwoman Elkins said she was recently running at Ridenour Lake area and there were people fishing at the lake.

PUBLIC COMMENT: Nathan Wills said he had made a formal request to the WV Legislature that the new I64 bridge be named the Nitro World War I Living Memorial Bridge.

Herschel Facemyre commented that he was pleased with the remodel work going on in City Hall.

Mayor Casebolt said that WVSU will be doing a community Victory Garden near Baker High School and the work is being headed up by Rowan Zoeller.

ADJOURNMENT: COUNCILMAN BILL JAVINS MADE THE MOTION THAT THE MEETING ADJOURN WITH A SECOND BY COUNCILMAN BILL RACER. VOTE WAS UNANIMOUS FOR THE MOTION TO CARRY.

DAVE CASEBOLT, MAYOR

RITA COX, RECORDER

DRAFT

ORDINANCE

An Ordinance to repeal Ordinance 88-5 and to amend Article 105 of the Codified Ordinances of the City of Nitro, West Virginia, as amended, by adding thereto a new section designated 105.02 relating to the adoption of a new City flag.

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF NITRO, WEST VIRGINIA, that Ordinance 88-5 is repealed, and that Article 105 of the Codified Ordinances of the City of Nitro, West Virginia, as amended, be amended by adding thereto a new section designated 105.02 and reenacted, all to read as follows:

ARTICLE 105 Official Standards

105.02 CITY FLAG

WHEREAS, the United States Senate on September 29, 1982, recognized the City of Nitro as a living memorial to World War I; and

WHEREAS, the City Council of the City of Nitro, West Virginia, enacted on May 17, 1988, Ordinance 88-5 which adopted a specified a flag as the City's flag; and

WHEREAS, Ordinance 88-5 also adopted the "Nitro City Logo" to be used on all City stationary and City vehicles; and

WHEREAS, the Nitro City Council and the Nitro Convention and Visitors Bureau together in 2016 determined to develop tourism in the City through branding the City as "A Living Memorial to World War I"; and

WHEREAS, the City purchased and installed at the entryway to the City two life-size statues of World War I soldiers, commonly known as Doughboys; and

WHEREAS, the City has adopted for use on City stationary the logo of the Doughboy and "A Living Memorial to World War I"; and

WHEREAS, the Nitro Convention and Visitors Bureau has designed a new City flag that incorporates the City name of Nitro, the image of the World War I Doughboy and the phrase "A Living Memorial to World War I";

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF NITRO, that Ordinance 88-5 is hereby repealed; and

BE IT FURTHER ORDAINED BY THE CITY COUNCIL OF THE CITY OF NITRO, that the flag designed by the Nitro Convention and Visitors Bureau which incorporates the City name of Nitro, the image of the World War I Doughboy and the phrase "A Living Memorial to World War I" is hereby adopted as the official flag of the City of Nitro, West Virginia.

GOOD MORNING MAYOR,

ATTACHED IS THE PROPOSED EDUCATION PACKAGE/COURSE TO ACCOMPLISH PLAN REVIEW / PLANS EXAMINER CERTIFICATION FOR JONATHAN ATKINS FOR THE CITY OF NITRO BUILDING DEPARTMENT.

THE COURSE I PROPOSE IS SELF-PACED OVER 30 DAYS AND ON DEMAND, WHEREAS MOST COURSES ARE IN PERSON AND DATE SPECIFIC.

COURSE COST \$450.00 ONE TIME

PROS

LESS EXPENSIVE COURSE COST

NO LODGING COSTS

NO PER DEIM COSTS

NO FUEL COSTS

TAKE THE COURSE IMMEDIATELY

ICC APPROVED

CONS

THIS PROPOSED COURSE TAKES MORE SELF STUDYING, LESS "SPOON FED".

I COULD PROVIDE OTHER OPTIONS FOR TRAINING FOR ANYONE TO COMPARE AND CONTRAST AT YOUR REQUEST – THOUGH THEY ARE ALL LONGER, MORE EXPENSIVE, AT A MUCH LATER DATE, AND THEY ARE NOT ONLINE.

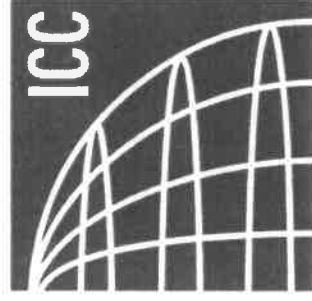
RESPECTULLY,

JONATHAN ATKINS

Building Officials Institute

COMMERCIAL BUILDING INSPECTOR/PLANS EXAMINER

\$450 for Classroom OR Webinar!



**INTERNATIONAL
CODE COUNCIL®
PREFERRED
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Contractors Institute is an approved ICC Preferred Provider for this course, providing .10 CEU for each hour (1.4 CEU for 2-day course).

Purpose

Commercial Building Inspector Exam: The Commercial Building Inspector certification is for persons who may inspect residential and commercial buildings in order to ensure compliance with governing building codes. (For RESIDENTIAL Building Inspector, please see the class schedule for the “1 & 2 Family Dwelling Inspector”.)

Building Plans Examiner: The Building Plans Examiner certification is for persons who review building plans in order to ensure compliance with the governing building codes.

Exams Required

Commercial Building Inspector: Commercial Building Inspector. 80 multiple-choice questions, open-book, 3.5 hour time limit.
Building Plans Examiner: Building Plans Examiner. 80 multiple-choice questions, open-book, 3.5 hour time limit.

For detailed test outlines for **Florida Standard Certificate, click here

**For testing directly with ICC (or NOT wanting Florida certification), click here

Reference Materials

Use the test outlines above to determine which references you need (They differ depending on whether you are taking a computer based test or pen and pencil, and whether you are applying for ICC certification or State of Florida Standard Certificates).

Schedule and Pricing

Course are available in **CLASSROOM. SIMULTANEOUS LIVE WEBINARS** via the internet, or attend by **viewing RECORDED WEBINARS**. Classes are held at our Learning Center located in Hudson, Florida 8:00 a.m. to 5:00 p.m. each day. The course fee is **\$450.00** for any format and includes instruction and access to any webinar/recorded webinar(s) and online simulated exams (bring your own exam references) for **30 DAYS**. If you wish to **RETAKE** this course after the 30 days has expired, there is a **\$150 R-take Fee. Students must have their own code or other reference material required for the test**. All reference materials can be purchased from the Contractors Library.

How We Prepare You to Pass Your Exam:



Our two-day Commercial Building Inspector exam prep course is designed to prepare you to pass either the ICC exam for Commercial Building Inspector or Building Plans Examiner. We will teach you the relevant information in a concise, organized, systematic format that has proven to be the

most successful ever! If you are doing a RESIDENTIAL Building Inspector exam, please see our 1-day seminar for Residential Building under the "1 & 2 Family Dwelling Combination" inspector category.

We begin by explaining the Code chapter by chapter, demonstrating fundamental principles and interpretations, and then applying specific code provisions to the plans and applicable specifications. Students are continually challenged to think about code applications throughout the course through discussions regarding errors and omissions frequently found at construction sites.

At the conclusion of this course, students will have covered the required information for both the Commercial Building Inspector and Plans Examiner examination.

Students have access to unlimited simulated practice exams online (inspector) or written practice test questions (plans examiner) following class at no additional charge. Access to online materials are available for **30 DAYS** following student sign-up (or online only) or class date (classroom/live webinar).

Continuing Education Credit

Continuing Education credit may be available for those who qualify. Please call or email for details.



Ron King <ron.king.nitro@gmail.com>

Fwd: CBI/PE online course.....requesting more info.

Mon, Feb 6, 2017 at 8:52 AM

Jonathan Atkins <jonathanpatkins10@yahoo.com>
To: Ron King <ron.king.nitro@gmail.com>

Sent from my iPhone

Begin forwarded message:

From: Zada Roy <zzada@contractorsinstitute.com>
Date: February 6, 2017 at 7:37:00 AM EST
To: Jonathan Atkins <jonathanpatkins10@yahoo.com>
Subject: RE: CBI/PE online course.....requesting more info.

Thank you for contacting us about your plans examiner exam prep needs!

Our course is a two day course that covers the content of the ICC exam for both inspectors and plans examiners. If you do it online, you have 30 days access to the online course recordings and unlimited practice exams, which randomly select questions from a bank each time you take it. Its not a huge bank of questions, but is pretty accurate to give you an idea of what you're going to see on your exam. the course goes through the Codes and any other references, explaining the thought process of answering the questions – noting the way questions are worded, noting if there are any exceptions to articles, etc. Its an in-depth look at the references, which you highlight as you go along in the book. Many people have successfully gone and passed the exam the first time. If you have specific questions about content, please feel free to email our instructor, Jeff Hyde at jeffh@koning.com – he can answer anything.

Attached is our current brochure and here is a link to our web page – just choose the course on the left:

<http://buildingofficial.acicp.org/>

Zada Roy, Manager

Contractors Institute/Contractors Library

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Hudson FL 34667

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Local: 727-861-7225

Zada@ContractorsInstitute.com

www.ContractorsInstitute.com

Need to change your license from active to inactive or vice versa? Perhaps you should upgrade your license or add another license? CALL US FOR INFORMATION... WE CAN HELP! We are your one-stop shop for contracting information ... if we can't help you, we're pretty sure we know who can! 1-877-LICENSE (542-3673)

From: Jonathan Atkins [mailto:jonathanpatkins10@yahoo.com]

Sent: Saturday, February 04, 2017 6:02 PM

To: CI Support <support@contractorsinstitute.com>; Zada Roy <zada@contractorsinstitute.com>

Subject: Fw: CBI/PE online course.....requesting more info.

(USE CAUTION! This email is an external email. Do not open attachments or click links from unknown senders.)

Good Evening,

I'm interested in signing up for this course. I have scheduled the IBC exam and my city would like me to undertake Plan Reviews, but there is very little information as to what this online course entails.

ICC has online courses that are named similar things, but I've taken them, they are very limited and offer 25 multiple choice questions....

I'm interested in buying something that provides me more than "the code book and a small practice exam".

Thanks much.

Jonathan Atkins

ICC CBI Commercial Building Inspector/Plans Examiner - On Demand Online - Online - Exam Prep - INSP-CBI

 **2017 JAN-DEC Inspectors Flyer-final.pdf**
123K

**City Of Nitro FY Current
Aged Payables
As of Jan 31, 2017**

Filter Criteria includes: 1) Includes Drop Shipments. Report order is by ID. Report is printed in Summary Format.

Vendor ID Vendor Contact Telephone 1	0 - 30	31 - 60	61 - 90	Over 90 days	Amount Due
ABBWRE ABBOTT'S WRECKER S	560.00	80.00			640.00
AFLAC AFLAC	622.70	622.70			1,245.40
AIRGAS AIRGAS USA, LLC A/P JOHN JOHNSON 678-903-7771	176.28	171.90			348.18
ALAPRO ALARM PRO SEURITY	83.97				83.97
AMEASP AMERICAN ASPHALT	470.59				470.59
AMECAS AMERHEALTH CAUSAL	5,907.88				5,907.88
ANDBOO ANDREWS BOOTS AND		152.10			152.10
APPPOW APPALACHIAN POWER	5,546.63				5,546.63
ATTMOB AT&T MOBILITY	1,922.70				1,922.70
AUTPAR AUTO PARTS OUTLET	100.00				100.00
B-52 B-52 JET LLC	607.01				607.01
BAKEQUI BAKER EQUIPMENT	132.00	43.00			175.00
BAKER	1,350.00				1,350.00

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Vendor ID Vendor Contact Telephone 1	0 - 30	31 - 60	61 - 90	Over 90 days	Amount Due
MICHAEL BAKER CORP					
BAKTAY BAKER & TAYLOR JA M	533.70				533.70
BATPLU BATTERIES PLUS		55.90			55.90
BCMELE B.C.M. ELECTRONIC SE	1,327.46				1,327.46
BOBKAT BOBKAT HVAC 304-549-6061	230.00				230.00
BOSLEY BOSLEY RENTAL	64.95	609.90			674.85
CHANEW CHARLESTON NEWSPA	158.69				158.69
CHANROB CHANNING ROBINSON-	20.00	20.00			40.00
CHAPRIN CHAPMAN PRINTING C	92.50	309.20			401.70
CHEMTECH CERTIFIED LABORATO	385.92				385.92
CINTAS CINTAS CORPORATION	229.54				229.54
CITNAT CITY NATIONAL BANK	1,810.26				1,810.26
COLLIF COLONIAL LIFE INSURA	195.52				195.52

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Vendor ID Vendor Contact Telephone 1	0 - 30	31 - 60	61 - 90	Over 90 days	Amount Due
PAM 304-201-5555					
COMCLE COMMUNITY CLEANER	17.07				17.07
CONLIF CONSECO LIFE INS. CO	47.67	47.67			95.34
CREDE CREDE POWER EQUIPM	202.40				202.40
CUMCRO CUMMINGS CROSS POI	6,967.02				6,967.02
CUSWEL CUSTOM WELDING	235.00				235.00
DELAGE DE LAGE LANDEN	156.18				156.18
DILLS DILLS FIRE AND SAFTE		420.73			420.73
DUNPRI DUNBAR PRINTING	932.25	937.00			1,869.25
ELECOM ELECTRONIC COMMUNI	6,599.00	172.00			6,771.00
ERIFAM ERIE FAMILY LIFE INS	44.00				44.00
ESI ELECTRONIC SERVICE		3,229.00			3,229.00
FASTNEL FASTENEL COMPANY	139.70	1.49			141.19

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Vendor ID Vendor Contact Telephone 1	0 - 30	31 - 60	61 - 90	Over 90 days	Amount Due
FIDEL-PD-CC POLICEMEN'S PENSION	12,784.08	6,392.04			19,176.12
FROCOMM FRONTIER	553.64				553.64
GAICON GAI CONSULTANTS	14,200.00				14,200.00
GALLS GALLS, LLC	1,250.02	277.43			1,527.45
GCRTIRE GCR TIRE CENTERS	1,952.51	334.00			2,286.51
GOLFAR GOLDFARB ELECTRIC		72.58			72.58
HASLER HASLER		79.25			79.25
INTSTAT INTERSTATE RESCUE	217.45				217.45
JEFDOR JEFF DORSEY	20.00				20.00
JESBOA JESSE BOARD	40.00				40.00
JOSCON JOSH CONRAD	140.00				140.00
KANCOUPARK KANAWHA COUNTY PA		26.00			26.00

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Vendor ID Vendor Contact Telephone 1	0 - 30	31 - 60	61 - 90	Over 90 days	Amount Due
KANVAL KANAWHA VALLEY RE	5,981.31				5,981.31
KINWAYREN KINGS WAY CHRISTIAN	2,650.00	2,650.02			5,300.02
KINWAYSSEN KINGS WAY CHRISTIAN	3,555.00	3,555.00			7,110.00
KOMAX KOMAX	199.63	410.77			610.40
LEONARD LEONARDS ELECTRICA	620.47	531.84			1,152.31
LOWES PR LOWES	248.33	88.76			337.09
MAIFIN MAILFINANCE	299.97				299.97
MARMAR MARTIN MARRIETA	174.43	1,021.50			1,195.93
MATHENY COPORATE BILLING LL		259.07			259.07
MATHENYFIRE MATHENY FIRE & EMER				-0.05	-0.05
MATHENYGAR MATHENY MOTOR TRU	781.21	3,087.29			3,868.50
MAYCASE MAYOR DAVID CASEBO	61.00				61.00

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Vendor ID Vendor Contact Telephone 1	0 - 30	31 - 60	61 - 90	Over 90 days	Amount Due
MCNEILFENCE MCNEIL FENCE CO., IN	904.36				904.36
MEAS MEAS, INC		863.88			863.88
METLIF METLIFE INSURANCE		197.81			197.81
MICHOFF MICHAEL E. HOFFMAN	10.00				10.00
MOUGAS MOUNTAINEER GAS CO	790.03				790.03
NITREG NITRO REGIONAL WAS	780.35				780.35
ORRCORP ORR SAFETY CORPOR	38.00				38.00
OSBORN OSBORNE ASSOCIATE	559.50				559.50
PULFOW PULLIN, FOWLER, BRO		3,500.00			3,500.00
QUILL QUILL	52.92	52.92			105.84
REGJAI WV REGIONAL JAIL AU		482.50			482.50
RETHEA RETIREE HEALTH BENE	13,061.50				13,061.50
ROCFOR		1,787.20			1,787.20

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ROCKY FORK ENTERP					
ROCIC ROCIC		300.00			300.00
SAFAIR SAFE AIR SYSTEMS	1,941.72				1,941.72
SAFCAU SAFTEY CAUTION	195.12				195.12
SCRGRA SCREEN GRAPHICS	343.00				343.00
SHEWIL SHERWIN WILLIAMS	391.20				391.20
SHINOPOLY SHINOPOLY	713.64				713.64
STAELE STATE ELECTRIC SUPP	68.00	522.71			590.71
STAEQU STATE EQUIPMENT	612.39				612.39
SUDLIN-CIT SUDDENLINK		100.10			100.10
SUDLIN-FD SUDDEN LINK	135.17				135.17
SUDLIN-PD SUDDENLINK	303.03	129.32			432.35
SUTPHEN SUTPHEN CORPORATI	235.20				235.20

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Vendor ID Vendor Contact Telephone 1	0 - 30	31 - 60	61 - 90	Over 90 days	Amount Due
TSGCON TSG CONSULTING	1,250.00				1,250.00
TYLTEC TYLER TECHNOLOGIES	12,637.69				12,637.69
VALCAS VALLEY CASH FEED	103.91	43.96			147.87
VERIZONPD NETWORKFLEET, INC.	2,094.81				2,094.81
VIRAIR VIRGINIA AIR	175.12				175.12
WAGWORKS WAGWORKS	213.00	213.00			426.00
WASMAN WASTE MANAGEMENT	160.55				160.55
WASNAT WASHINGTON NATION 844-877-6907	459.75	459.75			919.50
WESVIRTAX WEST VIRGINIA STATE 304-558-3333	12,084.00				12,084.00
WHIDOD DUTCH MILLER DODGE	792.00				792.00
WITMER WITMER PUBLIC SAFET	2,466.96				2,466.96
WV ASSOC WV ASSOCIATION OF C PATTI HAMILTON	1,939.00				1,939.00

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Vendor ID Vendor Contact Telephone 1	0 - 30	31 - 60	61 - 90	Over 90 days	Amount Due
WVAMER WV AMERICAN WATER	1,079.02				1,079.02
WVMUNLEDUE WEST VIRGINIA MUNICI		175.00			175.00
WVPAVI WV PAVING	1,089.90				1,089.90
WVPEIA WV PEIA	39,879.32				39,879.32
WVSPR WEST VIRGINIA SPRIN	62.89	388.39			451.28
WVSTEEL WVSTEEL	27.96				27.96
ZEP ACUITY SPECIALTY PR	124.09				124.09
Report Total	181,372.74	34,874.68		-0.05	216,247.37

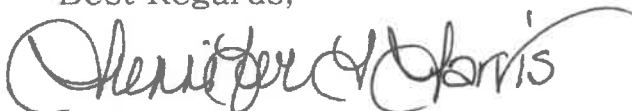
January 19, 2017

Dear Sir/Madam,

Nitro High School would like to offer support for the Nitro Victory Garden, which hopefully can be developed onsite at the Baker Annex at the school. We plan to participate in all phases of the gardening process, utilizing it for educational purposes, as well as community service extension in summer months. We currently have approximately 30-40 students within the Resource Science, Behavior Disorder, Mentally Impaired, and JROTC classes who would participate in the endeavor, as well as a host of faculty volunteers that would be willing to help sustain this project.

With the success of our first attempt at organic gardening last year, we are eager to build on that experience, and make this one even better. Our students are already inquiring about phase one, the planting of the seeds in our classroom growing stations. The impact on our students could be immeasurable, and we hope that we are able to actively participate in this wonderful learning opportunity.

Best Regards,



Jennifer T. Jarvis

Nitro High School Teacher

Volunteers

FRANK Deeter 304-989-2920

Rob Dillon

Abstract:

Nitro is celebrating its centennial year in 2017. The proposed project is to construct a Victory Garden in honor of the community's WWI and WWII war efforts. The Victory Garden will provide a learning space and production area to get the community involved in food production. The site will be within Nitro city limits and will give residents and area locals access to fresh fruits and vegetables with the potential to market harvest surplus. Starting in early spring the garden will be laid out and raised beds will be constructed. At the start of the 2017 growing season, various plants will be planted and education will begin. With the help of West Virginia State University Extension Service (WVSUES) garden workshops will be offered and technical assistance provided to help grow and maintain the garden.

Through funding and in-kind donations, this Victory Garden will enhance individual, social, financial, and natural wealth for the City of Nitro. It will help build community and foster relationships. It can provide skills participants can use in other endeavors while providing a means of food cost savings. Like any other garden, this project will increase the natural beauty and environmental health of the community.

Needs Assessment:

West Virginia ranks as one of the unhealthiest states in the country. Among those statistics is the lack of fresh fruits and vegetables in our diets. One contributing factor is the limited access to fresh produce, whether due to location or financial reasons. Although Nitro has a few grocery stores, having a local garden would be a wonderful source of fresh, nutritious food. According to the CDC almost half of West Virginians eat less than one fruit a day while almost one quarter of West Virginians doesn't eat at least one vegetable daily.

(Source: https://nccd.cdc.gov/NPAO_DTM/LocationSummary.aspx?state=West Virginia)

History:

The City of Nitro was founded in 1917, during WWI, as a site to produce nitrocellulose, a component of smokeless powder. In addition to chemical manufacturing, residents planted Victory Gardens to help the war efforts on the home front. Nitro's industry again helped the country during WWII, supplying nitroglycerine and other chemicals.

Nitro began to face an economic recession and fewer community resources as the chemical industry declined in the 1980s and 1990s. The Nitro Economic Development Authority of Kanawha-Putnam Counties (NDA) started in 1990 to help revitalize the city. Today, the NDA continues to "cooperate and act in conjunction with other

organizations...[for] the promotion and advancement of industrial, commercial, agricultural and recreational development within the City.”
(<http://www.nitrodevelopment.org/>)

Nitro is now a “Living Memorial to WWI” and veterans of all wars due to its rich war history. Nitro is celebrating its centennial in 2017 and working to create new opportunities for residents and local communities. A commemorative Victory Garden is just one way to celebrate and keep history alive. The NDA plans to partner with West Virginia State University Extension Service (WVSUES), the City of Nitro, and other community organizations to develop, plant, and sustain this community garden.

Proposal:

The purpose of this proposal is to develop a community garden in the City of Nitro. The Victory Garden will provide a growing and production space for local residents as well as a place to teach, learn, and socialize. Area veterans and youth are especially encouraged to participate and take charge of this life changing experience.

The raised bed garden will have various plants, with an emphasis on edible crops. Depending on participation, the beds can be divided into sections and plots to allow individuals or groups to grow and maintain their own food. Many West Virginians do not regularly eat as many fruits and vegetables as recommended so the garden will provide easy access to fresh, local fruits and vegetables. Besides being part of Nitro’s “Living Memorial,” the garden will help make West Virginia a happier, healthier state.

The proposed site is adjacent to Nitro High School’s Baker Annex. This location is easily accessible from the main road and has ample parking. The garden will meet ADA guidelines to accommodate the students and community members who may not be able to partake in traditional gardening/farming activities. The ADA layout will also help attract more veterans who the garden intends to honor. The garden will be a living classroom and place for countless life lessons, both for kids and adults.

The NDA will be the fiscal administering agency. Technical assistance with construction and maintenance will come from West Virginia State University Extension Service staff and agents. The extension agents will also help with workshops and garden education for the community. WVSUES is currently an AmeriCorps VISTA term site and will utilize their VISTA to collect and record surveys and other quantitative data pertaining to the success of the garden. The VISTA will retain resources like potential funding sources, professional help, volunteer recruitment, and logistical support to make this a sustainable project. Nitro High School students and community members and volunteers will help with day-to-day upkeep of the space. During the winter months only 1-2 volunteers would be needed, while summer and harvest months could require 15-20 volunteers a

week. Any community member who wants to help would be welcome, even just for an hour or two.

Various funding sources and in-kind donations will make the project possible.

Assessment:

Objective 1: Provide fresh fruits and vegetables to the community

-Seeds, transplants, and other plant materials will be provided to the community and technical assistance given to successfully grow and harvest food.

Measurement 1: Data will be collected on the number of plants growing, amount of produce harvested, and number of individuals and/or households utilizing the produce. Blind taste tests will be conducted as personal testimony to whether the effort was worth the outcome.

Method 1: WVSUES VISTA will develop and distribute surveys and tally sheets to volunteers and participating community members.

Objective 2: Increase financial stability for area residents

-Provide marketing and/or business opportunities for growers to sell their harvest
-Survey cost savings of participants who utilize the garden

Measurement 2: Workshops and educational sessions will be held and participant numbers will be recorded. Participant surveys will be given. Information will be gathered throughout the harvest season estimating how much money participants have saved from selling and/or using garden produce.

Method 2: WVSUES VISTA will develop and distribute surveys to workshop/education participants. VISTA will compile cost savings information from volunteers and community participants.

Objective 3: Participate in Nitro's "Living Memorial" centennial celebration.

-Dedicate the garden to all the veterans who have served our country
-Host a celebration in commemoration of Nitro's long war history.
-Provide a place for community gatherings and social engagement.

Measurement 3: Set specific dates for each event and provide marketing and media information for the project.

Method 3: WVSUES VISTA will work with NDA, the City of Nitro, and community organizers to coordinate a dedication ceremony and community interactions.

Impact:

Individual Wealth

Volunteering is a great way to gain hands-on experience and useful skills. Soil nutrition, plant growth, crop harvesting and handling, produce marketing, and cost savings are all means to improving individual wealth. In addition, gardening promotes physical activity, food knowledge, and cooking skills. Knowing how to grow their own food helps people become more self-sufficient with the possibility of gaining financial security.

Social Wealth

The garden will only succeed if people work together. Trusting the neighbors and other community members is essential. Personal and professional relationships will form throughout the season and during the many workshops and activities hosted there. Students will learn to work together and with their elders. Veterans can work side-by-side each other and non-military families. The City of Nitro, Nitro Development Authority, Nitro High School, AF JROTC, and West Virginia State University are just some of the groups and organizations participating in this project.

Natural Wealth

Well kept gardens always add aesthetic value to a community. The victory garden will provide foliage, flowers, and produce to enhance the natural beauty of the plot of land. Increasing the plant life will help attract honey bees and other beneficial animals to the neighborhood. Fresh produce is a natural resource in itself. Using local ingredients helps reduce fuel consumption and greenhouse gas emissions, making the environment that much healthier to live in.

Budget Narrative For Nitro WV Victory Garden

The victory garden will be constructed using raised beds to meet ADA requirements and as a safety precaution for soil contamination. These beds will be constructed at a cost of \$150/bed and a total of 6- 4'x8' raised beds will be utilized, totaling \$900. Each bed will contain a mixture of soils to develop the growing medium. This mixture will include Pro-Mix potting soil and mushroom compost at a total of \$1,000. Plant material, including seeds, starters, and transplants will be the source of the fruits, vegetables, and other plants in the garden, at an estimated cost of \$400.00. A medium gauge irrigation system at a cost of \$100.00 will provide water to the plants. Gardening tools are required for routine maintenance and harvesting activities. These items include shovels, rakes, wheelbarrows, pliers, pruners, and hand trowels at a total cost of \$108.00. A storage shed including a wooden foundation costing \$250.00 will be constructed to store and protect the equipment and supplies.

In-kind donations such as volunteers, labor hours, and equipment operations, will be sought to help cover the remaining costs of the project.

<u>ITEM</u>	<u>PRICE</u>	<u>QUANTITY</u>	<u>TOTAL</u>
Raised Beds	\$ 150.00	6	\$ 900.00
ProMix	\$ 30.00	30	\$ 900.00
Compost	\$ 100.00	1	\$ 100.00
Plant Materials	\$ 400.00	1	\$ 400.00
Kobalt Long-Handle Fiberglass Digging Shovel	\$26.00	3	\$ 78.00
Blue Hawk 54.5" Fiberglass Handle Welded Steel Garden Rake	\$10.00	3	\$ 30.00
Blue Hawk 4-cu. Ftl Steel Wheelbarrow	\$40.00	2	\$ 80.00
<u>Arrow Newport 8 ft. x 6 ft. Steel Shed</u>	\$220.00	1	\$ 220.00
<u>Plywood Sheets</u>	\$15.00	2	\$ 30.00
Garden Bed Irrigation Kit – Medium	\$100.00	1	\$ 100.00
Kobalt 4.5" Pliers	\$6.00	1	\$ 6.00
Kobalt Needle Nose Pliers	\$8.00	2	\$ 16.00
<u>Fiskars Bypass Hand Pruner</u>	\$10.00	2	\$ 20.00
Corona eGrip 7.25-in Stainless Steel Hand Trowel	\$ 8.00	4	\$ 32.00
			\$ 2,912.00